

**Schuylerville/Victory
Board of Water Management
March 9, 2010**

The Schuylerville Victory Board of Water Management held a meeting on Tuesday, March 9, 2010 at 7pm in the Village of Victory.

Chairman Colvin led the meeting and stated that the meeting will be recorded.

Present: Chairman Colvin, Commissioners Lloyd, and Blake. Trustee Dennison as Alternate, Recording Secretary Buchanan, Treasurer Kemmet, and Mayor Sullivan.
Absent: Commissioner Jim Carey.

Announcements:

The next water meeting will be Tuesday, April 13th, in Schuylerville 7pm.

Minutes:

Commissioner Lloyd made a motion to approve the January 12, 2010 meeting minutes. They were seconded by Commissioner Blake, all ayes, motion passed.

Treasurer's Report:

Balances as read

Transfer Money

There was a *resolution #2009.2010-10* presented to transfer \$95,000 to apply to the outstanding vouchers, payroll and for those miscellaneous expenses this month and prior to the next meeting for the water department. This is to authorize the transfer from the water savings account to the water checking account. **Commissioner Blake made a motion to approve and sign this resolution #2009.2010-10 to transfer \$95,000 from Savings to Checking, and it was seconded by Commissioner Lloyd, all ayes, motion passed.**

Operating:

Budget information: handout of general budgeting and budget dates, abstracts, spreadsheets, tentative water budget pages for operating. No capital budget needed, the project will be complete. The tentative budget is to be completed by March 20, 2010.

Foreman's Report:

Trouble shooting: (GE Quote \$2,733.25) There was a quote received from GE for some trouble shooting. This is for them to come and see if the filters need to be replaced or of any other problems. **Commissioner Lloyd made a motion to approve the trouble shooting the problems at the Fort Hardy water plant with the RO's, this was to include the ordering of the filters if that is what is diagnosed as the problem (\$77,400.36) and it was seconded by Commissioner Blake, all ayes, motion passed.**

The Foreman's report that was submitted for February was read. Commissioner Blake asked that the replacement of the membranes be video taped so when the Chief Water Operator returns he can view this change.

Chairman Colvin stated he is in contact with the Chief Water Operator via email or cell phone each day. The schedule is not set in stone and Chairman Colvin is in contact with him with changes as they occur. He explained that the hydrant flushing schedule will be going out with the water bills on the 15th. Chairman Colvin stated he has had the overtime cut back on the weekends from 5 hours to 4 hours. He is also in contact with them when there is additional OT needed.

Old Business:

Personnel manual- Chairman Colvin state that the manual is not typed but would like a motion to accept Schuylerville's manual, and add the evaluations that Commissioner Blake came up with. **Commissioner Lloyd made a motion to accept the manual and it was seconded by Commissioner Blake, 3-0-1. Lloyd-aye, Blake-aye, Colvin-aye, Dennison-abstain. Motion passed.** There was a discussion on the time to carry over for the current full time employees. Treasurer Kemmet suggested to review the draft first as there are three employees, all different. It was decided to have a meeting, April 5, 2010 at 4pm. **Commissioner Lloyd made a motion to rescind his last motion on accepting the manual until they have a chance to review it and it was seconded by Commissioner Blake, 3-0-1. Lloyd-aye, Blake-aye, Colvin-aye, Dennison-abstain. Motion passed.**

Investment policy/Procurement policy: There was a discussion on only one change for the investment policy and procurement policy that was presented at the last meeting. It is to reflect the State raising the amount that is not subject to competitive bidding pursuant to section 103 of the General Municipal Law, for the public works contracts. This amount was raised from \$20,000 to \$30,000. **Commissioner Blake made a motion to approve the investment policy and the procurement policy with the one change in the amount of public works competitive bidding amount of \$30,000 and it was seconded by Commissioner Lloyd, all ayes, motion passed. 4-0, Lloyd-aye, Blake-aye, Colvin-aye, Dennison-aye, motion passed.**

Water storage tank: CT Male has been in contact with him for a meeting.

Trench box: no update

Cell phone update: After a discussion on the additional cell phone that is needed at the water plant, **Commissioner Lloyd made a motion to approve the additional line to be added to the water plant plan and it was seconded by Chairman Colvin, 3-1, Lloyd-aye, Colvin-aye, Blake-nay, Dennison-aye, motion passed.**

S/V BOWM
March 9, 2010
Page three

Albertson line: Chairman Colvin stated that Mayor Sherman said it was ok to dig, but he would like to get a letter that states that.

Generator Quotes: Chairman Colvin stated he has spoke with Hour Electric and they are putting together a quote.

New Business:

Water District-Chairman Colvin stated he did speak with Tom Wood and he will also talk with Bill Reynolds. Mr. Wood was very receptive to the idea.

Pay period change- to Thursday thru Wednesday.

After a discussion on the current payroll pay period and the new proposed week,

Commissioner Blake made a motion to change the pay period week to Thursday thru Wednesday, this will be effective the next pay period following the one we are currently in and it was seconded by Commissioner Lloyd, 3-0-1 Blake-aye, Lloyd-aye, Colvin-aye, Dennison-abstain, motion passed.

Public Comment:

Roger Sherman, 91 Pearl St: Mr. Sherman asked about considering getting a track phone, Commissioner Lloyd explained that they need the ability to get texts. There was a discussion on the PH level of the water.

Wendy Lukas, 77 Green St: Ms. Lukas inquired about the town web site, budget workshops and asked if the water department has a disaster plan. Chairman Colvin state that the Town site is updated as soon as they have time and there is a disaster plan for the water department. She asked about the camera grant that was available and inquired about the closing out of the capital project. Chairman Colvin stated that the camera grant has been put on hold and the project will be closed out as soon as Fiscal Advisors get all the paperwork in. Ms. Lukas asked about the Aud's and asked who was in charge when Mark Dennison was out. Chairman Colvin stated that the Aud's were being worked on and Jeff Blauber was in charge. She also inquired about the grant for the water tank. Commissioner Lloyd stated that they are working with CT Male on this issue. Ms. Lukas asked why the intermunicipal agreement is not being honored, why the villages are not appointing alternates, if the Water budget is required by March 1, to be with the villages, why it wasn't. Chairman Colvin stated that the intermunicipal agreement is being honored, the Trustee's can be alternates and the budget is being worked on. Ms. Lukas stated that she has complaints about overtime, she did some research and she wanted to know why there is major overtime. Chairman Colvin stated that there is overtime each weekend, as someone needs to be there part of the day each day. He stated that they have been cutting down the overtime and he is in contact with them when additional is needed.

S/V BOWM
March 9, 2010
Page Four

Mayor Sullivan stated he feels the overtime is too much. He also stated he does not feel Chairman Colvin should be certifying the payroll. He asked Chairman Colvin if he was a signer on the payroll account. Chairman Colvin stated he was not.

Executive Session:
none

Adjourn
Commissioner Lloyd made a motion to adjourn the meeting and it was seconded by Commissioner Blake, all ayes, motion passed.

Respectfully submitted,

Brenda S. Buchanan,
Recording Secretary