

**DRAFT MINUTES
MEETING OF THE TOWN BOARD
OF THE TOWN OF SARATOGA, 12 SPRING ST.,
SCHUYLERVILLE, NY**

**June 11, 2012
7:00 P.M.**

Supervisor Thomas Wood opened the meeting with the Pledge of Allegiance at 7:00 p.m.

Roll call: Ruth Drumm, Town Clerk, called the roll. Supervisor Thomas Wood- present, Councilman Fred Drumm - present, Councilman Charles Hanehan- present, Councilman Michael McLoughlin – present, Councilman James Jennings – absent

Also present: Deputy Town Clerk Linda McCabe, Zoning Officer Gil Albert, Highway Superintendent Don Ormsby Jr., Sherry Doubleday, Chris Benn and Geraldine Freedman.

Recognitions/Presentations/ Bid openings/ Public Hearings:

- ❖ **Supervisor Thomas Wood recognized Lillian Hathaway for her 50 years as an Election Inspector for the Saratoga County Board of Elections.**

Approval of Minutes: A motion was made by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin to accept the minutes of the May 14th regular meeting as written. Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – absent. Carried 4 – 0.

Town Clerk's report for May 2012: Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$91.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$46.30. Fees paid to the New York State Health Department for Marriage licenses \$67.50. Dog license fees to Supervisor Thomas Wood \$411.00. Clerk fees to Supervisor Thomas Wood \$119.70. Total State, County, and Local Revenues received were \$735.50.

Zoning Officer's report for May 2012: 10 Building Permits, 14 Building Inspections, 6 Certificates of Occupancy, 0 Junk Yard Permits, 2 Complaints, 0 Fire inspections, 0 Orders to Remedy, 0 misc. appointments, 0 Building Permit Renewals, and 0 Property Maintenance Inspections. A check for \$1,645.00 was given to Supervisor Thomas Wood.

Dog Control officer's report for May 2012: The report was read by Supervisor Thomas Wood: answered 24 complaints, took 2 dogs to the shelter, 4 bite cases, issued 11 warnings, 2 summons were issued, and traveled 153 miles.

Town Court report for May 2012: The following were closed: 72 Vehicle & Traffic, 16 Criminal/Penal Law, 6 DEC/ENCON, 0 Dog cases, 2 DWI's, 1 Town & Village Ordinance, 0 Small Claims/Civil, 2 Evictions, 0 Bench trials, 1 (case transfer) Divestiture Forms sent to County Court, 0 attended the Science of Speed School, 0 Defendants

sentenced to probation, 35 hours of community service issued, 0 days of jail time issued, 3 Orders of Protection issued, and \$10,020 in fees were paid to the NY State Comptroller.

Historian's report: Sean Kelleher submitted the following report:

The next meeting of the Old Saratoga Historical Association will be Thursday, June 28 at 6:30 pm at the Rogers Island Visitors Center. The program is a tour of the new Visitor's Center.

The next meeting of Heritage Hunters is Saturday, June 16, at 1pm at the Town of Saratoga Town Hall. Program speaker will be Lance Ingmire, Chair of the NY Civil War Sesquicentennial Committee and past president of the Friends of Grant Cottage about "How to Research Your Civil War Ancestor".

Assessor's report: Victoria Hayner submitted the following:

The Board of Assessment Review met on May 22nd and 44 town residents attended to grieve their assessments. There were also several mail in grievances and a couple of corrections presented for consideration by the Board.

After receiving the decisions by the Grievance Board, we will input sales for next year's roll. The Final Roll for 2012 will be available July 1st.

The Assessor's Office will be open from Memorial Day – mid-September on Tuesday and Thursday from 9:00 AM until 1:00 PM. The Assessor will be in the office those days and we will not use a clerk for the summer.

