

**DRAFT MINUTES
MEETING OF THE TOWN BOARD
OF THE TOWN OF SARATOGA, 12 SPRING ST.,
SCHUYLERVILLE, NY**

**October 15, 2014
7:00 P.M.**

Supervisor Thomas Wood opened the meeting with the Pledge of Allegiance at 7:00 p.m.

Roll call: Ruth Drumm, Town Clerk, called the roll. Supervisor Thomas Wood- present, Councilman Fred Drumm - present, Councilman Michael McLoughlin – present, Councilman Charles Hanahan- present, Councilman James Jennings – present

Also present: Town Attorney Bill Reynolds, Highway Superintendent Don Ormsby Jr., Zoning Officer Gil Albert, Chris Benn, Thomas R. Drew Sr., and Wendy Lukas,

Recognitions/Presentations/ Bid openings/ Public Hearings:

Public Hearing: Supervisor Thomas Wood reviewed the measures taken to ensure the public’s safety at the Saratoga Rowing Association’s Regattas. **Proof of advertising in the *Saratogian* on October 6, 2014** having been furnished, Supervisor Thomas Wood opened the Public Hearing at 7:02 p.m. on the Saratoga Rowing Association’s Regattas scheduled for October 25th & 26th. No one came forward. On a motion by Supervisor Thomas Wood and seconded by Councilman Fred Drumm the public hearing was closed at 7:04 p.m. Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanahan – aye, Councilman James Jennings – aye. Carried 5 – 0.

Bid Opening results for the J.D. Running Gear and the 15 Ton Trailer (bids were opened at the agenda meeting, October 9th):

| | |
|-------------------------------|-------------------|
| ❖ Bid Openings - | |
| J.D. Running Gear : | |
| Sunnyhill Farm | |
| 274 East High Street | |
| Ballston Spa, NY 12020 | \$ 960.00 |
| | |
| Koval Bros. Dairy | |
| 313 Burke Road | |
| Stillwater, NY 12170 | \$1,000.00 |

15 T. Utility Trailer: No bids received.

Approval of Minutes: A motion was made by Councilman Charles Hanahan and seconded by Councilman Michael McLoughlin to accept the minutes of the September 8th regular meeting as written. Supervisor Thomas Wood - aye, Councilman Fred Drumm –

aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

Town Clerk's report for September 2014: Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$56.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$2,672.99. Dog license fees to Supervisor Thomas Wood \$266.00. Clerk fees to Supervisor Thomas Wood \$296.01. Total State and Local Revenues received were \$3,291.00.

Zoning Officer's report for September 2014: 13 Building Permits, 15 Building Inspections, 15 Certificates of Occupancy, 0 Junk Yard Permits, 1 Complaint, 0 Fire inspections, 2 Orders to Remedy, 7 misc. appointments, 4 Building Permit Renewals, and 0 Property Maintenance Inspections. A check for \$2,038.75 was given to Supervisor Thomas Wood.

Dog Control Officer's report for September 2014: The report was read by Supervisor Thomas Wood: answered 25 complaints, took 3 dogs to the shelter, 01 bite cases, issued 13 warnings, 10 summonses were issued, and traveled 196 miles.

Town Court report for September 2014: The following were closed: 29 Vehicle & Traffic, 11 Criminal/Penal Law, 6 DEC/ENCON, 2 Dog cases, 0 DWIs, 1 Town & Village Ordinance, 1 Small Claims/Civil, 2 Evictions, 0 Bench trials, 0 Defendants sentenced to probation, 0 hours of community service issued, 2 (case transfer) Divestiture Forms sent to County Court,, 3 Orders of Protection and \$4,466.00 in fees were paid to the NY State Comptroller.

Historian's report: No report.

Assessor's report: Victoria Hayner reported the following:

During the month of September we processed 6 sales of which 4 were valid and 2 were non-valid and they were all residential property. We continue to receive these weekly (when they happen) from the County via email.

The office continues to be open in October on Tuesday and Wednesday mornings from 9:00 AM – 1:00 PM. I anticipate the return of Dorothy to the clerk's position beginning November 5th.

Highway Superintendent's report: September 2014

- ❖ The old fuel oil tank has been removed.
- ❖ A concrete pad with bollards has been placed for a 1,000 gallon propane tank.
- ❖ We are addressing a beaver dam on Southard Road.
- ❖ Mowing and pothole repair is ongoing.
- ❖ We are changing out new license plates on equipment.
- ❖ Two-way radio in loader
- ❖ Replaced drive cable on boom mower, hitch post on axe head and blades on flail head.

- ❖ We have done some shimming and blacktopping on Russell Rd., Hanehan Rd., Oak Tree Ln., Elizabeth Ln., and Ruckytucks Road with a paver.

