

**DRAFT MINUTES
REGULAR MEETING OF THE TOWN BOARD
OF THE TOWN OF SARATOGA, 12 SPRING ST.,
SCHUYLERVILLE, NY**

**March 8, 2010
7:00 P.M.**

Supervisor Thomas Wood opened the meeting with the Pledge of Allegiance at 7:00 p.m.

Roll call: Ruth Drumm, Town Clerk, called the roll. Supervisor Thomas Wood- present, Councilman Fred Drumm - absent, Councilman Charles Hanehan- present, Councilman James Jennings - present, and Councilman Michael McLoughlin – present

Also present: Deputy Town Clerk Linda McCabe, Town Attorney William Reynolds, Highway Superintendent Dave Hall, Zoning Officer Gil Albert, Tax Collector Jim Gorham, Justice Jack Ditch, Town Historian Sean Kelleher and other interested persons.

Recognitions/Presentations/ Bid openings/ Public Hearings:

Supervisor Thomas Wood reviewed Local Law #1 of 2010, the Zoning Amendment adding camping grounds as a Special Permitted Use in the Rural, Rural Residential, Lake Commercial and Conservancy Zoning districts. He noted that it requires 10 acres and allows no more than 10 campers or 25 tents per acre of gross site area. He then stated that proof of advertisement for the public hearing on Local Law #1 has been provided and opened the public hearing at 7:05 p.m.

Geraldine Freedman addressed the board asking if someone had requested a camping ground. Supervisor Thomas Wood replied that there is one in the town and provisions were needed in the regulations for their expansion and for future requests.

All those wishing to speak having done so Supervisor Thomas Wood made a motion to close the public hearing at 7:07 p.m., seconded by Councilman Charles Hanehan.

Supervisor Thomas Wood - aye, Councilman Fred Drumm – absent, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings - aye. Carried 4 – 0.

Approval of Minutes: A motion was made by Councilman Michael McLoughlin and seconded by Councilman James Jennings to accept the minutes of the February 8th regular meeting as written.

Supervisor Thomas Wood - aye, Councilman Fred Drumm – absent, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings - aye. Carried 4 – 0.

Town Clerk's report for February 2010: Fees paid to the County Treasurer for Dog Licenses \$83.42. Fees paid to the NYS Dept. of Agriculture and Markets for the spay/neuter program \$24.00. Fees paid to New York D.E.C. for hunting and fishing

licenses \$59.52. Fees paid to the New York State Health Department for Marriage licenses \$0. Dog license fees to Supervisor Thomas Wood \$231.58. Clerk fees to Supervisor Thomas Wood \$144.73. Total State, County, and Local Revenues received were \$543.25.

Zoning Officer's report: Gil Albert's February 2010 report: 4 Building Permits, 9 Building Inspections, 7 Certificates of Occupancy, 0 Fire inspections, 0 Complaints, 2 Misc. and 0 Building Permit Renewals. A check for \$200.00 was given to Supervisor Thomas Wood.

Dog Control officer's report for February 2010: The report was read by Supervisor Thomas Wood: answered 9 complaints, took 0 dogs to the shelter, 1 bite case, traveled 44 miles, issued 8 warnings and 0 summonses were issued.

Town Court report for February 2010: The following were closed: 155 Vehicle & Traffic, 29 Criminal/Penal Law, 4 DEC/ENCON, 2 Dog cases, 1 DWI, 1 Town & Village Ordinance, 0 Small Claims/Civil, 0 Evictions, 0 Bench trials, 0 (case transfer) Divestiture Forms sent to County Court, 7 attended the Science of Speed School, 1 Defendant sentenced to probation, 60 hours of community service issued, 0 days of jail time issued, 3 Orders of Protection issued, and \$12,279.00 in fees were paid to the NY State Comptroller.

Tax Collector's report: Tax Collector Jim Gorham reported that through March 5th he has collected \$2,525,101.17 on 2,572 parcels.

