

DRAFT MINUTES  
**MEETING OF THE TOWN BOARD  
OF THE TOWN OF SARATOGA, 12 SPRING ST.,  
SCHUYLERVILLE, NY**

**October 10, 2012  
7:00 P.M.**

Supervisor Thomas Wood opened the meeting with the Pledge of Allegiance at 7:00 p.m.

**Roll call:** Ruth Drumm, Town Clerk, called the roll. Supervisor Thomas Wood- present, Councilman Fred Drumm - present, Councilman Charles Hanehan- present, Councilman Michael McLoughlin – present, Councilman James Jennings – present

**Also present:** Deputy Town Clerk Linda McCabe, Town Attorney Bill Reynolds, Highway Superintendent Don Ormsby Jr., Zoning Officer Gil Albert, Town Historian Sean Kelleher, Tax Collector Jim Gorham, Kim Gamache and family, and Joseph Mahaney from Utica Peterbilt.

**Recognitions/Presentations/ Bid openings/ Public Hearings:**

**Presentation: Supervisor Thomas Wood presented the family of Joseph Albert Gamache with the following Resolution Honoring Joseph Albert Gamache:**

On a motion by Supervisor Thomas Wood and seconded by Councilman Fred Drumm the following **Resolution #12-89 – Recognition of Joseph Albert Gamache, Deceased World War II Veteran** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, Joseph Albert Gamache was the son born to Victor Charles Gamache. and Josephine DeGrechie Gamache on April 25, 1923 in Schuylerville, NY; and

**WHEREAS**, he was raised and educated in the Village of Schuylerville, Town of Saratoga; graduating from Schuylerville High School class of 1942, and

**WHEREAS**, he entered in the Army on January 15, 1943, classified as limited service because of eyesight problems, receiving his basic training at Army Camp Upton, Long Island and Air Force training in Miami, Florida; and

**WHEREAS**, he was assigned to a Guard Squadron in New Haven, Connecticut; and

**WHEREAS**, On December 24, 1944 he was reassigned from the Air Force Guard Squadron to Army Infantry at Camp Livingston in Louisiana; and

**WHEREAS**, he was then assigned to Camp Maxie Texas for heavy weapons training and then assigned to Fort Meade Maryland, Fort Lawton, Washington and was then shipped to Hawaii where he received amphibious training in preparation for the invasion of Japan; and

**WHEREAS**, Japan surrendered just prior to him shipping out, he was then assigned for seven months to the 494<sup>th</sup> Quartermaster Company, Camp Barnes, New Caladonia; and

**WHEREAS**, on March 10<sup>th</sup>, 1946 he was honorably discharged with the rank of Corporal from Fort Dix, New Jersey; and

**WHEREAS**, he received the Good Conduct Medal, The World War II Victory Medal, The Expert Rifleman Medal, and the Sharpshooter Medal for rifle, pistol, and carbine; and

**WHEREAS**, following his discharge from the Army he worked as New York State Chief Lock Operator at Lock 6 in Fort Miller for over 30 years; and

**WHEREAS**, he was active in the Schuylerville community serving as member and Commander of American Legion Post 278, member of Schuyler Hose Fire Company, founding member of the General Schuyler Emergency Squad, Cub Scout Pack 13 Cub Master, active Boyscout leader, crossing guard for Schuylerville Central School, communicant of the Notre Dame De Lourdes church, and Deputy Schuylerville Village Historian; and

**WHEREAS**, he was a loyal and dedicated servant to his community and country always giving and serving everyone in any capacity that he could; and

**WHEREAS**, he died on October 10, 1998; now therefore be it

**RESOLVED**, that the Town of Saratoga extends our belated condolences to all of the members of the Gamache Family; and be it further

**RESOLVED**, that the Town Board of the Town of Saratoga does hereby recognize and honor to the highest degree possible Joseph Albert Gamache for his patriotism, devotion, service and sacrifice for his country; and be it further

**RESOLVED**, that the Town of Saratoga will never let his name and the sacrifice that he made for his country be forgotten and that he will always be held in the highest esteem and remembered as a member of the greatest generation and one of the Town of Saratoga's best.

**Public Hearing: Proof of advertising in the *Saratogian* on September 26, 2012 having been furnished, Supervisor Thomas Wood opened the Public Hearing at 7:10 p.m. on the Saratoga Rowing Association's Regattas scheduled for October 27<sup>th</sup> & 28<sup>th</sup>. No one came forward. On a motion by Supervisor Thomas Wood and seconded by Councilman Charles Hanehan the public hearing was closed at 7:11 p.m.**

Supervisor Thomas Wood - aye, Councilman Fred Drumm - aye, Councilman Charles Hanehan - aye, Councilman Michael McLoughlin - aye, Councilman James Jennings - aye. Carried 5 - 0.

