

**DRAFT MINUTES
MEETING OF THE TOWN BOARD
OF THE TOWN OF SARATOGA, 12 SPRING ST.,
SCHUYLERVILLE, NY**

**June 9, 2014
7:00 P.M.**

Supervisor Thomas Wood opened the meeting with the Pledge of Allegiance at 7:00 p.m.

Roll call: Ruth Drumm, Town Clerk, called the roll. Supervisor Thomas Wood- present, Councilman Fred Drumm - present, Councilman Michael McLoughlin – present, Councilman Charles Hanahan- present, Councilman James Jennings – absent

Also present: Attorney for the Town Bill Reynolds, Zoning Officer Gil Albert, Highway Superintendent Don Ormsby Jr., Thomas R. Drew Sr., Chris Benn and J.R. Hanna

Recognitions/Presentations/ Bid openings/ Public Hearings: None.

Approval of Minutes: A motion was made by Councilman Michael McLoughlin and seconded by Councilman Charles Hanahan to accept the minutes of the May 12th regular meeting as written.

Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanahan – aye, Councilman James Jennings – absent. Carried 4 – 0.

Town Clerk's report for May 2014: Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$77.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$283.44. Fees paid to the New York State Health Department for Marriage licenses \$45.00. Dog license fees to Supervisor Thomas Wood \$350.00. Clerk fees to Supervisor Thomas Wood \$101.56. Total State and Local Revenues received were \$857.00.

Zoning Officer's report for May 2014: 12 Building Permits, 0 Building Permit Renewals, 12 Building Inspections, 3 Certificates of Occupancy, 0 Fire inspections, 6 Complaints, 1 Order to Remedy, 0 Property Maintenance Inspections, and 4 misc. appointments. A check for \$2,852.50 was given to Supervisor Thomas Wood.

Dog Control officer's report for May 2014: The report was read by Supervisor Thomas Wood: answered 39 complaints, took 1 dog to the shelter, 1 bite case, issued 28 warnings, 4 summonses were issued, and traveled 117 miles.

Town Court report for May 2014: The following were closed: 36 Vehicle & Traffic, 9 Criminal/Penal Law, 2 DEC/ENCON, 3 Dog cases, 2 DWI's, 0 Town & Village Ordinance, 1 Small Claims/Civil, 0 Evictions, 0 Bench trials, 2 (case transfers) Divestiture Form sent to County Court, 0 Defendants sentenced to probation, 0 hours of

community service issued, 0 days of jail time issued, 4 Orders of Protection issued, and \$5,442.00 in fees were paid to the NY State Comptroller.

Historian's report: No report.

Assessor's report: Victoria Hayner submitted the following for May 2014:
The Board of Assessment Review met on May 27th and 9 town residents attended to grieve their assessments. There were also 4 mail in grievances, 5 corrections and 5 stipulations presented for approval by the Board. The current Board of Assessment Review is a great team and they seem to work well together.

After receiving the decisions by the Grievance Board, we will input that data for the assessment roll. The Final Roll for 2014 will be available July 1st. We are still assessing at 100%.

The Assessor's Office will be open from June 1 – November 1st on Tuesday and Wednesday from 9:00 AM until 1:00 PM. The Assessor will be in the office those days and we will not use a clerk for that period of time.

Highway Superintendent's report for May 2014:

- ❖ Restocked our winter sand pile
- ❖ Road patching and addressing potholes
- ❖ Roadside mowing
- ❖ Reclaimed and base topped part of Duel Road
- ❖ Oil and filter services on trucks 1, 2, 3, 5 and 6
- ❖ Deck and boom mowers have been serviced
- ❖ Replaced the oil sensor and oil pump on the gradall
- ❖ Hauled gravel fill from canal corps stock pile in Stillwater for the towpath bike trail
- ❖ Graded Schuylerville part of Tow path with our grader
- ❖ New Case Loader has been ordered
- ❖ New garage heating system is going out to bid

Highway Superintendent Don Ormsby explained the specifications for the heating system needed at the Highway Garage and the scope of the work to be done.

A motion was made by Supervisor Thomas Wood, seconded by Councilman Charles Hanehan, to authorize Highway Superintendent Don Ormsby to put the heating system out to bid. Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – absent. Carried 4 – 0.