Historian's report: Sean Kelleher submitted the following report: Eight out of the 14 State Historic Sites slated for closure have close historic ties with Saratoga. According to the Governor's press release, OPRHP put forward the list of closures and service reductions in order to achieve its proposed 2010-11 agency savings target and help address the State's historic \$8.2 billion deficit.

Sites targeted for closure with ties to the Schuyler Family include:
Schuyler Mansion Historic Site, Albany Co.
Johnson Hall State Historic Site, Fulton Co

Sites targeted for closure with ties to the 1777 Northern Campaign which ended with the American Victory at Saratoga include:
Fort Ontario State Historic Site, Oswego Co
Herkimer Home Historic Site, Herkimer Co
Oriskany Battlefield/Steuben SHS, Oneida Co
Fort Montgomery Historic Site, Orange Co
Philipse Manor Hall Historic Site, Westchester Co
Bennington Battlefield State Park, Rensselaer

These resources help us understand ourselves, our historic community and our own times. For more information, I encourage people to visit the Governor's or

Parks and Trails New York website.

There will be three local programs of historical interest. The Friends of Saratoga Battlefield will have an afternoon of high fashion and social tea as a fundraiser on Sunday, March 14 at 1:30 pm at Town Hall call 664.9821 ext. 227 for details. Heritage Hunters, the local genealogical association will be meeting on Saturday, March 20 at 1 pm at Town Hall. The speakers will be Karen Stalutern on Church Records. The Old Saratoga Historical Association will have a program meeting on North Broad Street Cemetery with Schuylerville Village Historian Krissy Saddlemire on Thursday, March 25 at 7:30 pm at the Town Hall.

Assessor's report:

February was a busy month in the Assessor's Office. We received all exemption applications up until March 1st. Thank you to all the property owners for their prompt response to filing of their applications.

We continue entering our sales and for the month of February we had 2 valid sales and 5 non-valid sales. Of these sales 7 sales involved residential property.

Field review was done in February and on March 1st for taxable status. We reviewed our new construction and building permits so that values will be set according to their percent of completion on March 1st. We will be continuing to update our files with pictures as we receive Certificates of Occupancy from the building inspector throughout the year.

March will be busy with setting new values on properties that have had building during the past year and for properties whose owners have stopped by and had discussions with me regarding their assessment. Our assessment roll will be set by mid-April for public inspection after May 1st.

Highway Superintendent's report: Highway Superintendent Dave Hall reported that they have been busy. They have been cutting dead trees when the weather permits and have finished hauling stone dust for shoulders. The new truck has been delivered, lettered and will be put in service soon. The 2000 Sterling tandem dump truck will be advertised for sale. He added that once the frost goes out they will begin fixing the dirt roads.

Supervisor's report: FEBRUARY 2010

GENERAL FUND – TOWNWIDE (A FUND)

Balance on hand FEB. 1	\$	802,462.67
FEB. Revenues	+	572,734.95
FEB. Disbursements	-	112,793.98
From T&A JCAP (Beils- Records Preservation)	+	12,300.00
Balance FEB 28	\$	1,274,703.64

GENERAL FUND – OUTSIDE VILLAGE (B FUND)

Balance on hand FEB. 1	\$ 373,893.36
FEB. Revenues	+ 1,610.00
FEB. Disbursements	- 106,804.02
Balance FEB. 28	\$ 268,699.34

HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)

Balance on hand FEB. 1	\$ 769,380.03
FEB. Revenues	+ 79,300.00
FEB. Disbursements	- 57,588.54
Balance FEB. 28	\$ 791,091.49

SCHUYLER PARK CAPITAL PROJECT FEB 28	\$ 48,814.28
YOUTH RECREATION & SERVICE FEB 28	\$ 1,755.50
HIGHWAY EQUIPMENT RESERVE FEB 28	\$ 200,968.00
BUILDING RESERVE FEB 28	\$ 149,260.55
SCENIC BY WAYS GRANT FEB 28	\$ 308.89