**Highway Bid Opening: Bids on the 2013 Tandem Axle Diesel Powered Cab and Chassis were opened at the agenda meeting October 4<sup>th</sup> with the following results:**

Albany Truck Sales- Volvo VHD64F- 2013	\$109,728.
Tracey Road Equipment - Western Star - 2013	\$109,170.
Western Star - 2014	\$113,045.
Kenworth of Buffalo - 2013	\$108,793.
Utica General Truck - Peterbilt- 2013	\$115,798.

**Highway Superintendent Don Ormsby Jr. noted that the only bid that met specifications was from Utica General Truck Co.**

**Approval of Minutes:** A motion was made by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin to accept the minutes of the September 10<sup>th</sup> regular meeting as written. Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**Town Clerk's report for September 2012:** Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$58.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$2,511.65. Dog license fees to Supervisor Thomas Wood \$270.00. Clerk fees to Supervisor Thomas Wood \$177.60. Total State, County, and Local Revenues received were \$3,039.75.

**Zoning Officer's report for September 2012:** 3 Building Permits, 9 Building Inspections, 4 Certificates of Occupancy, 0 Junk Yard Permits, 0 Complaints, 0 Fire inspections, 0 Orders to Remedy, 4 misc. appointments, 0 Building Permit Renewals, and 0 Property Maintenance Inspections. A check for \$565.00 was given to Supervisor Thomas Wood.

**Dog Control Officer's report for September 2012:** The report was read by Supervisor Thomas Wood: answered 14 complaints, took 1 dog to the shelter, 1 bite case, issued 10 warnings, 0 summonses were issued, and traveled 127 miles.

**Town Court report for September 2012:** The following were closed: 52 Vehicle & Traffic, 12 Criminal/Penal Law, 1 DEC/ENCON, 1 Dog case, 0 DWIs, 0 Town & Village Ordinance, 0 Small Claims/Civil, 4 Eviction, 0 Bench trials, 0 (case transfers) Divestiture Forms sent to County Court, 0 attended the Science of Speed School, 0 Defendants sentenced to probation, 5 hours of community service issued, 10 days of jail time issued, 3 Orders of Protection issued, and \$5,837.00 in fees were paid to the NY State Comptroller.

**Historian's report:** Sean Kelleher reported the following upcoming meetings:

- ❖ October 11<sup>th</sup> at 7:30 p.m. - Old Saratoga Historical Association Meeting- Speakers Tim & Libby Holmes
- ❖ October 17<sup>th</sup> – Surrender Day Week
- ❖ October 20<sup>th</sup> – Heritage Hunters- Speaker Dick Eastman

**Assessor's report:** No report.

**Highway Superintendent's report:**

**September 2012 Highway Report**

- ❖ New Case Loader has been received and is in service.
- ❖ Culvert replacements completed at: Hanehan, Fitch, Caldwell roads and one in Smithville due to a sinkhole.
- ❖ Cleared trees and stumps from the roadside due to a couple of high wind storms.
- ❖ Trucks # 2, 4 (with a trailer) and 5 have been inspected.
- ❖ Bids for a new 2013 truck chassis, to replace old truck# 3, have been received.

**Supervisor's report: SUPERVISOR'S REPORT SEPTEMBER 2012**

**GENERAL FUND – TOWNWIDE (A FUND)**

Balance on hand SEPT 1	\$ 797,392.67
SEPT Revenues	+ 38,062.44
SEPT Disbursements	- <u>70,219.07</u>
Balance SEPT 30	\$ 765,236.04

**GENERAL FUND – OUTSIDE VILLAGE (B FUND)**

Balance on hand SEPT 1	\$ 601,498.39
SEPT Revenues	+ 141,979.08
SEPT Disbursements	- <u>11,159.89</u>
Balance SEPT 30	\$ 732,317.58

**HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)**

Balance on hand SEPT 1	\$ 1,222,427.95
SEPT Revenues	+137,551.64
SEPT Disbursements	- <u>41,693.76</u>
Balance SEPT 30	\$1,318,285.83

<b>SCHUYLER PARK CAPITAL PROJECT</b> SEPT 30	\$ 123,899.17
<b>YOUTH RECREATION &amp; SERVICE</b> SEPT 30	\$ 0.14
<b>HIGHWAY EQUIPMENT RESERVE</b> SEPT 30	\$ 12,861.69
<b>BUILDING RESERVE</b> SEPT 30	\$ 100,840.01
<b>SCENIC BY WAYS GRANT</b> SEPT 30	\$ 310.45
<b>PARK RESERVE</b> SEPT 30	\$ 51,956.55
<b>CDBG2 FUND</b> SEPT 30	\$ 0.00