Highway Superintendent Don Ormsby reported that he is getting an estimate for the cost of a 3 bay salt shed. A lot of the work could be done by the highway crew. The bays will have a much greater capacity than the present salt shed and would be shared with the Villages of Victory and Schuylerville.

It was reported that SLIPD's storage shed is going up at the highway garage site. The poles are going in and trusses should go in next week.

The new heating system for the highway garage is coming along. The work inside needs to be done. Highway Superintendent Don Ormsby will put the propane needed for the new system out for bid.

Supervisor's report: SUPERVISOR'S REPORT SEPTEMBER 2014

GENERAL FUND – TOWNWIDE (A FUND)

| | | |
|------------------------|----|------------------|
| Balance on hand SEPT 1 | \$ | 813,162.88 |
| SEPT Revenues | + | 95,734.51 |
| SEPT Disbursements | - | <u>60,575.62</u> |
| Balance SEPT 30 | \$ | 848,321.77 |

GENERAL FUND – OUTSIDE VILLAGE (B FUND)

| | | |
|------------------------|----|------------------|
| Balance on hand SEPT 1 | \$ | 978,590.21 |
| SEPT Revenues | + | 25,818.85 |
| SEPT Disbursements | - | <u>17,370.66</u> |
| Balance SEPT 30 | \$ | 987,038.40 |

HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)

| | | |
|------------------------|----|-------------------|
| Balance on hand SEPT 1 | \$ | 1,099,811.03 |
| SEPT Revenues | + | 53,175.57 |
| SEPT Disbursements | - | <u>187,187.11</u> |
| Balance SEPT 30 | \$ | 965,799.49 |

SCHUYLER PARK CAPITAL PROJECT SEPT 30 \$ 200,733.90

YOUTH RECREATION & SERVICE SEPT 30 \$ 835.40

HIGHWAY EQUIPMENT RESERVE SEPT 30 \$ 12,904.60

BUILDING RESERVE SEPT 30 \$ 39,540.64

SCENIC BY WAYS GRANT SEPT 30 \$ 310.77

PARK RESERVE SEPT 30 \$ 51,956.55

- ❖ **Sales Tax Received – September 2014 - \$106,294**

❖ **Mortgage Tax –August 2014 - \$10,509**

Public comments on agenda items: Wendy Lukas addressed the board.

Committee reports:

Landfill: No report.

Insurance: No report.

Youth: No report.

Senior Citizens: Councilman James Jennings reported that the **Old Saratoga Seniors** met on September 3rd with 47 members attending. A picnic was enjoyed at the Fish Creek Rod and Gun Club whose members furnished hot dogs and hamburgers for the group. The seniors brought a dish to share.

The **Old Saratoga Seniors** met on September 17th for a sandwich luncheon with 37 members attending. A trip is planned to the Candle Mill on September 29th.

On October 1st the **Old Saratoga Seniors** met with 41 attending. A trip to the Log Cabin, Holyoke, MA is planned for November 13, 2014.

The Quaker Springs Seniors met on September 8th with 24 attending. Historian Charles Kuenzell gave a program about the history of Saratoga Springs.

The Quaker Springs Seniors met on October 13th with 19 attending. Nancy Purington gave a program about things people used for food preparation years ago and how food was prepared and kept. A spring trip is being planned.

Park Committee: No report.

Office of Emergency Management: Sherry Doubleday reported that the Office of Emergency Management is planning to have a table top exercise planning for a dam breach. She noted that they will be at the Glens Falls National Bank from 9 a.m. to 3 p.m. on Friday, October 31st. They will have the calendars available. They will take donations for the calendars instead of a set price. We will also have folders with information about what to do in a man-made or weather situation with pictures depicting.

GSES, QSFD Reports:

General Schuyler Emergency Squad: Chris Benn reported that they had 37 calls in September; 14 in the Town of Saratoga; 0 in the Town of Northumberland; 18 in the Village of Schuylerville; 3 in the Village of Victory; and 2 Mutual Aid calls with Easton/Greenwich.

Chris Benn stated that 2 members of our staff are now CPR Instructor Certified; which bring us up to 4.

He noted that they participated in the Fire Prevention Day at Schuylerville Elementary School.

Chris Benn added that this Saturday, October 18th, they are having their **Stop & Shop Vendor Fair** from 10 a.m. to 4 p.m.

Quaker Springs Fire Department: Don Ormsby Jr. reported that they have had 78 calls year-to-date.

Old business:

Councilman James Jennings asked for an update on the sale of the old town hall site. Supervisor Thomas Wood responded that there has been a number of meetings with officers of the DEC, Parks, and Canal Corp. The Request for Proposals for the Visitor's Center has been finalized and Michelle DeGarmo will be writing the advertisement for proposals. There is \$400,000 earmarked for the project of which includes the \$115,000 for the Town. Supervisor Thomas Wood noted that we are definitely getting closer.

