

**DRAFT MINUTES  
REGULAR MEETING OF THE TOWN BOARD  
OF THE TOWN OF SARATOGA, 12 SPRING ST.,  
SCHUYLERVILLE, NY**

**February 8, 2010  
7:00 P.M.**

Supervisor Thomas Wood opened the meeting with the Pledge of Allegiance at 7:00 p.m.

**Roll call:** Ruth Drumm, Town Clerk, called the roll. Supervisor Thomas Wood- present, Councilman Fred Drumm - present, Councilman Charles Hanehan- present, Councilman Michael McLoughlin – present, and Councilman James Jennings - absent

**Also present:** Deputy Town Clerk Linda McCabe, Town Attorney William Reynolds, Zoning Officer Gil Albert, Justice Jack Ditch, Justice David Mathis, Tax Collector Jim Gorham, and other interested persons.

**Recognitions/Presentations/ Bid openings/ Public Hearings:**

**Presentation: Intern Recognition Program**

**Justice David Mathis** and **Justice Jack Ditch** explained the Town of Saratoga’s Court Internship Program which began in the fall of 2004. He noted that as of the end of January 2010 a total of sixty-six interns have successfully completed the program. He then presented Certificates of Completion to the following participants during the summer and fall of 2009 and recognized their advisors:

**Adirondack Community College:** Advisor Michael Carpenter and Intern Ben Dingman

**Albany Law School:** Interns Lori Bovee, Jasmine Shams, Kyle McLaughlin, and Bertha Rodriguez

**BOCES School:** Advisors John Major, Cheryl Jarvis, and David Foldi; Interns Lucas Sturm, Jamie Spaulding, Tyler Rubino, Josh McFarland, and Marc Vrigian

**Galway High School:** Advisor Kathy Morck and Intern Justin Smith

**Greenwich High School:** Advisor Brenda Lee Saunders and Intern Regina Gillis

**Hudson Falls High School:** Advisor Barbara Scott and Intern Crystal Schwartz

**Saratoga Springs High School:** Advisor Stacy Ralston and Intern Kyle Marsicano

**Schuylerville High School:** Advisor Janine O’Brien and Intern Megan Mulligan

**Plattsburgh State University:** Intern Devin Klender

Justices Mathis and Ditch gave their **Justice Award of appreciation to Judy Ekman from the Prevention Council** and a **Certificate of Appreciation to Kimberly Schaller** for the beautiful 360° mural in the attorney/Domestic Violence room.

**Approval of Minutes:** A motion was made by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin to accept the minutes of the January 11<sup>th</sup> regular meeting as written.

Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, and Councilman James Jennings – absent Carried 4 – 0.

**Town Clerk's report for January 2010:** Fees paid to the County Treasurer for Dog Licenses \$73.50. Fees paid to the NYS Dept. of Agriculture and Markets for the spay/neuter program \$15.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$219.20. Fees paid to the New York State Health Department for Marriage licenses \$0. Dog license fees to Supervisor Thomas Wood \$204.50. Clerk fees to Supervisor Thomas Wood \$36.30. Total State, County, and Local Revenues received were \$563.50.

**Zoning Officer's report:** Gil Albert read his January 2010 report: 3 Building Permits, 9 Building Inspections, 1 Certificate of Occupancy, 1 Order to Remedy, 0 Fire inspections, 0 Complaints, 0 Building Permit Renewals and 3 misc. appointments. A check for \$1,110.00 was given to Supervisor Thomas Wood.

**Dog Control officer's report for January 2010:** The report was read by Supervisor Thomas Wood: answered 18 complaints, took 0 dogs to the shelter, 1 bite case, traveled 90 miles, issued 7 warnings and 6 summonses were issued.

**Town Court report for January 2010:** The following were closed: 145 Vehicle & Traffic, 21 Criminal/Penal Law, 7 DEC/ENCON, 5 Dog cases, 1 DWI, 0 Town & Village Ordinance, 4 Small Claims/Civil, 0 Evictions, 0 Bench trials, 0 (case transfer) Divestiture Forms sent to County Court, 7 attended the Science of Speed School, 0 Defendants sentenced to probation, 165 hours of community service issued, 0 days of jail time issued, 4 Orders of Protection issued, and \$13,217.50 in fees were paid to the NY State Comptroller.

**Tax Collector's report:** Tax Collector Jim Gorham reported that through February 8th he has collected \$2,300,448.25 on 2,430 parcels.