- ❖ **Sales Tax Received – February 2010 - \$79,300**
- ❖ **Mortgage Tax – January 2010 - \$11,828.50**
- ❖ **Census Update: Supervisor Thomas Wood reported that the census forms will be received shortly and that it is very important that we all fill them out and send them in. This will enable us to get our share of funding in a great number of areas. He added that Clarence Fosdick has been working very hard to be sure all residences are identified so that they will be sent the form and be counted. Many thanks to Clarence Fosdick for all his efforts!**

Public comments on agenda items: John Deyoe addressed the board.

Committee reports:

Landfill: Supervisor Thomas Wood reported that Town Engineer Ken Martin is getting materials together for the 2nd quarter testing. Highway Superintendent Dave Hall added that all the wells have been cleared and labeled.

Insurance: No report.

Youth: Councilman Michael McLoughlin reported that they will be advertising next month for a Red Cross Certified Swimming instructor for the Youth Swim Program.

Senior Citizens: Councilman James Jennings reported that the **Old Saratoga Seniors** met for a casserole luncheon on **February 3rd** with 53 members and 2 guests attending. A trip is planned for April 27th and 28th to the Riverview Inn in Matamoras, PA. There will be a Defensive Driving Course – 55 Alive- on April 29th and 30th at the town hall. They held a sandwich luncheon on **February 17th** with 53 members attending. The program was on Home Care Instead of Senior Care. Their **March 3rd** meeting was a casserole luncheon with 41 attending. The guest speaker was Sandy Clark on NY Relay Outreach. Trips are planned for July and September.

The **Quaker Springs Seniors** met on February 8th with 30 attending the luncheon. Day trips are pending.

Park Committee: No report.

Office of Emergency Management: Sherry Doubleday reported that shelter signage has been received and the forms necessary to run the shelter. The February meeting was cancelled due to inclement weather. Shelter agreements were mailed to the David Nevins and Quaker Springs Fire departments so that they can be used as satellite shelters and are eligible for reimbursements.

Committee to Honor Volunteer Firefighters & Emergency Medical Service Workers: Sean Kelleher reported that there is still interest in brick donations and the forms are in the town hall lobby. He added that Sherry Doubleday has contacted their design person and once the plans are complete it will be put out to bid. The goal is that by the end of the summer the memorial park will be done.

GSES, QSFD, SLPID/SLA, SCFB Reports: None.

Old business: None.

New business:

On a motion by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin the following **Resolution #10-35 Lead Agency Designation - Local Law #1 of 2010- Zoning Amendment – Campgrounds**, was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – absent, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, and Councilman James Jennings - aye. Carried 4 – 0.

WHEREAS, amending the Subdivision Regulations by allowing Camp Grounds as a Special Permitted Use in certain Zoning Districts by Local Law #1 of 2010 is an Action subject to the provisions of the New York State Environmental Quality Review Act (S.E.Q.R.) and the regulations promulgated to implement said Environmental Quality Review Act, and

WHEREAS, the provisions of S.E.Q.R. require the designation of a “Lead Agency” to determine the environmental significance of the Action, and

WHEREAS, this agency has complied with the provisions of S.E.Q.R. pertaining to “Lead Agency” designation, now, therefore, be it

RESOLVED, that the Town Board of the Town of Saratoga is hereby designated the “Lead Agency” for the purpose of conducting the S.E.Q.R. review of referenced **Zoning Amendment in Local Law # 1 of 2010**.

On a motion by Councilman James Jennings and seconded by Councilman Charles Hanehan the following **Resolution #10- 36 Negative Declaration - Local Law #1 of 2010- Zoning Amendment- Campgrounds**, was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – absent, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, and Councilman James Jennings - aye. Carried 4 – 0.

