

**Schuylerville/Victory
Board of Water Management
June 8, 2010**

The Schuylerville Victory Board of Water Management held a meeting on Tuesday, June 8, 2010 at 7pm in the Village of Schuylerville.

Recording Secretary Brenda Buchanan started the meeting with the pledge.

Present: Commissioners Carey, Lloyd, and Blake, newly appointed Commissioner Jamie Woodcock and Recording Secretary Buchanan.

Elect Chairperson: After a discussion on the need of a Chairperson, **Commissioner Lloyd made a motion to appoint Gail Blake as Chairperson and it was seconded by Commissioner Woodcock, all ayes, motion passed.**

Vouchers: Commissioner Lloyd made a motion to authorize the Chairperson to sign the vouchers to be paid, this was seconded by Commissioner Carey, all ayes, motion passed.

Appoint annually a Secretary: Commissioner Blake made a motion to appoint Brenda Buchanan as Secretary for the year 2010-2011, seconded by Jim Carey all ayes, motion passed.

Announcements:

The next water meeting will be Tuesday, July 13, 2010 in Victory at 7pm.

Minutes:

Commissioner Lloyd made a motion to approve the May 11, 2010 meeting minutes , they were seconded by Commissioner Woodcock, all ayes, motion passed.

Treasurer's Report:

Balances were read along with report

TRANSFERS MONEY

There was a *resolution #2010.2011-1* presented to transfer \$50,000 to apply to the outstanding vouchers, payroll and for those miscellaneous expenses this month and prior to the next meeting for the water department. This is to authorize the transfer from the water savings account to the water checking account. **Commissioner Carey made a motion to approve and sign this resolution #2010.2011-1 to transfer \$50,000 from Savings to Checking, and it was seconded by Commissioner Lloyd, all ayes, motion passed.**

Operating:

There was a discussion on sick and vacation days being retroactive to January 1, 2010. As a portion of the employee manual was approved it was not noted the dates it would be effective.

S/V BOWM

June 8, 2010

Page two

Commissioner Lloyd made a motion to make these sick, vacation and holiday, paid days be retroactive to January 1, 2010 and it was seconded by commissioner Carey, all ayes, motion passed. There was also a discussion on the carryover of the vacation and sick days from 2009 to the current year for Mark Dennison. **Commissioner Lloyd made a motion to approve the carryover of any sick or vacation days for Mark Dennison from 2009 that were not used and it was seconded by commissioner Woodcock, all ayes, motion passed.**

The disclosure statement filed on behalf of the water department by Adirondack Trust Insurance was noted.

The Insurance claim that was submitted for the water truck is waiting for determination of claim- CWO Dennison explained that an employee backed the truck into the fence and caused \$2,600 in damages to the truck. The fence was repaired but they couldn't fix the truck.

Capital Project:

Final draw of the DWSRF grant money has finally been received in the amount of \$13,126.74. A review of the PFA to determine what other matters will need to be addressed will be reviewed. The treasurer noted she will follow up with Phil Dixon and report next month on the availability of the remainder of the capital project proceeds.

Chief Water Operator's Report:

Report was presented and read, see attached.

The following was discussed further with the report.

*An Emergency Pit was discussed and the old water plant in the hands of the Village of Schuylerville.

*The different models of hydrants were discussed.

*Wet tapping machine for \$3,200.

*Future infrastructure considerations were discussed.

*120 Broad St was discussed. CWO Dennison proposed to do a line stop and replace the valve, he stated then we could provide water to the building for the sprinkler system. Mr. Dennison stated that cost is not an issue, it the traffic control. He proposed that a private contractor do the work. He stated they would need to get the State, Schuylerville and the water department together to work out these details for the work. Permits are required also. Chairperson Blake asked for new figures to do this work, as last it was \$12,000.00. Mr. Dennison stated that according to building code we have to provide water if the building has it. Our responsibility by law is to supply water, the small line going in and valve for that is not currently sufficient. The owner of the building David Roberts was present and stated that in July 2007 they had their first request for service. They currently have the second floor rented out.