New business:

On a motion by Councilman Michael McLoughlin and seconded by Councilman Fred Drumm the following **Resolution #14-93 – Mass Gathering Permit #4 – SRA Regatta, Oct. 25th & 26th** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanahan – aye, Councilman James Jennings – aye. Carried 5 – 0.

WHEREAS, the Town Board of the Town of Saratoga has received and reviewed the application for a Mass Gathering Permit by the Saratoga Rowing Association for the National Championships Regatta as follows:

Permit #4: Saratoga Rowing Association
543 Union Avenue
P.O. Box 750
Saratoga Springs, NY 12866
Contact: Christopher Chase, Regatta Director

Rowing Regatta, on Saturday, October 25th through Sunday, October 26th at Fish Creek, Saratoga Lake with approximately 8,000+/- people attending over the two day event; and

WHEREAS, the required information has been submitted, as required by Local Law #2 of 2006, and

WHEREAS, the Town Board of the Town of Saratoga has held a public hearing on October 15, 2014 for input by interested persons, and

WHEREAS, the event is desirable for the town, therefore be it,

RESOLVED, by the Town Board of the Town of Saratoga that the permit is granted conditional upon the Town of Saratoga receiving a Certificate of Insurance for the above event naming the Town of Saratoga as additional insured in the amount of \$2 million, at least 5 business days prior to the event; that the event is found to be in compliance with the NYS Department of Health regulations of Chapter 1, Title 10, Part 18 by the NYS DOH when required; and that the review of the information required by Local Law #2 of 2006, Section 3 is found to be adequate.

On a motion by Councilman Charles Hanehan and seconded by Councilman James Jennings the following **Resolution #14-94 - Bid Acceptance - J.D. Running Gear** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

WHEREAS, the Town Board of the Town of Saratoga received bids via solicitation of bids by public advertising in the *Saratogian* on September 10, 2014 for the sale of a used John Deere Running Gear no longer needed with a minimum bid of \$850; therefore be it

RESOLVED by the Town Board of the Town of Saratoga to accept the highest bid from Koval Bros. Dairy, 313 Burke Road, Stillwater, NY for \$1,000.

On a motion by Councilman Fred Drumm and seconded by Councilman James Jennings the following **Resolution #14-95 – Advertise for Sale - 16 T. Trailer** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

WHEREAS, the Town Board of the Town of Saratoga received bids via solicitation of bids by public advertising in the *Saratogian* on September 10, 2014 for the sale of a used 16 ton Trailer no longer needed with a minimum bid of \$2,500; and

WHEREAS, there were no bids received; therefore be it

RESOLVED, by the Town Board of the Town of Saratoga to authorize Highway Superintendent Don Ormsby to readvertise in the *Saratogian* without a minimum bid; if that fails to result in a reasonable bid, then Highway Superintendent Don Ormsby can enter into a contract with Auctions International for the advertisement and sale of the used 16 ton Trailer with the right to reject any and all bids.

On a motion by Councilman James Jennings and seconded by Councilman Michael McLoughlin the following **Resolution #14-96 - Authorization to Purchase - Bucket Truck** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

WHEREAS, the Town Board of the Town of Saratoga received bids via solicitation of bids by public advertising in the *Saratogian* on September 6, 2014 for a used diesel **Bucket Truck with a 45' reach, not to exceed \$10,000**, and Upstate Auto Sales, Inc., 3511 NY Rt. 7, Hoosick Falls, NY 12090 was the sole bidder that met specifications; therefore be it

RESOLVED by the Town Board of the Town of Saratoga to accept the bid from **Upstate Auto Sales, Inc., 3511 NY Rt. 7, Hoosick Falls, NY 12090 for a 2002 International 4700 Extended Cab Utility Truck, DT466E, 156,000 miles, Altec L-42A 45' Over the Center Bucket Power Inverter for \$9,000 plus \$45 Dealer Prep fee and \$20 NYS inspection.**

On a motion by Councilman Fred Drumm and seconded by Councilman James Jennings the following **Resolution #14-97 - Transfer of Funds to Data Processing A1680.4** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to transfer \$514.00 from **Contingency A1990.4 to Data Processing Contractual A1680.4** to cover additional expenses.

On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #14-98 - Authorization to Apply for a Justice Court Assistance Program Grant (JCAP)** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

WHEREAS, the Town Board of the Town of Saratoga recognizes the need for additional office equipment and computer support items for the town court, therefore be it

RESOLVED, that the Town Board of the Town of Saratoga authorizes Justice Timothy Williams to apply for a **Justice Court Assistance Program Grant** for up to \$30,000 to purchase and install additional office equipment and computer support items for the town court, subject to approval by the town board.