WHEREAS, the Town Board of the Town of Saratoga, Saratoga County, New York (the "Town") is considering amending the Saratoga Town Zoning Ordinance to include camp grounds as a Special Permitted Use (the “Action”); and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, Chapter 43-b of the Consolidated Laws of New York, as amended (the "SEQR Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York ("DEC"), being 6 NYCRR Part 617, as amended (the "Regulations"), the Town desires to determine whether this Action may have a significant effect on the environment and therefore require the preparation of an environmental impact statement; and

WHEREAS, the Town has prepared an environmental assessment form for the Project (the "EAF"), a copy of which was presented to and reviewed by the Town at this meeting and a copy of which is on file in the office of the Town Clerk; and

WHEREAS, pursuant to the Regulations, the Town has examined the EAF in order to make a determination as to the potential environmental significance of the zoning amendment; and

WHEREAS, the Action appears to constitute a "Type 1 Action" (as defined by the Regulations);

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF SARATOGA, SARATOGA COUNTY, NEW YORK AS FOLLOWS:

1. Based on an examination of the EAF and based further upon the Town's knowledge of the area and such further investigation of the amendment and its environmental effects as the Town has deemed appropriate, the Town makes the following findings with respect to the zoning amendment:

- (a) The amendment is described in the EAF;
- (b) The amendment constitutes a "Type 1 Action" (as defined in the Regulations);
- (c) No potentially significant effect on the environment is noted in the EAF for this Action, and none are known to the Town;

(d) This Action will not have a significant effect on the environment; and the Town will not require the preparation of an environmental impact statement with respect to the Action; and

(e) As a result of the foregoing, the Town has prepared a negative declaration with respect to the Action.

2. The Town Clerk is hereby directed to file a negative declaration with respect to the Action (said negative declaration attached hereto); and a copy of the negative declaration shall be maintained in the office of the Town Clerk in a file that will be readily accessible to the public.

3. This resolution shall take effect immediately.

The foregoing resolution was thereupon declared duly adopted.

State Environmental Quality Review
NEGATIVE DECLARATION
Notice of Determination of Non-Significance

Project Number:

Date: March 8, 2010

This notice is issued pursuant to a Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Saratoga Town Board as lead agency has determined that the proposed action described below will not have a significant environmental impact and a Draft Impact Statement will not be prepared.

Name of Action: Enactment of Local Law Amending Town of Saratoga Zoning Ordinance

SEQR Status: Type 1 X
Unlisted —

Conditioned Negative Declaration: ___ Yes
 X No

Description of Action:

Enactment of Local Law amending Town of Saratoga Zoning Ordinance by adding camping ground as a Special Permitted Use in the Rural, Rural Residential, Lake Commercial and Conservancy Zoning Districts.

Location: (Include street address and the name of the municipality/county. A location map of appropriate scale is also recommended.) Town of Saratoga

Reasons Supporting This Declaration:

(See 617.7(a)-(c) for requirements of this determination; see 617.7(d) for Conditioned Negative Declaration)

There are no potentially significant effects on the environment noted in the EAF for this action, and none are known to the Town. The action will not have a significant effect on the environment.

If Conditioned Negative Declaration, provide on attachment the specific mitigation measures imposed, and identify comment period (not less than 30 days from date of publication in the ENB)

For Further Information:

Contact Person: Thomas N. Wood, Supervisor
Address: Saratoga Town Hall, 12 Spring Street, Schuylerville, NY 12871
Telephone Number: (518) 695-3644

For Type I Actions and Conditioned Negative Declarations, a Copy of this Notice is sent to:

Chief Executive Officer, Town/City/Village of
Other involved agencies (if any)
Applicant (if any)
Environmental Notice Bulletin, Room 538, 50 Wolf Road, Albany, NY 12233-1750
(Type One Actions Only)

On a motion by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin the following **Resolution #10- 37 – Adoption of Local Law #1 of 2010- Zoning Amendment – Camping Grounds**, was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – absent, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, and Councilman James Jennings - aye. Carried 4 – 0.

