

**Schuylerville/Victory
Board of Water Management
April 14, 2009**

The Schuylerville/Victory Board of Water Management held a meeting on Tuesday April 14, 2009 at 7pm in the Village of Victory.

Chairman Colvin led the meeting.

Present: Chairman Colvin, Commissioners Kahnle, Lloyd, and Pink.
Recording Secretary Buchanan, Mayor of Victory James Sullivan, Trustee's from Victory Leslie Dennison and Tim Healy.

Announcements:

May meeting: Tuesday, May 12, 2009 in the Village of Schuylerville at 7pm.
There was a discussion on changing the schedule for one meeting a month, with a second meeting if necessary.

Minutes:

March 10, 2009 meeting minutes were discussed.
Commissioner Lloyd made a motion to approval the March 10, 2009 meeting minutes and they were seconded by Commissioner Kahnle, all ayes, motion passed.

Treasurer's Report:

Balances were read in the bank accounts.

TRANSFERS MONEY

There was a *resolution #2008.2009-19* presented to transfer \$10,000 to apply to the outstanding vouchers, payroll and for those miscellaneous expenses this month and prior to the next meeting for the water department. This is to authorize the transfer from the water savings account to the water checking account.
Commissioner Pink made a motion to approve and sign this resolution #2008.2009-19 to transfer \$10,000 from Savings to Checking, and it was seconded by Commissioner Lloyd, all ayes, motion passed.

Capital Improvement project:

Final Periodic Estimate No 4 for Contract 3 (Electrical-Stilsing Electric) The final submission has been received from Contract 3 along with the waiver of lien form, affidavit of payments of debts and claims and affidavit of release of liens signed and dated from the following: Stilsing Electric, (sub-contractors-Thorpe Electric Supply, Kinsley Power System, Smith Control System). The waiver of lien and release of lien are subject to review for contract 3. There are no remaining items for Contract 3.

Maintenance Bond from WM Schultz Construction (CONTRACT 1) The proof of performance bond coverage for guaranty period is provided for review and file. A copy of the enclosure was provided to Counsel, Phil Dixon.

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Closeout documents –Contract 2: D&E Technologies: Correspondence from Consulting Engineer, Laberge Group returned the following documents for a correction or otherwise stated- Maintenance Bond (or proof of performance bond coverage for guaranty period), Conditional Waiver and Release was the incorrect form with the Record Drawings under review by Laberge Group. The affidavit of Payments of Debts and Claims were accepted.

Contract 1 - As Bulits: WM Schultz Construction has received notification from Laberge Group for correction and update to the recently submitted as-builts for the Victory Water Treatment Plant. Some minor punch list items remain as well.

Remote monitoring: Hungerford and Terry (H&T) are working on finalizing the remote monitoring kit installation by providing a separate computer system with software utilizing analog phone lines between the V WTP and FH WTP.

Foreman's Report:

Gas operated pump: quotes given to Chairman Colvin: Mr. Colvin stated that Grainger has the state contract for the pump. This is a gas operated pump. There was some discussion on the kind of pump that is required. He will speak with Mr. Dennison before he orders the pump.

Victory Plant Rehab:

none

Old Business:

Security Camera grant: Chairman Colvin stated he is waiting for Wells Communications to get back to him.

Personnel manual: Chairman Colvin presented a copy of an updated manual to all Commissioners and asked that they look it over and they can discuss this issue at the next meeting.

Chairman Colvin thanked the staff for putting the flushing schedule in the bills. He stated they will stick to this schedule, but will keep a lookout for any more that might be needed.

New Business:

Water storage tank review: Commissioner Lloyd presented a copy of the old study that Laberge did on a 300,000 gallon water tank, he asked that everyone look this over for a discussion at the next meeting. He stated they should look into getting some grant money for storage tanks. There was a discussion on where the tank would be placed. This will need to be further discussed, it was suggested to be 94 ft. high, which is recommended.

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There was a discussion on a Wish list or a 5 year plan. It was discussed to have on the agenda next month.

Resolution to adopt budget:

Commissioner Lloyd made a motion to pass the resolution to accept the water budget for the fiscal year 2009-2010, with two corrections: 1 being an addition error and 2 being \$6,000 will come out of School taxes/town/county/taxes under special items J1950.4 and be moved into Personal Services under Source of Supply, Power and Pumping, J8320.1. This budget was also to include a 3% increase in pay for all employees. Also made note that the water rates will remain the same as last year. This resolution was seconded by Commissioner Kahnle, all eyes, motion passed.

Public Comment:

Leslie Dennison asked if the Board would consider using some money for grant writing for meters. The Board stated that it would be considered.

Wendy Lukas asked why the budget was not available in the Village of Schuylerville. She requested this to be put on the town web site. Ms. Lukas asked What information is the board waiting on, as far as the completion of the project. It was stated that we are waiting for the lawyer to get back to us. She also asked about the attorney fees once the project is over. Chairman Colvin stated that they will revisit the attorney fees. She asked about what the date was for the application for the home land grant. Chairman Colvin stated that it was unlimited.

Mayor Sullivan stated that at Pearl and Burgoyne the valve is leaking, he thinks it's been leaking for about 24 months. If it is leaking from the stem, does it need to be replaced. Commissioner Lloyd stated that you can play with it to get it to stop leaking. He stated he would talk with the Schuylerville DPW Foreman and discuss this with Foreman Dennison also. Mayor Sullivan stated he spoke with Mayor Sherman from Schuylerville and he stated he would like to have Victory keep lead agency for the next fiscal year. He stated he is looking to get this in writing.

Executive Session: none

Adjourn: Commissioner Kahnle made a motion to adjourn the meeting and it was seconded by Commissioner Lloyd, all ayes, motion passed.

Respectfully Submitted,

Brenda S. Buchanan
Recording Secretary