

**DRAFT MINUTES
REGULAR MEETING OF THE TOWN BOARD
OF THE TOWN OF SARATOGA, 12 SPRING ST.,
SCHUYLERVILLE, NY**

**February 10, 2014
7:00 P.M.**

Supervisor Thomas Wood opened the meeting with the Pledge of Allegiance at 7:00 p.m.

Roll call: Ruth Drumm, Town Clerk, called the roll. Supervisor Thomas Wood- present, Councilman Fred Drumm - present, Councilman Charles Hanehan- present, Councilman Michael McLoughlin – present, and Councilman James Jennings - present

Also present: Deputy Town Clerk Linda McCabe, Town Attorney William Reynolds, Zoning Officer Gil Albert, Highway Superintendent Don Ormsby Jr., Sherry Doubleday, Thomas R. Drew Sr., Paul Shaver, and Chris Benn

Recognitions/Presentations/ Bid openings/ Public Hearings: None.

Approval of Minutes: A motion was made by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin to accept the minutes of the January 13th regular meeting as written.

Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, and Councilman James Jennings – Aye Carried 5 – 0.

Town Clerk's report for January 2014: Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$60.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$27.40. Fees paid to the New York State Health Department for Marriage licenses \$22.50. Dog license fees to Supervisor Thomas Wood \$260.00. Clerk fees to Supervisor Thomas Wood \$19.60. Total State and Local Revenues received were \$389.50.

Zoning Officer's report for January 2014: Gil Albert reported: 3 Building Permits, 3 Building Inspections, 0 Certificates of Occupancy, 0 Orders to Remedy, 0 Fire inspections, 0 Complaints, 0 Building Permit Renewals, 0 Property Maintenance Inspections, and 3 misc. appointments. A check for \$950.00 was given to Supervisor Thomas Wood.

Dog Control officer's report for January 2014: The report was read by Supervisor Thomas Wood: answered 14 complaints, took 0 dogs to the shelter, 1bite case, traveled 44 miles, issued 8 warnings and 0 summonses were issued.

Town Court report for January 2014: The following were closed: 54 Vehicle & Traffic, 10 Criminal/Penal Law, 0 DEC/ENCON, 0 Dog cases, 0 DWI, 0 Town & Village Ordinance, 0 Small Claims/Civil, 1 Eviction, 1 Bench trials, 0 (case transfer) Divestiture Forms sent to County Court, 0 Defendants sentenced to probation, 10 hours of

community service issued, 0 days of jail time issued, 4 Orders of Protection issued, and \$6,802.00 in fees were paid to the NY State Comptroller.

Tax Collector's report: Supervisor Thomas Wood read Tax Collector Jim Gorham's report. As of February 7th, he has collected \$1,991,210.39 on 2,024 parcels which is 67.7% paid.

Historian's report: No report.

Assessor's report: No report.

Highway Superintendent's report: Highway Superintendent Don Ormsby Jr. reported:
Highway Report for January 2014

- Installed a new air compressor.
 - Replaced rear tires on the backhoe.
 - Tested another new radio system.
 - Replaced a tire on Truck 3.
 - Repaired a wing cable on Truck 2.
 - Repaired hoses and attended lighting issues on Truck 5 along with completing general truck maintenance.
 - Completing maintenance and repairs on the boom mower.
 - Removed a wall to enlarge the break room for future installment of a gas stove; this involved taping and painting.
 - Continuing to address the potholes on various town roads.
 - Used the loader to remove the snow piles at the Town Hall and at the General Schuyler Emergency Squad.
 - Helped Schuylerville DPW remove their Christmas lights on Broadway.
 - The SDS updates are completed and the employees trained on how to use them.
- 7 storms were addressed with sanding and 6 with plowing.

Supervisor's report:

SUPERVISOR'S REPORT JANUARY 2014

GENERAL FUND – TOWNWIDE (A FUND)

Balance on hand JAN. 1	\$	775,607.29
JAN. Revenues	+	17,294.59
JAN. Disbursements	-	<u>57,949.74</u>
Balance JAN. 31	\$	734,952.14

GENERAL FUND – OUTSIDE VILLAGE (B FUND)

Balance on hand JAN. 1	\$	979,508.57
JAN. Revenues	+	1,405.31
JAN. Disbursements	-	<u>2,909.63</u>
Balance JAN. 31	\$	978,004.25

HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)

Balance on hand JAN. 1	\$ 890,259.16
JAN. Revenues	+ 107,463.86
JAN. Disbursements	- 58,520.79
Balance JAN. 31	\$ 939,202.23

SCHUYLER PARK CAPITAL PROJECT JAN. 31 \$ 168,328.11

YOUTH RECREATION & SERVICE JAN. 31 \$ 1,708.36

HIGHWAY EQUIPMENT RESERVE JAN. 31 \$ 12,891.79

BUILDING RESERVE JAN. 31 \$ 39,501.34

SCENIC BY WAYS GRANT JAN. 31 \$ 310.65

PARK RESERVE JAN. 31 \$ 51,956.55

❖ **Sales Tax Received – January 2014 - \$107,352**

❖ **December Mortgage Tax - \$10,547.03**

Public comments on agenda items: No one spoke.