WHEREAS, the Town Board has recognized the need to amend the Subdivision Regulations to allow Camping Grounds as a Special Permitted Use in the Rural, Rural Residential, Lake Commercial, and Conservancy Zoning Districts; and

WHEREAS, the Town Board of the Town of Saratoga has held a public hearing and received input from the townspeople; now therefore be it

RESOLVED, by the Town Board of the Town of Saratoga to adopt Local Law #1 of 2010, amending the Subdivision Regulations. (Local Law #1 of 2010 is attached.)

Roll Call: Supervisor Thomas Wood – aye, Councilman Fred Drumm – absent,
Councilman Charles Hanehan – aye
Councilman Michael McLoughlin – aye
Councilman James Jennings - aye

Carried 4 – 0

Local Law Filing
NEW YORK STATE DEPARTMENT OF STATE
162 WASHINGTON AVE., ALBANY, NY 12231

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

Town of Saratoga

Local Law No. 1 of the year 2010

A local law amending the Zoning Ordinance of the Town of
Saratoga (LL #1 of 1981).

Be it enacted by the Town Board
Body *(Name of Legislative*

of the Town of Saratoga

as follows:

Local Law No. 1 of 1981 of the town of Saratoga, the Zoning Ordinance, is hereby amended in the following respects:

Section 1: Camping grounds

Article IV of Chapter 400 of the Code of the Town of Saratoga (the “Zoning Ordinance”) is amended by adding the following:

§ 400-17. Camping grounds.

Definitions:

Camping grounds: A parcel or tract of land including buildings or other structures where five or more campsites are available for temporary overnight occupancy.

Campsite: A portion of a campground, with or without connections to water supply, electrical service or sewage systems, used by one camping unit.

Recreational Vehicle: A vehicular camping unit primarily designed as temporary living quarters for recreational camping, travel or seasonal use that either has its own motive power or is mounted on or towed by another vehicle. Recreational vehicles include, but are not limited to camping trailers, fifth wheel trailers, motor homes, travel trailers and truck campers. These vehicles may also have electrical connections, showers or other appliances.

Potable Water: Water fit for human consumption, food preparation, culinary, lavatory, bathing and laundry purposes.

Sewage: Waste from a toilet, privy, bath, shower, sink, lavatory, dishwashing or laundry machine or the water carried waste from any fixture or equipment or machine.

Gross Site Area: The area of land contained within the boundaries or property lines of a parcel of land, including wetlands, submerged area and steep slopes. Gross site area is used for calculating usable density.

Unusable Land: The area of a site that includes wetlands, submerged areas and slopes of 25% or more.

Useable Land: The total land area of a gross site minus wetlands, submerged areas, and slopes of 25% or more. For the purpose of calculating useable land, wetland buffers, yard setbacks, buffer areas, roads, recreational areas and parking shall be included.

A. Camping grounds may be allowed as a special permitted use in the Rural, Rural Residential, Lake Commercial and Conservancy Zoning Districts upon approval of a special use permit by the Planning Board.

B. Camping grounds shall be occupied by recreational vehicles (as defined herein) and tents suitable for temporary habitation and used for travel, vacation and recreation purposes. No permanent external appurtenances such as carports, cabanas or patios may be attached to any recreational vehicle parked in a camping ground, and the removal of wheels and placement of a unit on a foundation in a camping ground is prohibited. No recreational vehicle in excess of 40 feet in length shall be permitted in any camping ground.

C. Minimum gross site area shall be 10 acres. A 30 foot no camping or building buffer zone shall be established around the perimeter of the camping ground.

D. Not more than a total of 10 travel trailers, recreational vehicles or motor homes shall be permitted per acre of gross site area. Not more than 25 tents or camper tents shall be permitted per acre of gross site area.