Highway Superintendent's report for May:

- ❖ Hayes Road between Rt. 29 and Burgoyne Road has been prepped for fiber mat topping. The fiber mat topping started today.
- ❖ Hayes Road between Rt. 32 and Burgoyne Road is having culverts replaced and is being prepped for paver placed surface treatment.
- ❖ Beaver Street, Homestead Road, Loudon Road and Wilbur Road from Rt. 4 to Duell Road to the National Cemetery have been crack sealed.
- ❖ Mowing has been ongoing.
- ❖ Equipment maintenance has been ongoing.
- ❖ We shared the cost of the yearly Mine Safety Course with the Stillwater Highway Department.
- ❖ We graded the Towpath Road for the Village of Schuylerville.
- ❖ We did the ground prep work for the Memorial Park along the Town Hall Building.

Supervisor's report:

SUPERVISOR'S REPORT MAY 2012

GENERAL FUND – TOWNWIDE (A FUND)	
Balance on hand MAY 1	\$ 1,115,692.06
MAY Revenues	+ 98,372.67
MAY Disbursements	- <u>73,723.40</u>
Balance MAY 31	\$ 1,140,341.33

GENERAL FUND – OUTSIDE VILLAGE (B FUND)

Balance on hand MAY 1	\$ 611,389.67
MAY Revenues	+ 2,399.02
MAY Disbursements	- <u>5,679.78</u>
Balance MAY 31	\$ 608,108.91

HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)

Balance on hand MAY 1	\$1,180,354.92
MAY Revenues	+ 94,070.60
MAY Disbursements	- <u>54,753.43</u>
Balance MAY 31	\$1,219,672.09

SCHUYLER PARK CAPITAL PROJECT MAY 31	\$ 132,557.18
YOUTH RECREATION & SERVICE MAY 31	\$ 1,670.56
HIGHWAY EQUIPMENT RESERVE MAY 31	\$ 12,853.11
BUILDING RESERVE MAY 31	\$ 100,772.81
SCENIC BY WAYS GRANT MAY 31	\$ 310.35
PARK RESERVE MAY 31	\$ 51,956.55
CDBG2 FUND MAY 31	\$ 0.00

- ❖ **Sales Tax Received – May 2012 - \$91,524**
- ❖ **Mortgage Tax Received for 6 month period, 10/1/2011- 3/31/2012 - \$57,982.42**

Public comments on agenda items: **Geraldine Freedman** addressed the board.

Committee reports:

Landfill: No report.

Insurance: **Supervisor Thomas Wood** reported that Phil Klein reviewed the CDPHP Insurance Policy which is up for renewal. The board decided to renew with the current policy for another year. There will be an 8.7% premium increase for active employee coverage premiums and an 8.1% increase in non-Medicare retiree’s premiums.

Youth: **Councilman Michael McLoughlin** stated that registration for the Town of Saratoga Swim Program will be held at the Town Hall, 12 Spring St., on Monday, June 25th from 9:00 a.m. to noon. The free program is for any student in the Schuylerville Central School District. Following registration students will be notified of the time at which their one-half hour long lesson will be scheduled. Registration forms will be distributed at the Schuylerville Central School.

Senior Citizens: The Old Saratoga Senior's met on May 16th with 50 attending. A trip to Plattsburg is planned for September. This is the last meeting until September 19th. **The Quaker Spring's Sunshiners** met June 11th with 25 attending the Pot Luck luncheon. A trip is planned to the Riverview Inn on September 13th, call Rose Thivierge for reservations.

Park Committee: No report.

Office of Emergency Management: No report.

Committee to Honor Volunteer Firefighters & Emergency Medical Service

Workers: Sherry Doubleday presented the board with a schematic of the Memorial Park planned for the Rt. 29 side of the Town Hall. Outlets will be installed for lighting. The board gave Sherry Doubleday their approval of the plan.