Committee reports:

Landfill: No report.

Insurance: No report.

Youth: Councilman Michael McLoughlin reported that the Youth Center will be having a family event, “I Love You & Chocolate Too” on Friday, February 14th from 6 to 9 p.m.

Senior Citizens: Councilman James Jennings reported that the Quaker Springs Seniors met today, February 10th with 18 members attending. Eric Schnitzer from the National Park spoke on the clothes worn during the Revolutionary War. A Defensive Driver Course is being scheduled for March 5th, please contact Marion DeHeer at 695-6121 for more information. In March, Ann Murray from Queensbury will be the guest speaker.

Parks/Schuyler Park Committee: No report.

Office of Emergency Management: Sherry Doubleday reported that on the front cover of the 2014 Community Guide is the Volunteer Recognition Park.

She stated that Jeff from the Manchester Press called and asked for the information regarding purchasing bricks.

Sherry reported that she attended Stillwater’s OEM meeting last month and they have Memorandums of Understanding (MOU) with both Schuylerville Central School and Mechanicville Schools should they need to evacuate Stillwater schools. She stated all they need to do is call either school and the kids will be expected. They also discussed having a separate location for the parents to go where they will be given information on where and what kind of identification will be needed to be provided in order to have their children released to them. They will be working on distribution points

and highway closure plans with the troopers and sheriffs along with scheduling table top exercises. Sherry has called the principal of the Schuylerville Central Elementary School and they have MOU's with Greenwich and Stillwater. She asked if they have a destination point for parents to report and he said they did not. Sherry spoke with Commander Jim Weed about the possible use of the American Legion on Clancy Street as a destination point for parents. The Legion has parking and it would be outside the parameters of road closures, it would be close, yet far enough away for parents to feel secure and if a school official needs to see a parent it is close enough to make contact with them.

GSES, QSFD, SLPID/SLA Reports:

GENERAL SCHUYLER EMERGENCY SQUAD:

Total number of calls for January 2014	53
Total Town of Saratoga	16
Town of Northumberland	4
Village of Schuylerville	18
Village of Victory Mills	8
Mutual Aid to Easton/Greenwich	1
Mutual Aid Wilton	3
Standby Wilton	2
RMA Saratoga Fire/EMS	1

- ❖ Chris Benn reported that the annual Rose Fundraiser is this week, pickup on Wednesday, Thursday and Friday from 11 a.m. to 6 p.m.
- ❖ The Continuing Medical Education (CME) Class will be held on February 20th and is a joint effort with Wilton EMS. The topic will be Weapons of Mass Destruction.

Quaker Springs Fire Department: Don Ormsby stated they have responded to 8 calls in January.

Old business:

Schedule a Special Meeting – Interview Justice Candidates: After board discussion on their availability on February 20th at 9:00 a.m. Supervisor Thomas Wood stated he will contact the three candidates to see if they can make the meeting.

New business:

On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution #14-37 – 1080 Education Inc. Lease** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 5 – 0.

WHEREAS, the Town has excess space in the Town Hall at 12 Spring Street, Schuylerville, NY which is unneeded for Town purposes, and which has been leased previously; and

WHEREAS, the Town Board desires to lease such excess space for fair and adequate consideration; it is hereby

RESOLVED, that approximately 630 square feet of space in the North wing, first floor of the Town Hall (Suite 102) be leased to 1080 Education, Inc., Schuylerville, NY

12871, for \$643 per month, annual lease, as set forth under a form of lease agreement presently in use for other business tenants in the Town Hall; and it is further

RESOLVED, that the Town Supervisor is authorized to enter into a lease agreement to carry out this resolution subject to approval of the Town Attorney as to form; and it is further

RESOLVED, that the present lease of 1080 Education, Inc. be terminated by mutual agreement.

Communications:

- ❖ **Saratoga County Soil and Water Conservation District has made available their 2014 Spring Bare Root Seedling Order Form. Forms are available at the town clerk's office. Call 885-6900 with questions or e-mail: TreeandShrub@gmail.com.. The order deadline is April 1st.**

Privilege of the floor:

Thomas R. Drew Sr. addressed the board.

Upcoming meetings:

- ❖ **Agenda meeting – Thursday, March 8, 2014 at 7:00 p.m.**
- ❖ **Regular town board meeting – Monday, March 10, 2014 at 7:00 p.m.**

Audit the Bills: On a motion by Councilman James Jennings and seconded by Councilman Fred Drumm the following **Resolution #14-38 Approving the payment of bills in Abstract 2G** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 5 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in Abstract 2G (02/10/2014) in the following amounts:

General Fund A	Voucher No. 29 through 64	\$ 36,742.20
General Fund B	Voucher No. 3 through 15	\$ 1,471.44
Schuyler Park H	Voucher No. 2	24.31
Highway DB	Voucher No. 14 through 30	<u>\$ 34,673.43</u>
	Grand Total	\$ 72,911.38

A motion to adjourn at 8:10 p.m. was made by Councilman James Jennings and seconded by Councilman Charles Hanehan. Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 5 – 0.

Respectfully Submitted,

Ruth Drumm
Town Clerk