

**(DRAFT MINUTES)**  
**MEETING OF THE TOWN BOARD**  
**OF THE TOWN OF SARATOGA, 12 SPRING ST.,**  
**SCHUYLERVILLE, NY**

**September 10, 2012**  
**7:00 P.M.**

Supervisor Thomas Wood opened the meeting with the Pledge of Allegiance at 7:00 p.m.

**Roll call:** Ruth Drumm, Town Clerk, called the roll. Supervisor Thomas Wood- present, Councilman Fred Drumm - present, Councilman Charles Hanehan- present, Councilman Michael McLoughlin – present, Councilman James Jennings – present

**Also present:** Deputy Town Clerk Linda McCabe, Zoning Officer Gil Albert, Town Attorney Bill Reynolds, Highway Superintendent Don Ormsby Jr., Sherry Doubleday, Ian Murray, Tracy Murray, Sean Kelleher, Jim Gorham, Chris Benn, Geraldine Freedman and Thomas Drew

**Recognitions/Presentations/ Bid openings/ Public Hearings: None**

**Approval of Minutes:** A motion was made by Councilman Michael McLoughlin and seconded by Councilman James Jennings to accept the minutes of the August 13<sup>th</sup> regular meeting as written. Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**Town Clerk's report for August 2012:** Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$74.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$1,930.48. Marriage license fees to the New York State Health Department \$45.00. Dog license fees to Supervisor Thomas Wood \$335.00. Clerk fees to Supervisor Thomas Wood \$160.02. Total State, County, and Local Revenues received were \$2,544.50. Hunting Licenses are on sale and Deer Management Permits must be applied for by close of business October 1<sup>st</sup>.

**Zoning Officer's report for August 2012:** 11 Building Permits, 13 Building Inspections, 4 Certificates of Occupancy, 1 Junk Yard Permit, 0 Complaints, 0 Fire inspections, 0 Orders to Remedy, 1 misc. appointments, 1 Building Permit Renewal, and 0 Property Maintenance Inspections. A check for \$5,741.25 was given to Supervisor Thomas Wood.

**Dog Control Officer's report for August 2012:** The report was read by Supervisor Thomas Wood: answered 15 complaints, took 2 dogs to the shelter, 2 bite cases, issued 9 warnings, 1 summons was issued, and traveled 103 miles.

**Town Court report for August 2012:** The following were closed: 65 Vehicle & Traffic, 16 Criminal/Penal Law, 2 DEC/ENCON, 2 Dog cases, 0 DWIs, 0 Town &

Village Ordinances, 0 Small Claims/Civil, 4 Evictions, 0 Bench trials, 2 (case transfers) Divestiture Forms sent to County Court, 0 attended the Science of Speed School, 1 Defendant sentenced to probation, 0 hours of community service issued, 380 days of jail time issued, 4 Orders of Protection issued, and \$8,775.00 in fees were paid to the NY State Comptroller.

**Historian's report:** Sean Kelleher reported:  
August saw enthusiastic participation in the Turning Point parade and 18th Century Day at the Schuyler House.

The Historian's Office is putting together a grant application to Saratoga Arts for a SPAF Project Grant. This will continue our work with the National Park Service on Visioning Old Saratoga before the Revolution. The grant application will be to work with artist Len Tantillo on developing drawings and sketches of the Schuyler Estate before 1777.

The next meeting of the Old Saratoga Historical Association will be Thursday, September 27 at 7:30 pm at Town Hall. The program is a how to restore cemetery stones.

Heritage Hunters of Saratoga County will meet on Saturday, September 15, at 1pm at Town Hall. Erica Burke, archivist at the Folklife Center at Crandall Library will speak about the features of City Directories. The Directories can be used to find your ancestors' residences, businesses, occupations and more. Public is welcome.

**Assessor's report – No report.**

**Highway Superintendent's report: Highway Superintendent Don Ormsby Jr. reported the following projects:**

- ❖ Culvert replacement and ditching on Hanahan Road.
- ❖ Regrade on some dirt roads.
- ❖ Equipment maintenance ongoing with truck 6 receiving new tires.
- ❖ Hauled material to Hudson Crossing Project for 2 days.
- ❖ Repaired blacktop and placed sod at the new Emergency Workers and Firefighters Memorial.