GSES, QSFD, SLPID/SLA Reports:

General Schuyler Emergency Squad: Chris Benn reported that there were 62 calls in May. The blood drive on May 12th was successful with 38 collections that will help 114 patients. He reported that they have been approved by the Red Cross as an Emergency Shelter that could accommodate up to 40 people. They have added two paid EMT's to the staff and have three more volunteer driver attendants. He stated that they have purchased a 2009 Ambulance from West Glens Falls for \$70,000. They had extra crews covering the Dave Matthew's Concert and the Hudson Crossing Triathlon. The sale of the old building on Ferry Street is pending. Chris Benn provided their annual audit of finances to the board.

Quaker Springs Fire Department: No report.

SLPID/SLA (Saratoga Lake Association): No report.

Saratoga County Farm Bureau (SCFB): No report.

Old business:

- ❖ **Supervisor Thomas Wood** reported that the old highway garage demolition will start on June 18th. ERSI will be removing the asbestos materials and knocking the building down. The blocks will be saved for future highway use. Alpine Environmental will monitor the air during the demolition. It should take about two weeks to complete.

New business:

On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #12-66 Turning Point Parade Donation - \$2,500** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – absent. Carried 4 – 0.

WHEREAS, the Eighteenth Annual Turning Point Parade will take place on Sunday, August 5th in the Village of Schuylerville, and

WHEREAS, this parade's mission has served as a reminder of the history and heritage of this special area where the battles at Saratoga were thought to be the turning point of the Revolutionary War, and

WHEREAS, the Town Board of the Town of Saratoga supports the parade's mission, therefore be it

RESOLVED, that the Town of Saratoga contribute \$2,500 to the Turning Point Parade, c/o Byron Peregrim, Chairman, 18 Broad St., Schuylerville, NY from the Celebrations account # A7550.4.

On a motion by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin the following **Resolution #12-67 Declare Roll Up Door from Garage Annex as Surplus Equipment** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – absent. Carried 4 – 0.

WHEREAS, the Town has a roll-up door from the Unit 1 of the Garage Annex that is no longer needed for town purposes; now therefore be it

RESOLVED, that such surplus item be advertised for sale on Craig's List for \$700 and sold at a fair market price.

On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #12-68 Transfer of Funds from Building Reserve to Highway Buildings for Old Highway Garage Demolition** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – absent. Carried 4 – 0.

WHEREAS, the Town Board of the Town of Saratoga recognizes the need for the removal of asbestos, air monitoring, and demolition of the old highway garage; now therefore be it

RESOLVED, by the Town Board of the Town of Saratoga to transfer up to \$75,000 from Building Reserve Account # H 1620.4 to Highway Buildings Account # A 5132.2 to pay for the removal of asbestos, air monitoring, and demolition in the amount of up to \$75,000 following the 30 day requirement of Permissive Referendum rules and procedures.

On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution #12-69 Transfer Funds from Contingent to Highway Superintendent Contractual** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – absent. Carried 4 – 0.

WHEREAS, the expenditures for the Highway Superintendent Contractual Account A5010.4 has exceeded the budgeted amounts; therefore be it

RESOLVED, by the Town Board of the Town of Saratoga to transfer \$500 from Contingent Account A1990.4 to Highway Superintendent Contractual Account A5010.4.

On a motion by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin the following **Resolution #12-70 Authorization to Trade In Loader and Purchase New Case Loader for \$10,500** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye,

Councilman Michael McLoughlin – aye, Councilman James Jennings – absent. Carried 4 – 0.

WHEREAS, the Town Board of the Town of Saratoga agrees that the current 2010 John Deere 544K Loader at the Highway is undersized for its use; therefore be it **RESOLVED**, by the Town Board of the Town of Saratoga to authorize Highway Superintendent Don Ormsby Jr. to trade the current 2010 John Deere 544K Loader in on a new 2012 Case 721F Loader under State Contract price, for a net cost of \$10,500.

On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution #12-71 Authorization to Enter into Contract for Air Monitoring at Old Highway Garage Asbestos Removal** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – absent. Carried 4 – 0.