**Historian's report:** Sean Kelleher submitted the following report: This past month we have received a number of photos, maps, and other items to add to our local history collection. In addition, we have purchased some older books that included our local history. There will be three programs in the town of Saratoga of historical interest. Heritage Hunters, the local genealogical association will be meeting on Saturday, February 20 at 1 pm at Town Hall. The speakers will be Kathleen Marchione, Saratoga County Clerk on the Kayaderosseras Patent. The Deputy Town Historian will be doing a genealogical program on Tuesday, February 16 at 10 am at the Schuylerville Public Library. The Old Saratoga Historical Association will have a program meeting on New York in World War II on Thursday, February 25 at 7:30 pm at the Town Hall.

**Assessor's report:** Victoria Hayner submitted the following report: January has been busy between training a new clerk for the office and receiving renewal exemption applications for Senior STAR exemptions, low-income senior exemptions and agricultural exemptions. We have also received some new Veterans exemptions. All exemption applications and renewals must be received in our office by March 1, 2010 in order to receive the exemption benefit on the 2011 assessment roll. Due to the receipt of tax bills, we have had a number of property owners inquiring about the value of their property. National reports indicate lowering values in real estate, but locally we have not seen a significant difference in purchase prices. The number of sales has decreased, but the values have not yet substantially decreased.

In looking at various statistical reports, including reports from New York State ORPS, we have made a preliminary determination that our level of assessment will be set at 68% for the upcoming roll. Fluctuations in value continue and we may need to look at doing a town-wide revaluation in the near future.

**Highway Superintendent's report:** Highway Superintendent Dave Hall reported that the new truck is ready and will be delivered soon. They are trimming brush when the weather permits and painting and repairing the 10 ton trailer. He added that they are hauling stone dust donated by Palette Stone to municipalities. So far they have hauled 1,000 Tons of stone dust that will be used on the shoulders of town roads.

**Supervisor's report:**

SUPERVISOR'S REPORT JANUARY 2010

GENERAL FUND – TOWNWIDE (A FUND)

Balance on hand JAN. 1		\$ 829,399.57
JAN. Revenues	+ 14,632.33	
JAN. Disbursements	- 40,513.23	
Balance JAN. 31	\$ 803,518.67	

GENERAL FUND – OUTSIDE VILLAGE (B FUND)

Balance on hand JAN. 1	\$ 278,412.64
JAN. Revenues	+ 98,424.28
JAN. Disbursements	- 2,943.56
Balance JAN. 31	\$ 373,893.36

HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)

Balance on hand JAN. 1	\$ 807,142.81
JAN. Revenues	+ 339.36
JAN. Disbursements	- 38,102.14
Balance JAN. 31	\$ 769,380.03

SCHUYLER PARK CAPITAL PROJECT JAN. 31 \$ 48,814.28

YOUTH RECREATION & SERVICE JAN. 31 \$ 1,755.50

HIGHWAY EQUIPMENT RESERVE JAN. 31 \$ 100,968.00

BUILDING RESERVE JAN. 31 \$ 149,260.55

SCENIC BY WAYS GRANT JAN. 31 \$ 308.89

❖ **Sales Tax Received – January 2010 - \$96,780**

❖ **December Mortgage Tax - \$19,327**

**Public comments on agenda items: None.**

**Committee reports:**

**Landfill:** No report.

**Insurance:** No report.

**Youth:** No report.

**Senior Citizens:** No report.

**Parks/Schuyler Park Committee:** No report.

**Office of Emergency Management:** Sherry Doubleday reported that she has met with Kit Newton from Dr. Thomas' office and they have offered to help in any way they can during emergency situations. She stated that she also met with Dr. Ryan Sherman, Greg Bartholomus, and Andy Pemrick regarding the Schuylerville Jr. – Sr. High School's Emergency Plan and the town's. They will provide a copy of their emergency plan. She has most of the necessary paperwork from the Red Cross. Shelter agreements will be sent to QSFD and DNFD so they can be satellite shelters and be reimbursed for costs incurred during an emergency. Sherry noted that dry goods have been purchased and stored for emergency use and additional supplies will be coming from the Red Cross.

**Committee to Honor Volunteer Firefighters & Emergency Medical Service Workers:** No report.

**GSES, QSFD, SLPID/SLA, SCFB Reports:**

**GSES:** Sherry Doubleday reported that GSES had a celebratory contract signing and they should begin construction April 1<sup>st</sup>. The building will have silver siding with charcoal nova brick and a burgundy roof.