**A motion was made by Councilman James Jennings and seconded by Councilman Charles Hanahan to authorize Highway Superintendent Don Ormsby Jr. to put a bid out for a new dump truck, cab and chassis only.** Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanahan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**Supervisor's report: SUPERVISOR'S REPORT AUGUST 2012**

<b>GENERAL FUND – TOWNWIDE (A FUND)</b>	
Balance on hand AUG 1	\$ 1,095,760.04
AUG Revenues	+ 19,694.01
AUG Disbursements	- <u>319,021.66</u>

Balance AUG 31 \$ 796,432.39

**GENERAL FUND – OUTSIDE VILLAGE (B FUND)**

Balance on hand AUG 1 \$ 603,904.41  
AUG Revenues + 35,782.25  
AUG Disbursements - 4,843.21  
Balance AUG 31 \$ 634,843.45

**HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)**

Balance on hand AUG 1 \$ 1,294,145.97  
AUG Revenues + 114,542.30  
AUG Disbursements - 186,260.32  
Balance AUG 31 \$ 1,222,427.95

SCHUYLER PARK CAPITAL PROJECT AUG 31 \$ 123,653.83

YOUTH RECREATION & SERVICE AUG 31 \$ 1,371.31

HIGHWAY EQUIPMENT RESERVE AUG 31 \$ 12,857.40

BUILDING RESERVE AUG 31 \$ 100,823.48

SCENIC BY WAYS GRANT AUG 31 \$ 310.04

PARK RESERVE AUG 31 \$ 51,956.55

CDBG2 FUND AUG 31 \$ 0.00

❖ **Sales Tax Received – August 2012 - \$100,255**

❖ **Mortgage Tax – July 2012 - \$11,662**

**Public comments on agenda items: None**

**Committee reports:**

**Landfill:** No report.

**Insurance:** No report.

**Youth:** No report.

**Senior Citizens: Councilman James Jennings reported** that the Quaker Springs' Seniors met today with 20 members attending. A trip to Riverview Inn is planned for Thursday. They spoke about precautions regarding the charge for the Shingles Vaccine. They also noted that more information is needed about EPIC, HEAP and insurance changes.

The Old Saratoga Seniors had a picnic at the Fish Creek Rod & Gun Club with about 50 members attending. They will resume meeting on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday at the town hall.

**Park Committee: Ian Murray** reported that the Ryan Rossley Dedication took place on August 19<sup>th</sup>. The fields are very active with the Schuylerville Central School's use and OSAA.

**Office of Emergency Management: Sherry Doubleday** reported that they will be at the Glens Falls National Bank from 9 a.m. to 4 p.m. on Friday handing out pamphlets with information on sheltering and the reverse 911 warning system.

**GSES, QSFD, SLPID/SLA Reports:**

**General Schuyler Emergency Squad: Chris Benn** reported that they had 62 calls in August ; 26 in the Town of Saratoga; 2 in the Town of Northumberland; 17 in the Village of Schuylerville; 3 in the Village of Victory; 3 standbys for Wilton; 3 standbys for Victory; 1 ALS Assist; and 7 Mutual Aid calls.

Chris Benn added that they have sold their 2000 Ford Ambulance to the highest bidder, for \$3,288.

**Quaker Springs Fire Department: Chief Don Ormsby Jr.** reported they have had 60 calls through August 31<sup>st</sup>.

**Old business: None**

**New business:**

On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #12-84 – Lease Agreement –Schuylerville/Victory Water Commission** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

*WHEREAS*, the Town has excess space in the Town Hall at 12 Spring Street, Schuylerville, NY which is unneeded for Town purposes, and which has been leased previously; and

*WHEREAS*, the Town Board desires to lease such excess space for fair and adequate consideration; it is hereby

*RESOLVED*, that approximately 100 square feet of space in the north wing, second floor of the Town Hall, Suite 203, Room 4W, be leased to the Schuylerville/Victory Water Commission on an annual basis for a monthly rental amount of \$102.00 and other terms to be as set forth under a form of lease agreement presently in use for other business tenants in the Town Hall; and it is further

*RESOLVED*, that the Town Supervisor is authorized to enter into a lease agreement to carry out this resolution, subject to approval of the Town Attorney as to form.

On a motion by Councilman Charles Hanehan and seconded by Councilman Michael McLoughlin the following **Resolution #12-85 – Amendment to Employee Handbook – Section 805 Premium Payment- Health Ins. Premium –Employee Contribution** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye,

Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the Town Board of the Town of Saratoga has agreed, as a cost saving measure, to reduce the Town's portion of the medical insurance premiums paid for full-time employees and for full-time elected officials hired or elected on or after September 10, 2012 to 75% of the premium for individual, two person, or family medical insurance coverage; therefore be it

**RESOLVED**, by the Town Board of the Town of Saratoga to **amend the Town of Saratoga's Employee Handbook, Section 805 – Premium Payment-** to add – The Town will pay 75% of the premium for individual, two person, or family medical insurance coverage, as the case may be, for each eligible full-time employee or full-time Elected Official hired or elected on or after September 10, 2012.