Supervisor's report: SUPERVISOR'S REPORT May 2014:

GENERAL FUND – TOWNWIDE (A FUND)	
Balance on hand MAY 1	\$ 1,138,697.46
MAY Revenues	+ 69,676.43
MAY Disbursements	- 57,595.86
Balance MAY 31	\$ 1,150,778.03

GENERAL FUND – OUTSIDE VILLAGE (B FUND)

Balance on hand MAY 1	\$ 1,006,096.17
MAY Revenues	+ 2,180.70
MAY Disbursements	- <u>9,031.87</u>
Balance MAY 31	\$ 999,245.00

HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)

Balance on hand MAY 1	\$1,047,053.00
MAY Revenues	+ 94,418.87
MAY Disbursements	- <u>89,530.66</u>
Balance MAY 31	\$1,051,941.21

SCHUYLER PARK CAPITAL PROJECT MAY 31	\$ 187,264.57
YOUTH RECREATION & SERVICE MAY 31	\$ 1,709.22
HIGHWAY EQUIPMENT RESERVE MAY 31	\$ 12,898.14
BUILDING RESERVE MAY 31	\$ 39,520.82
SCENIC BY WAYS GRANT MAY 31	\$ 310.69
PARK RESERVE MAY 31	\$ 51,956.55

- ❖ **Sales Tax Received – May 2014 - \$94,288**
- ❖ **Mortgage Tax – April 2014 - \$5,653, 10/01/2013-03/31/2014 - \$49,457.21**
- ❖ **Saratoga County Treasurer - Tax Collector's 2014 Settlement - Balanced**

Public comments on agenda items: No one addressed the board.

Committee reports:

Landfill : No report.

Insurance: CDPHP – Active Employees and Pre-Medicare Retirees' policies are up for renewal in August. Phil Klein presented 3 policies to the board at the agenda meeting. The policy closest to what is in place now is being considered. The current plan will no longer be available. There is a premium increase of \$233 per month to the town. Further discussion and a decision will be made at the July meeting as to which policy and the amount of the deductible that will be covered by the town.

Youth: Councilman Michael McLoughlin stated that the town has contracted with the Christ the King Spiritual Life Center, Town of Easton, to run the swim program. The program will run from July 7th through August 6th. The sign-up sheets will be at school this week and are also available on the town's website, **townofsaratoga.com**. Completed forms can be dropped off at Curtis Lumber, Attn: Big Mike, or email to **MMcloughlin@curtislumber.com** through June.

Senior Citizens: The Old Saratoga Seniors met for a regular meeting May 7th with 40-42 members attending for a pot luck lunch. Election of officers took place. Debbie Bartolucci's freshman class officers visited and distributed colorfully wrapped candy that they had made. The end of year party will be at the Ripe Tomato on June 4th.

Park Committee: No report.

Office of Emergency Management: No report.

GSES, QSFD, SLPID/SLA Reports:

GENERAL SCHUYLER EMERGENCY SQUAD: Chris Benn reported the following monthly report for May 2013

Town of Saratoga	18
Town of Northumberland	9
Village of Schuylerville	21
Village of Victory Mills	7
Mutual Aid - Wilton	2
Standby - Wilton	1
ALS Assist – Cambridge	<u>1</u>
Total number of calls for May 2014	59

Highlights:

- ❖ Regatta Coverage – 4 days of coverage
- ❖ Covered Dave Mathew's Band Concert - 2 days with extra coverage, with heavy population at Lee's Park

QUAKER SPRINGS FIRE DEPARTMENT: Assistant Chief Donald Ormsby Jr. reported that they have responded to 42 calls year-to-date. He added that they had their boat in Saratoga Lake for the Regattas.

Old business: None.

New business:

On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution #14-65 – Transfer of Funds- \$20,000 from Parks A7110.4 to Schuyler Park H5031** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – absent.
Carried 4 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to transfer \$20,000 from Parks #A7110.4 to Schuyler Park #H5031 as budgeted.

On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution #14-66 - Authorization to Enter into a Grant Agreement with NYS Office of Parks and Historic Preservation for old town hall site** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – absent.
Carried 4 – 0.