- ❖ **Sales Tax Received – September 2012 - \$98,436**
- ❖ **Mortgage Tax –August 2012 - \$12,918.50**
- ❖ **Per Capita Aid Received - \$31,351**
- ❖ **Member Item Grant Extension - \$10,000**
- ❖ **The audit of 2011 finances has been completed with no recommendations.**
- ❖ **Supervisor Thomas Wood spoke on the preliminary 2013 budget.** As it stands now there would be an increase in the tax rate of \$ 0.047534, resulting in a rate of \$1.12/thousand. There will be a budget workshop on Monday, October 22, 2012 at 6:00 p.m.

**Public comments on agenda items: None.**

**Committee reports:**  
**Landfill: No report.**

**Insurance: No report.**

**Youth: No report.**

**Senior Citizens: Councilman James Jennings** reported that the Old Saratoga Seniors met on September 19<sup>th</sup> with 50 members attending. A trip was taken to Plattsburg on September 28<sup>th</sup>. Plans for the coming year were discussed.

The Old Saratoga Seniors met on October 3<sup>rd</sup> with 51 members attending. The Plattsburg trip on September 28<sup>th</sup> was well attended with 42 seniors taking the trip.

**Park Committee: No report.**

**Office of Emergency Management: No report.**

**GSES, QSFD, SLPID/SLA Reports:**

**GSES:**

**Quaker Springs Fire Department: Chief Don Ormsby Jr. reported** that they have had 68 calls year-to-date.

**Old business:**

- ❖ **Request for 4-way stop signs on Burgoyne Road.** Town Attorney Bill Reynolds researched the procedure needed to put 4-way stop signs on a town road. He stated that all that is needed is a resolution by the board. A resolution will be drafted for the November meeting.

**New business:**

On a motion by Councilman Michael McLoughlin and seconded by Councilman Fred Drumm the following **Resolution #12-90 – Mass Gathering Permit – SRA – Oct. 27 & 28th** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the Town Board of the Town of Saratoga has received and reviewed the application for a Mass Gathering Permit by the Saratoga Rowing Association for a Rowing Regatta as follows:

Permit #3: Saratoga Rowing Association  
543 Union Avenue  
P.O. Box 750  
Saratoga Springs, NY 12866  
Contact: Christopher Chase, Regatta Director

Rowing Regatta, on Saturday, October 27<sup>th</sup> and Sunday, October 28<sup>th</sup> at Fish Creek, Saratoga Lake with approximately 8,000 people attending the two day event; and

**WHEREAS**, the required information has been submitted, as required by Local Law #2 of 2006, reviewed and deemed satisfactory, and

**WHEREAS**, the Town Board of the Town of Saratoga has held a public hearing on October 10, 2012 for input by interested persons, and

**WHEREAS**, the event is desirable for the town, therefore be it,

**RESOLVED**, by the Town Board of the Town of Saratoga that the permit is granted conditional upon the Town of Saratoga receiving a Certificate of Insurance for the above event naming the Town of Saratoga as additional insured in the amount of \$2 million, at least 5 business days prior to the event, and that the event is found to be in compliance with the NYS Department of Health regulations of Chapter 1, Title 10, Part 18 by the NYS DOH when required and Subpart 14-2 of the NYS Sanitary Code.

On a motion by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin the following **Resolution #12-91 Lease – Suite 203, Rm. 3W- Flatley Read LLC** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the Town has excess space in the Town Hall at 12 Spring Street, Schuylerville, NY which is unneeded for Town purposes, and which has been leased previously; and

**WHEREAS**, the Town Board desires to lease such excess space for fair and adequate consideration; it is hereby

**RESOLVED**, that approximately 100 square feet of space in the north wing, second floor of the Town Hall, Suite 203, Room 3W, be leased to the on an annual basis to Flatley Read LLC for a monthly rental amount of \$102.00 and other terms to be as set forth under a form of lease agreement presently in use for other business tenants in the Town Hall; and it is further

**RESOLVED**, that the Town Supervisor is authorized to enter into a lease agreement to carry out this resolution, subject to approval of the Town Attorney as to form.

On a motion by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin the following **Resolution #12-92 Bid Award – 2013 Tandem Axle Diesel Powered Cab & Chassis** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the Town Board of the Town of Saratoga received bids via solicitation of bids by public advertising for a **New 2013 Tandem Axle Diesel Powered Cab and Chassis**, Specification TOS 01-12, and Utica General Truck Co. was the sole bidder that met specifications at \$115,798.00; therefore be it

**RESOLVED** by the Town Board of the Town of Saratoga to accept the bid from Utica General Truck Co., for \$115,798.00 for a new **Peterbilt 2013 Tandem Axle Diesel Powered Cab and Chassis**, providing the specifications in TOS 01-12 are met. (Delivery is expected in December with payment in February 2013.)