E. Site conditions. Conditions of soil, groundwater level, drainage and topography shall not create hazards to the property or the health or safety of the occupants. The site shall not be exposed to objectionable smoke, noise, odors or other adverse influences, and no portion of the camping grounds subject to flooding, subsidence or erosion shall be used for any purpose which would expose persons or property to hazards.

F. Accessory uses. Management headquarters, recreational facilities, toilets, dumping stations, showers, coin-operated laundries and other uses and structures customarily incidental to the operation of camping grounds are permitted as accessory uses to the camping grounds. In addition, retail stores and other convenience establishments shall be permitted as accessory uses in camping grounds in such districts where such uses are not allowed as principal uses, subject to the following restrictions:

(1) Such establishments and the parking areas primarily related to their operations shall not occupy more than 5% of the gross area of the camping ground.

(2) Such establishments shall be restricted in their use to occupants of the camping ground.

(3) Such establishments shall present no visible evidence from any street outside the camping ground of their commercial character which would attract customers other than occupants of the camping ground.

G. Plans for sewage disposal and potable water supply shall be designed in accordance with standards promulgated by the New York State Department of Environmental Conservation and the New York State Department of Health and a camping ground shall receive any needed approvals from said agencies.

H. Streets in camping grounds shall be private but shall be constructed with a stabilized travel way and shall meet the following minimum stabilized travel way width requirements:

(1) One-way, no parking: 12 feet.

(2) One-way with parking on one side or two-way with no parking: 18 feet.

(3) Two-way with parking on one side: 27 feet.

(4) Two-way with parking on both sides: 34 feet.

Streets shall also be laid out in such manner as to provide safe and adequate access by emergency vehicles.

I. Parking. Adequate space for vehicle parking shall be provided so as to accommodate two vehicles per camp site.

J. Recreation facilities. A minimum of 10% of the gross site area for the camping ground shall be set aside and developed as common use areas for open or enclosed recreation facilities.

No camp site, required buffer strip, street right-of-way, storage area or utility site shall be counted as meeting recreational purposes.

K. Entrances and exits to camping grounds shall be designed for safe and convenient movement of traffic into and out of the camping ground and to minimize friction with movement of traffic on adjacent streets. All traffic into or out of the camping ground shall be through such entrances and exits. No entrance or exit shall require a turn at an acute angle for vehicles moving in the direction intended, and radii of curbs and pavements at intersections shall be such as to facilitate easy turning movements for vehicles with trailers attached.

L. Off-street parking and loading. In connection with use of any camping ground, no parking, loading or maneuvering incidental to parking or loading shall be permitted on any public street, sidewalk or required buffer or right-of-way or any public grounds or on any private grounds not part of the camping ground, unless the owner has given written permission for such use. Each camping ground shall provide off-street parking, loading and maneuvering space, located and scaled so that the prohibitions above may be observed, and camping ground owners shall be responsible for violations of these requirements.

M. An adequate lighting system shall be provided for the camping ground.

N. All utilities shall be underground.

O. Not less than one covered twenty-gallon garbage receptacle shall be provided for each camp site. Garbage and rubbish shall be collected and disposed of as often as may be necessary to ensure sanitary conditions. Alternatively, the operator may establish a central trash/recycling center for use by occupants.

P. All applicable sanitation standards promulgated by the State of New York shall be met.

Q. Any peace officer, building inspector, health officer or any authorized representative of the

Town of Saratoga shall have the right, at any reasonable time, to enter any camping ground inspect all parts of said park, but not the individual camping trailer, or tent located therein, in order to assure compliance with this chapter and/or the terms of any special permit issued by the Planning Board.

Section 2: Uses Requiring Special Permits

Sections 400-34, 400-35 and 400-40 of the Code of the Town of Saratoga are amended by adding "Camping Grounds" as a Use Requiring a Special Permit.

Section 3: Effective Date

This local law shall take effect immediately.