On a motion by Councilman Fred Drumm and seconded by Councilman Michael McLoughlin the following **Resolution #12-86 – Appointment of Part-time Maintenance Employee** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, there is a need for a part-time maintenance employee for various upkeep and repairs; therefore be it

**RESOLVED**, that the Town Board of the Town of Saratoga appoints Tim Blanchard as a part-time maintenance employee at an hourly rate of \$14.96 starting September 10, 2012.

On a motion by Councilman Charles Hanehan and seconded by Councilman Fred Drumm the following **Resolution #12-87 – Transfer of Funds – Taxes & Assessments** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye. Carried 5 – 0.

**WHEREAS**, the expenditures for taxes in the Taxes & Assessments Account A1950.4 has exceeded the budgeted amounts; therefore be it

**RESOLVED**, by the Town Board of the Town of Saratoga to transfer \$ 311.23 from Contingent Account A1990.4 to Taxes & Assessments Account A1950.4.

#### **Communications:**

- ❖ **Consolidated Agricultural District #1 Public Hearing – September 13<sup>th</sup> at 7 p.m. at Town Hall – Hearing for proposed continuation for 8 years and its proposed modifications.**

#### **Privilege of the floor:**

**Thomas Drew Sr.** asked the board about the status of the Victory Mill Project? Supervisor Thomas Wood responded that it was tabled waiting for the Community Impact Study to provide more information. He added that Pat Dewey talked with Uri Kaufman and he will not pay for a study. It remains tabled.

**Attorney Bill Reynolds** suggested that a portable Public Address System is needed. It was very hard to hear the speakers at the dedication of the Volunteer Recognition Park. Supervisor Thomas Wood agreed and he will get a price.

**Councilman James Jennings** asked about the status of the asbestos abatement at the old highway garage. Supervisor Thomas Wood responded that he received an e-mail from the Dept. of Labor stating that the whole building needs to be wrapped. The estimated cost of that is \$30 to \$40K. The project is at a standstill.

**Councilman James Jennings** also inquired about the status of the sale of the old town hall. Supervisor Thomas Wood stated that Tom Richardson, President of the Saratoga/Washington on the Hudson Partnership, assures him that they are working on it and a closing is getting closer. Councilman James Jennings suggested that if a sale is not complete by January 1, 2013 that it should be put on the market; it has been 4 years.

**Upcoming meetings:**

- ❖ **Budget Workshop – Monday, September 24, 2012 at 6:00 p.m.**
- ❖ **Agenda meeting – Thursday, October 4, 2012 at 7:00 p.m.**
- ❖ **Regular town board meeting – Wednesday, October 10, 2012 at 7:00 p.m. (Due to the Columbus Day Holiday on Monday)**

**Audit the Bills:** On a motion by Councilman Fred Drumm and seconded by Councilman James Jennings the following **Resolution #12-88 Approving the payment of bills in Abstract 9G** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan – aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 5 – 0.

**RESOLVED**, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in Abstract 9G (09/12/2011) in the following amounts:

<b>General Fund A</b>	<b>Voucher No. 275 through 308</b>	<b>\$ 36,075.17</b>
<b>General Fund B</b>	<b>Voucher No. 50 through 56</b>	<b>\$ 8,265.83</b>
<b>Highway DB</b>	<b>Voucher No. 155 through 176</b>	<b>\$ 13,542.49</b>
<b>Schuyler Park H</b>	<b>Voucher No. 15</b>	<b>\$ 254.66</b>
<b>Youth</b>	<b>Voucher No. 2</b>	<b>\$ <u>3,626.00</u></b>
	<b>Grand Total</b>	<b>\$ 61,763.95</b>

**A motion to adjourn at 8:17 p.m.** was made by Councilman Fred Drumm and seconded by Councilman Charles Hanehan. Supervisor Thomas Wood – aye, Councilman Fred Drumm – aye, Councilman Charles Hanehan - aye, Councilman Michael McLoughlin – aye, Councilman James Jennings – aye Carried 5 – 0.

Respectfully Submitted,

Ruth Drumm  
Town Clerk