On a motion by Councilman Michael McLoughlin and seconded by Councilman Charles Hanehan the following **Resolution #14-99 - Donation to Hudson Crossing Park - \$1,500** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

WHEREAS, the Hudson Crossing Park is a Bi-County Educational Park that benefits the residents of the Town of Saratoga; and

WHEREAS, a portion of the Hudson Crossing Park is located in the Town of Saratoga; and

WHEREAS, Hudson Crossing Park is a 501 C3 not for profit Educational Corporation; and

WHEREAS, Hudson Crossing Park since 1999 has raised over 4.7 million dollars for improvements to the park; and

WHEREAS, Hudson Crossing Park needs to raise \$20,000 to secure a part time consultant; and

WHEREAS, Hudson Crossing Park has established a list of 10 work responsibilities for the consultant hired; now therefore be it

RESOLVED, that the Town Board of the Town of Saratoga donate \$1,500 to Hudson Crossing Park towards the cost of a part-time consultant.

On a motion by Councilman James Jennings and seconded by Councilman Michael McLoughlin the following **Resolution #14-100 - Transfer of Funds to Parks A7110.4 - \$1,500** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

WHEREAS, the Town of Saratoga benefits from and supports the programs of Hudson Crossing Park; and

WHEREAS, Hudson Crossing Park is partially located in the Town of Saratoga; and

WHEREAS, Hudson Crossing Park is raising funds to support their programs; now therefore be it

RESOLVED, that the Town Board of the Town of Saratoga transfers \$1,500 from Contingency A1990.4 to Parks A7110.4 for a donation to Hudson Crossing Park towards the cost of a part-time consultant.

On a motion by Councilman Charles Hanehan and seconded by Councilman Fred Drumm the following **Resolution #14-101 - Authorization for Action - Zoning Infraction- Nick Scialdone, 698 Rt. 29** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

WHEREAS, the Town has been made aware of violations to the Zoning Law; and **WHEREAS**, the Zoning Officer has been unable to resolve the issue with Nick Scialdone, 698 Rt. 29; it is now, therefore

RESOLVED, by the Town of Saratoga of the Town of Saratoga to authorize legal action to resolve the issue.

On a motion by Councilman Fred Drumm and seconded by Councilman James Jennings the following **Resolution #14-102 - Transfer of Funds to Highway Improvement DB5112.4 - \$5,069.78** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to transfer \$5,069.78 from General Repairs Contractual DB5110.4 to Highway Improvement DB 5112.4 for CHIPS overage.

On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution #14-103 - Transfer of Funds to Highway Machinery/Equipment DB5103.2- \$9,065** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to transfer \$9,065 from Capital Projects B9950.9 to Highway Machinery/Equipment DB 5130.2 for the 2002 International 4700 Extended Cab Utility truck.

Communications:

- ❖ **Senator Kathy Marchione honored Margaret Kirkpatrick, Michelle Larkin, and Windy Lewitinn at the Women of Distinction 2014 award ceremony at the Canfield Casino on September 24, 2014.**
- ❖ **Thank you note from Alexa Cunniff to the board for the Town of Saratoga Scholarship.**

Privilege of the floor: Wendy Lukas and Thomas R. Drew Sr. addressed the board.

Upcoming meetings:

- ❖ **Agenda meeting – Thursday, October 30, 2014 at 7:00 p.m.**
- ❖ **Regular town board meeting – Thursday, November 6, 2014 at 7:00 p.m. (Thursday following Election Day)**

Audit the Bills: On a motion by Councilman Fred Drumm and seconded by Councilman James Jennings the following **Resolution #14-104 Approving the payment of bills in Abstract 10G** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye

Carried 5 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in Abstract 10G (10/15/2014) in the following amounts:

| | | |
|------------------------|------------------------------------|---------------------|
| General Fund A | Voucher No. 310 through 350 | \$ 47,909.06 |
| General Fund B | Voucher No. 48 through 54 | \$ 4,859.13 |
| Highway DB | Voucher No. 171 through 185 | \$ 85,474.20 |
| Schuyler Park H | Voucher No. 22 through 24 | \$ 621.99 |
| HTFC MH | Voucher No. 21 through 26 | \$ 27,931.00 |
| | Grand Total | \$166,795.38 |

A motion to adjourn at 8:55 p.m. was made by Councilman James Jennings and seconded by Councilman Charles Hanehan. Supervisor Thomas Wood – aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan - aye, Councilman James Jennings – aye

Carried 5 – 0.

Respectfully Submitted,

Ruth L. Drumm
Town Clerk