

**Schuylerville/Victory
Board of Water Management
September 14, 2010**

The Schuylerville Victory Board of Water Management held a meeting on Tuesday, September 14, 2010 at 7pm in the Village of Schuylerville.

Chairperson Gail Blake opened the meeting and stated with the pledge.

Present: Chairperson Gail Blake, Commissioners Carey, Lloyd, and Woodcock and Recording Secretary Buchanan.

Announcements:

The October meeting will be Tuesday, Oct. 12, 2010, 7pm in the Village of Victory.

Minutes:

Commissioner Woodcock made a motion to approve the July 13, 2010 meeting minutes and the July 28, 2010 special meeting minutes, these minutes were seconded by Commissioner Carey, all ayes, motion passed.

Treasurer's Report:

Balances were read along with report.

TRANSFERS MONEY

There was a *resolution #2010.2011-6* presented to transfer \$25,000 to apply to the outstanding vouchers, payroll and for those miscellaneous expenses this month and prior to the next meeting for the water department. This is to authorize the transfer from the water savings account to the water checking account. **Commissioner Lloyd made a motion to approve and sign this resolution #2010.2011-6 to transfer \$25,000 from Savings to Checking, and it was seconded by Commissioner Carey, all ayes, motion passed.**

Operating:

LeBaron Settlement Agreement has been signed and payment has been made.

Chief Water Operator's Report:

The CWO's report was read, see attached.

Old Business:

Personnel manual- 701 Wages and Salary, Call-in Alarm. It currently reads (The employee will be paid for a minimum of two hours time at the employee's regular rate of pay). This should say at the employee's regular rate of overtime pay. This OT is for call in's. **A motion was made by Commissioner Carey to amend the manual section 701 to read the following: The employee will be paid for a minimum of two hours time at the employee's regular rate of overtime pay. This motion was seconded by Commissioner Woodcock, all ayes, motion passed.**

Employee Performance Review: to be attached to the manual and be used immediately. This form is to be used at the employees annual review. **A motion was made to accept the employee performance review form by Commissioner Woodcock, and it was seconded by Commissioner Carey, all ayes, motion passed.**

New Business

Water billing 2010-2011: 2nd quarter: Amount of total 2nd quarter billing is \$204,367.95, of which included outstanding from the 1st quarter \$25,531.70. This billing has a total of 1,177.5 units billed, which include outside water users, the school and flat rate users. The formula for the school was discussed, as they are billed for 118 units this year, apposed to 121 last year. This is with a decrease in enrollment from last year.

Time clocks at the water plants. This issue was tabled until the Chief Water Operator can be present for a discussion.

Meetings: attendance-pay vs. requirements. Tabled for next meeting in October.

Job Descriptions: these descriptions were distributed to the Commissioners for review starting at the next meeting.

Quotes from CT Male: Grant quotes for applications to be submitted for water storage were received. There was a discussion on getting a quote on a new tank, to see where we are for the grant process. More information was requested for the next meeting.

Old pump house-Wall toward the canal has a hole. Commissioner Lloyd was looking to get this fixed. **Commissioner Woodcock made a motion to approve the repair as long as it is under \$500.00 and it was seconded by Commissioner Lloyd, to be brought back to the board if the repairs are over the \$500.00, all ayes, motion passed.**

Emergency connection to the reservoir:

Commissioner Blake has reservations. She stated we already turned property over to Schuylerville, we would have to pay the taxes. Cost is a concern also. Commissioner Blake asked to get some prices and speak to the Chief Water Operator on this issue.

Public Comment:

Wendy Lukas – Water storage tank where would you put it, She asked about the price of the grant applications and the overtime policy. Each inquiry was addressed.

Ms. Lukas stated that the Auto flusher was not working correctly. There was a discussion on this issue as the auto flusher flushing at night for a period of time and then shutting down. It was stated that this flusher will be moved throughout the village. It was also stated that if there seems to be a problem with a flusher that the water board be contacted to address the issue.

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Ms. Lukas stated that according to The Victory Mayor there is water quality issues, she wanted to know what the board is doing about them. The board addressed this issue and it was stated that there are no water quality issues. If there were the villages would have to boil water and the Health Department would be in contact with the Board.

Ms. Lukas also inquired about the Attorney contract and its review. It was explained that this contract was reviewed and will be revisited in the future.

Executive Session:
none

Adjourn
Commissioner Woodcock made a motion to adjourn the meeting and it was seconded by Commissioner Lloyd, all ayes, motion passed.

Respectfully Submitted,

Brenda S. Buchanan
Recording Secretary