On a motion by Councilman Fred Drumm and seconded by Councilman James Jennings the following **Resolution #12-93 Accept Audit Findings** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the Town Board of the Town of Saratoga had the Town's 2011 financial operations and procedures audited by Richard H. Dinolfo, CPA; and

**WHEREAS**, the Town Board of the Town of Saratoga has reviewed the findings with no exceptions noted in any department, therefore be it,

**RESOLVED**, by the Town Board of the Town of Saratoga to accept the findings as presented (the audit is on file in the Town Clerk's office).

On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #12-94 Fund Transfer – Contingent to Unallocated Insurance** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the expenditures for insurance in the Unallocated Insurance Account A1910.4 has exceeded the budgeted amounts; therefore be it

**RESOLVED**, by the Town Board of the Town of Saratoga to transfer \$144.00 from Contingent Account A1990.4 to Unallocated Insurance Account A1910.4.

On a motion by Councilman Michael McLoughlin and seconded by Councilman James Jennings the following **Resolution #12-95 Fund Transfer – Jt. Recreation Projects to Youth Recreation and Services- Youth Programs** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**RESOLVED**, by the Town Board of the Town of Saratoga to transfer \$611.00 from Jt. Rec. Projects A7145.4 to Youth Recreation and Services Fund Y5031.9 for Youth Fund 2012 Programs.

On a motion by Councilman Charles Hanehan and seconded by Councilman Fred Drumm the following **Resolution #12-96 Fund Transfer- Playgrounds & Recreational Centers to Youth Recreation and Services- Youth Swim Program** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**RESOLVED**, by the Town Board of the Town of Saratoga to transfer \$1,452.62 from Playgrounds & Recreational Centers B7140.4 to Youth Recreation and Services Fund Y5031.9 for the 2012 Youth Swim Program.

#### **Communications:**

- ❖ **Flu Clinic- Saratoga County Public Health Nursing Service is holding a Flu Clinic from 9:00 am – 11:00 am on Thursday, November 1<sup>st</sup> in the Schuyler Room at Saratoga Town Hall. For more information and an appointment contact the Town Clerk's office at 695-3644 ext. 311.**
- ❖ **Revolutionary Run for Veterans- 5K run/walk on November 10<sup>th</sup> at 9am at Ft. Hardy Park, Schuylerville. Volunteer registration forms are available at the town clerk's office or online [www.active.com](http://www.active.com) and search for "Revolutionary Run for Veterans".**
- ❖ **The Saratoga County Deceased Veterans Program will be recognizing Joe Gamache on October 16<sup>th</sup> at 2:30 p.m.**

- ❖ **A thank you letter was received from the Schuyler Hose Company to the Town of Saratoga Board Members for their support of the Town of Saratoga Volunteer Recognition Park at the Town of Saratoga office building.**

**Privilege of the floor: No one spoke.**

**Upcoming meetings:**

- ❖ **Budget Workshop – Monday, October 22, 2012 at 6:00 p.m.**
- ❖ **Agenda meeting – Thursday, November 1, 2012 at 7:00 p.m.**
- ❖ **Regular town board meeting – Thursday, November 8, 2012 at 7:00 p.m. (Thursday following Election Day)**

**Audit the Bills:** On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #12-97 Approving the payment of bills in Abstract 10G** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 5 – 0.

**RESOLVED**, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in Abstract 10G (10/10/2012) in the following amounts:

<b>General Fund A</b>	<b>Voucher No. 309 through 354</b>	<b>\$ 70,662.36</b>
<b>General Fund B</b>	<b>Voucher No. 57 through 63</b>	<b>\$ 1,037.63</b>
<b>Highway DB</b>	<b>Voucher No. 177 through 200</b>	<b>\$ 23,339.26</b>
<b>CDBG CD2</b>	<b>Voucher No. 20</b>	<b>\$ 1,500.00</b>
<b>Schuyler Park H</b>	<b>Voucher No. 16</b>	<b>\$ <u>655.20</u></b>
	<b>Grand Total</b>	<b>\$ 97,194.45</b>

**A motion to adjourn at 8:56 p.m.** was made by Councilman James Jennings and seconded by Councilman Charles Hanehan. Supervisor Thomas Wood – aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan - aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 5 – 0.

Respectfully Submitted,

Ruth Drumm  
Town Clerk