WHEREAS, the Town Board has contracted with ERSI for the removal of asbestos at the old highway garage, 111 Town Garage Road, and the removal of asbestos must have air monitoring; now therefore be it

RESOLVED, that the Supervisor is authorized to sign a professional services contract with Alpine Environmental Services, 1146 Central Avenue, Albany, NY, for the monitoring of the air during the project at a rate of \$475 per day; and it is further

RESOLVED, that the form of such contract shall be subject to prior review and approval by the Attorney for the town.

On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution #12-72 Request for Speed Limit Reduction on County Rt. 338 to 45 m.p.h.** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – absent. Carried 4 – 0.

WHEREAS, the Town Board of the Town of Saratoga has received one or more complaints and a petition signed by County Rd 338 residents concerning the speed of motor vehicles on County Rd 338 in the Town of Saratoga; and

WHEREAS, the Town Board of the Town of Saratoga believes such complaints to be well-founded; now, therefore be it

RESOLVED, that the New York State Department of Transportation is hereby requested to review and study the conditions on the entire length of County Rd 338 in the Town of Saratoga; and, be it further

RESOLVED, that based upon its findings and at the request of the Town Board of the Town of Saratoga, the New York State Department of Transportation is requested to reduce the speed limit from 55 mph to 45 mph on said road.

On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #12-73- Authorization to Apply for Home Rehab Grants** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – absent. Carried 4 – 0.

WHEREAS, the Town Board of the Town of Saratoga finds it in the best interests of the Town to seek grant funding for housing rehabilitation, including the 2010 Mobile Home Replacement Initiative; and

WHEREAS, the Office of Community Renewal Community Development Block Grant (CDBG) provides funding for such programs to municipal applicants; and

WHEREAS, Marvin & Company has agreed to prepare and file a CDBG application for grant funding on behalf of the Town of Saratoga which would provide funding for projects to be determined most beneficial to the Town and most eligible for a funding award; and

WHEREAS, such CDBG grant for housing rehabilitation improvements will be completed by Marvin & Company for a one-time fee of \$3,500, to be invoiced at a later date; and

WHEREAS, the Town hereby waives the competitive bidding process for selection of a consultant to submit the CDBG grant as Marvin & Company has proven to be qualified and capable of carrying out all required activities for submission of the CDBG application; and

WHEREAS, the Town plans to comply with all Federal Procurement Procedures to hire a consultant for grant administration upon notice of funding award; now, therefore, be it

RESOLVED, that the Supervisor of the Town of Saratoga is hereby authorized to enter into a contract with Marvin & Company for \$3,500 and is designated as the representative for the CDBG grant and is further authorized to sign such application and provide such information, as may be required, to Marvin & Company and the New York State CDBG Program.

Communications:

- ❖ **The Eighteenth Annual Turning Point Parade will be August 5th. This year's theme is "Our Heroes, Our Home".**

Privilege of the floor: No one spoke.

Upcoming meetings:

- ❖ **Agenda meeting – Thursday, July 5, 2012 at 7:00 p.m.**
- ❖ **Regular town board meeting – Monday, July 9, 2012 at 7:00 p.m.**

Audit the Bills: On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #12-74 Approving the payment of bills in Abstract 6G** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – absent Carried 4 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in Abstract 6G (06/11/2012) in the following amounts:

General Fund A	Voucher No. 171 through 203	\$ 13,719.63
General Fund B	Voucher No. 32 through 37	\$ 587.21
Highway DB	Voucher No. 90 through 113	\$ 19,657.44
Schuyler Park H	Voucher No. 5 through 9	\$ <u>6,742.81</u>
	Grand Total	\$ 40,707.09

A motion to adjourn at 8:21 p.m. was made by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin. Supervisor Thomas Wood – aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan - aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – absent
Carried 4 – 0.

Respectfully Submitted,

Ruth Drumm
Town Clerk