They have a restaurant rented and getting permits for the downstairs. They hope to open Aug. 1, the sprinkler system is required because of the second floor use. Mr. Roberts stated that the Schuylerville code inspector says we need a plan so they can get a CO for this business to open. Mr. Roberts stated he is in support of CWO Dennison's recommendations.

S/V BOWM

June 8, 2010

Page three

He asked that he have a decision by August 1, 2010. Chairperson Blake stated a plan must be put in place before we can proceed

Albertson property was discussed again on the options for a new line. Attorney Dixon stated he could send a letter to SHIPO and possibly get a clearance for the area for the new line to the water plant.

Schuylerville Mayor John Sherman requested that Towpath Road be paved from Red Road to the water plant.

Ed Trembley provided a quote for security cameras at all three water plant properties. Road Runner for Victory for equipment would be required. The Monitor is a camera, it tapes for 30 days. From Schuylerville plant you can see cameras at the victory plant, but not the water tower because it would not have cable hooked up. They will continue to try to get some grant money.

Training for D license for Jake Fort, Steve Brooks, Robert Decker, and Jeff Blaauber, This would be a two night stay in Morrisville, \$250.00 per person for training, this is not including the stay and travel. Still have to do a year of time before the license can be granted. Any back time is included toward the license.

CWO Dennison was requesting a spare pump for inventory, **Commissioner Woodcock made a motion to approve the spare pump and it was seconded by Commissioner Lloyd, all ayes, motion passed.**

Auto Flush Valves were discussed, one model 9400 for County Rt. 113, three model 9800 for Broad St. & Hessian Dr., one model 9700 for Hydrants. **Commissioner Lloyd made a motion to approve the ordering of 5 valves, total of 13,129.50, and it was seconded by Commissioner Carey, all ayes, motion passed.**

There was a discussion on the quotes for the work to be done. After reviewing three quoted, Commissioner Woodcock made a motion to approve MJR Construction for \$10,799.00 and it was seconded by Commissioner Carey, all ayes, motion passed.

Old Business:

Water storage tank-update, CT Male is looking over the mapping and laberges study from the past.

Personnel manual- its complete and a meeting date of June 29, Tuesday, in Victory at 6:30 to review policy was determined.

Claim for Damages: There was a discussion on the letter for claim of damages and it was determined that everyone was ok with letter and agreed to have the chairperson sign the letter. **Commissioner Lloyd made a motion to support the Chairperson, Gail Blake to sign the claim of damages letter and it was seconded by commissioner Woodcock, 3-0-1, (Carey recues himself), motion passed.**

S/V BOWM

June 8, 2010

Page four

Drawings for Storage Building: Quotes are coming in.

Schuylerville Mayor John Sherman stated he was against the additional building and he was recommending to his Commissioner to vote against putting it up. He stated that they have other priorities.

New Business:

Water rates: the current rate sheet was distributed amongst the Commissioners and it was recommended that these be reviewed.

Chairperson Gail Blake stated that the school should be reevaluated.

Rules and regulations: The current rules and regulations were distributed amongst the Commissioners for review.

Outside water users: there was a discussion on a foreclosure property that is also an outside water user with an outstanding water bill.

Public Comment:

Jim Myers addressed the board in regards to the school rates and his rates that need to be reviewed. He also address the board as the Town Hall building being undercharged.

There was a discussion on water meters being part of this solution.

Mayor of Victory, Jim Sullivan, addressed the board in regards to conservation should be core value, and the money should be 2nd.

Wendy Lukas-addressed the board on the following topics: periodic reviews of inter-mu agreement that hasn't been done since 2001. Water line for Albertsons property to come from the visitor's center. Schuylerville submitting reimbursement bills, and estimated use rations.

Mayor of Victory, Jim Sullivan, addressed the board on behalf of Trustee Dewey and asked about the discharge to the sewer from Victory water plant. CWO Dennison stated that they keep a daily log of the discharge.

Executive Session: none

Adjourn

Commissioner Woodcock made a motion to adjourn the meeting and it was seconded by Commissioner Carey, all ayes, motion passed.

Respectfully Submitted, Brenda S. Buchanan Recording Secretary