WHEREAS, the Town is the owner of certain real property located at 30 Ferry Street (Route 29) in the Village of Schuylerville, NY; and

WHEREAS, the Town has entered into a certain Cooperative Agreement and License for Long Term Use with the Historic Hudson Hoosic Rivers Partnership for the purpose of construction of a regional visitor center on this property; and

WHEREAS, by this Agreement the Town has agreed to act as the fiscal agent for Historic Hudson Hoosic Rivers Partnership (HHHP) in regards to grant funding to be paid by New York State, through the Office of Parks, Recreation and Historic Preservation (OPRHP) to finance this project; it is now, therefore

RESOLVED, by the Town of Saratoga, by its Supervisor, Thomas N. Wood III, be authorized to enter into and sign any and all grant agreements with OPRHP as fiscal agent for HHHP, subject to review as to the form of such agreements by the attorney for the Town.

On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution #14-67 - Fund Transfer - Capital Project B9950.9 to Machinery Equip. DB5130.2 - \$17,632.80** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – absent. Carried 4 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to transfer \$17,632.80 from Capital Project B9950.9 to Machinery/Equipment DB5130.2 for the purchase of the 2014 Equipment Trailer approved by Resolution #14-52.

Councilman Michael McLoughlin reported that he has had 2 complaints about dogs running at large on County Rt. 338. Supervisor Thomas Wood stated that Dog Control Officer Ed Cross has contacted the owner after he received complaints. Zoning Officer Gil Albert stated that he has a renewable Special Use Permit for a Kennel. It is up for renewal next month. In light of all the complaints, the Planning Board will decide if it should be renewed or not.

Councilman Michael McLoughlin also asked who put up the **NO FISHING OFF BRIDGE** sign at Fish Creek. Supervisor Thomas Wood stated that Saratoga County did, as they own the bridge. He added that it is against the law to fish off a bridge.

At 7:37 p.m. Councilman Fred Drumm made a motion, seconded by Councilman Charles Hanehan, to go into Executive Session for the purpose of possible litigation of a zoning issue with Josh Boldt. Attorney Bill Reynolds, Town Clerk Ruth Drumm and Zoning Officer Gil Albert were invited to attend. Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – absent. Carried 4 – 0.

At 7:52 p.m. Supervisor Thomas Wood made a motion, seconded by Councilman Charles Hanehan to end the executive session. Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – absent. Carried 4 – 0. **No board action was taken.**

On a motion by Supervisor Thomas Wood and seconded by Councilman Fred Drumm the following **Resolution #14-68 - Legal Action against Josh Boldt** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – absent.

Carried 4 – 0.

WHEREAS, the Town has been made aware of violations to the Zoning Permitted Use Law; and

WHEREAS, the Zoning Officer has been unable to resolve the issue with Josh Boldt, 101 Brown Road; it is now, therefore

RESOLVED, by the Town of Saratoga of the Town of Saratoga to authorize legal action to resolve the issue.

Communications:

- ❖ **“Sundae on the Farm”** will be at Welcome Stock Farm, 285 West River Road in the Town of Northumberland on Sunday, June 15th (Father’s Day) from Noon to 4:00 p.m.
- ❖ **Schuylerville Community Theater** - Thank you to the town for all their support.
- ❖ The **2014 Turning Point Parade** is on **Sunday, August 3, 2014 at 1:00 p.m.**

Privilege of the floor: No one addressed the board.

Upcoming meetings:

- ❖ **Agenda meeting – Thursday, July 10, 2014 at 7:00 p.m.**
- ❖ **Regular town board meeting – Monday, July 14, 2014 at 7:00 p.m.**

Audit the Bills: On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #14-69 Approving the payment of bills in Abstract 6G** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – absent Carried 4 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in Abstract 6G (06/9/2014) in the following amounts:

General Fund A	Voucher No. 176 through 210	\$ 13,396.94
General Fund B	Voucher No. 31 through 36	\$ 3,833.64
Highway DB	Voucher No. 95 through 113	\$ 129,011.81
Schuylers Park H	Voucher No. 10 through 12	\$ 2,518.44
Youth	Voucher No. 1	\$ 300.00
	Grand Total	\$ 149,060.83

A motion to adjourn at 8:18 p.m. was made by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin. Supervisor Thomas Wood – aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan - aye, Councilman James Jennings – absent
Carried 4 – 0.

Respectfully Submitted,

Ruth Drumm
Town Clerk