**Old business:**

Supervisor Thomas Wood stated that a 3 year extension will be requested for the Route 4 Boat Launch Grant. He added that General Electric is interested in helping with the boat launch because they will need a launch site when Phase II of the dredging begins. They are not at that stage yet so additional time is needed.

Supervisor Thomas Wood reported that the LWRP #3 Grant, which is a planning grant for a trail from the Rt. 4 Boat Launch to Coveville, will continue at no cost to the town.

**New business:**

On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #10-30 - Lakes to Locks Passage Lease** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – absent Carried 4 – 0.

**WHEREAS**, the Town has excess space in the Town Hall at 12 Spring Street, Schuylerville, NY which is unneeded for Town purposes, and which has been leased previously, and

**WHEREAS**, the Town Board desires to lease such excess space for fair and adequate consideration, it is hereby

**RESOLVED**, that approximately 230 square feet of space in the South wing, second floor of the Town Hall be leased to Lakes to Locks Passage, Inc., for a term of two years at an **annual** rental of \$2,076.00, payable monthly, said rent and other terms to be as set forth under a formal lease agreement, and it is further,

**RESOLVED**, that the Town Supervisor is authorized to enter into a lease agreement to carry out this resolution, subject to the 30 day requirement of Permissive Referendum rules and procedures and subject to approval of the Town Attorney as to form.

On a motion by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin the following **Resolution #10-31– Funds from Highway Equipment Reserve to Purchase a 2010 Western Star Truck with Snowplow Equipment - \$188,345.00** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – absent Carried 4 – 0.

**WHEREAS**, the Town Highway Department has purchased off state contract a 2010 Western Star Dump Truck and Snow Plow Equipment, Vin # 5KKHALCV5APAS3860, for \$188,345.00; therefore be it

**RESOLVED**, to transfer funds from Highway Equipment Reserve to Highway Machinery DB5130.2 to cover the purchase, subject to the 30 day requirement of Permissive Referendum rules and procedures.

On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution # 10-32- Transfer of Funds to Schuyler Park - \$50,000** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – absent Carried 4 – 0.

**WHEREAS**, the Town of Saratoga created a Park Reserve Fund for the purpose of funding Park Projects; and

**WHEREAS**, the Town of Saratoga in partnership with the Town of Northumberland is developing Schuyler Park; and

**WHEREAS**, there is currently \$21,956.55 in the Parks Reserve Account; and

**WHEREAS**, construction at Schuyler Park is progressing; now therefore be it

**RESOLVED**, that \$20,000 from Park Reserve Fund #HR7110.4 be transferred to Schuyler Park Account #A7110.401 and be allocated for this year's expenditures at Schuyler Park following the 30 day requirement of Permissive Referendum rules and procedures; and further be it

**RESOLVED**, that \$30,000 be transferred from Park Land Deposit Fund T37 to Schuyler Park Account #A7110.401 and be allocated for this year's expenditures at Schuyler Park.

On a motion by Councilman Charles Hanehan and seconded by Councilman Fred Drumm the following **Resolution #10-33 - NYSERDA Energy Grant** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – absent Carried 4 – 0.

**Supervisor Thomas Wood read the appointment of Anna Coleman by Town Justice Jack Ditch and Town Justice David Mathis as a probationary, part-time, Court Clerk.**

**Communications: None**

**Privilege of the floor: The following residents addressed the board:**

**Upcoming meetings:**

- ❖ **Agenda meeting – Thursday, March 4, 2010 at 7:00 p.m.**
- ❖ **Regular town board meeting – Monday, March 8, 2010 at 7:00 p.m.**

**Audit the Bills:** On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #10- 34 Approving the payment of bills in Abstract 3G** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – absent Carried 4 – 0.

**RESOLVED**, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in Abstract 2G (02/08/2010) in the following amounts: General A \$33,231.97, General B \$4,172.24, HUD \$55,440.00, and Highway Outside DB \$25,440.45 for a total of \$118,284.66.

**A motion to adjourn at 8:34 p.m.** was made by Councilman Charles Hanehan and seconded by Councilman Fred Drumm. Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – absent Carried 4 – 0.

Respectfully Submitted,

Ruth Drumm  
Town Clerk