Michelle DeGarmo, Marvin & Co., spoke about the 2010 Community Development Block Grant that is available. The deadline for application is April 23, 2010. She stated that the Town of Saratoga is eligible to apply for this grant. Their fee for grant packaging and submission is \$3,500 but if awarded the town would receive an equal amount of administrative funds from the grant. She added that if it is not funded they will resubmit the same application free of charge. The CDBG application will request \$400,000 to assist at least 10 households. Funding will provide rehabilitation grants of up to \$20,000 to single family residential homes and grants of up to \$50,000, in conjunction with the Saratoga County Mobile Home Replacement Initiative, to replace substandard mobile homes with new, Energy Star manufactured homes. The homes must be owner occupied and on their owner's land. There are income guidelines and a system to prioritize the applications. A resolution is needed and two public hearings must be conducted.

On a motion by Councilman Michael McLoughlin and seconded by Councilman James Jennings the following **Resolution #10-38 -Authorization for 2010 Community Development Block Grant Application (CDBG)**, was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – absent, Councilman Charles Hanehan – no, Councilman Michael McLoughlin – aye, and Councilman James Jennings - aye. Carried 3 – 1.

WHEREAS, the Town Board of the Town of Saratoga finds it in the best interests of the Town to seek grant funding for housing rehabilitation, including the 2010 Mobile Home Replacement Initiative; and

WHEREAS, the Office of Community Renewal Community Development Block Grant (CDBG) provides funding for such programs to municipal applicants; and

WHEREAS, Marvin & Company has agreed to prepare and file a CDBG application for grant funding on behalf of the Town of Saratoga which would provide funding for projects to be determined most beneficial to the Town and most eligible for a funding award; and

WHEREAS, such CDBG grant for housing rehabilitation improvements will be completed by Marvin & Company for a one-time fee of \$3,500, to be invoiced at a later date; and

WHEREAS, the Town hereby waives the competitive bidding process for selection of a consultant to submit the CDBG grant as Marvin & Company has proven to be qualified and capable of carrying out all required activities for submission of the CDBG application; and

WHEREAS, the Town plans to comply with all Federal Procurement Procedures to hire a consultant for grant administration upon notice of funding award; now, therefore, be it **RESOLVED**, that the Supervisor of the Town of Saratoga is hereby authorized to enter into a contract with Marvin & Company for \$3,500 and is designated as the representative for the CDBG grant and is further authorized to sign such application and provide such information, as may be required, to Marvin & Company and the New York State CDBG Program.

Communications:

Councilman Charles Hanehan reported that there is a program called *Clean Sweep NY* that will enable farmers and homeowners to get rid of pesticides. It will take place in May in Hudson Falls. More information on this program will follow.

Privilege of the floor: John Deyoe addressed the board.

Upcoming meetings:

- ❖ **Agenda meeting – Thursday, April 8, 2010 at 7:00 p.m.**
- ❖ **Regular town board meeting – Monday, April 12, 2010 at 7:00 p.m.**

Audit the Bills: On a motion by Councilman Michael McLoughlin and seconded by Councilman James Jennings the following **Resolution #10- 39 Approving the payment of bills in Abstract 3G** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – absent, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, and Councilman James Jennings - aye. Carried 4 – 0. **RESOLVED**, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in Abstract 3G (03/08/2010) in the following amounts: General A \$26,805.51, General B \$562.76, HUD \$9,300.00, Youth \$3,173.77, Schuyler Park \$91.15, and Highway Outside DB \$208,799.22 for a total of \$248,732.41.

A motion to adjourn at 8:57 p.m. was made by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin. Supervisor Thomas Wood – aye, Councilman Fred Drumm – absent, Councilman Charles Hanehan - aye, Councilman Michael McLoughlin – aye, and Councilman James Jennings - aye. Carried 4 – 0.

Respectfully Submitted,

Ruth Drumm
Town Clerk