

**TOWN OF SARATOGA
PLANNING BOARD DRAFT MINUTES
September 23, 2009**

Chairman Ian Murray called the meeting to order at 7:30 p.m.

Planning Clerk Linda McCabe called the roll: Chairman Ian Murray – present, Robert Park – present, Paul Griffen – present, Laurie Griffen – absent, Patrick Hanehan – absent, Robert McConnell – present, Jennifer Koval – present and Alternate Joseph Lewandowski – present.

Chairman Ian Murray elevated Alternate Member Joseph Lewandowski to full voting status due to the absence of a couple of Board Members.

Also attending: Town Engineer Ken Martin, David Brennan, Sara Colman, Will Corrigan, Marshall Cassidy and other interested persons.

Sign-in sheet is on file in the Planning Clerk's office.

Approval of Minutes: A motion was made by Paul Griffen, and seconded by Robert McConnell to accept the minutes of the August 26, 2009 meeting as written Chairman Ian Murray – aye, Robert Park – aye, Laurie Griffen – absent, Patrick Hanehan – absent, Paul Griffen – aye, Robert McConnell – aye, Jennifer Koval – aye, Alternate Joseph Lewandowski - aye.

Carried 6 – 0 Approved

Chairman Ian Murray stated the Planning Board held a workshop on September 21, 2009 for the purpose of SEQR determination on the two Special Use Permits before the Board tonight. There will be no determination made tonight in regards to SEQR because there are a couple of things the Board members are still working through, so determination will probably be made at the October 28, 2009 meeting.

Board Member Patrick Hanehan arrived at 7:35 p.m.

Special Use Permits

**Independent Towers LLC #09-03
11 Herbert Dr.
Latham, NY 12110
S/B/I 169-1-64 Rural**

**Owner: Town of Saratoga
12 Spring St.
Schuylerville, NY 12871
Location: 219 Hayes Rd.
Schuylerville, NY 12871**

Returning Applicant is seeking a Special Use Permit to erect a telecommunications tower within a 60' x 80' fenced compound on the Town of Saratoga Land Fill located on 219 Hayes Rd.

Chairman Ian Murray stated that a representative for Independent Towers will be unable to attend tonight's meeting however; they did contact us and informed us to continue the review of their Special Use Permit. He added that both of the telecommunication tower applicants have received the same information requests from the L.A. Group. Chairman Ian Murray added in regards to the SEQR workshop meeting held September 21, 2009, more questions and steps have been generated which means more work for the Board and the Consultant to go through in order to complete.

Based on that review, **Chairman Ian Murray made a motion, seconded by Patrick Hanehan to approve the following Resolution of actions and requests as written:**

- 1.) Directs that the L.A. Group, P.C. prepare a Negative Declaration.
- 2.) Directs that the L.A. Group, P.C. prepare a unified Zone of Visibility Map for the Independent Towers and Cellco/Verizon Tower sites.

The Zone of Visibility Map will show areas that have been estimated as being located in the viewshed of each respective tower based on mapping prepared by the Applicant. The Applicant should supply the necessary data to support this unified map.

The unified map or maps will show the areas that will have a view of the tower based on vegetation and topographic blockage.

- 3.) The Applicant, Independent Towers, will prepare or resubmit the radio frequency analysis that shows the area in which the calculated signal strength is at least -85 dBm or greater (Service Area) from the proposed 190 ft. tower.

The estimated population to be served will be stated, based on the enclosed census mapping assembled by the L.A. Group, P.C.

The estimated acreage and length of NYS Rt. 4, 32 and 29 that will be covered in the service area will also be stated. The shape file for the above map data is also to be provided to the L.A. Group, P.C. along with a map and letter report to the Planning Board.

- 4.) Confirm capabilities to accommodate a specific number of additional wireless providers and any changes in height that may be needed for co-location, including showing that a lower position on the tower will provide at least -85 dBm or greater signal strength.

◆This work should be completed and submitted via Federal Express to the Planning Board and the Planning Board Clerk, by October 8, 2009.

Chairman Ian Murray asked if there were any questions from the Board. Board discussion followed. Paul Griffen stated we have seven months a year without foliage and questioned how the L.A. Group will know how it will appear without the foliage coverage. Chairman Ian Murray responded that they have talked about the deciduous trees verses evergreens with the L.A. Group, and for the L.A. Group to see if there is a way to map it out and show the visual analysis. Paul Griffen then asked what answers they are getting from the L.A. Group that they don't already have. Chairman Ian Murray responded they will be getting the updated visual analysis for both towers plotted out by the L.A. Group for the visual and for the last tier on the antennas; whether it be 5 or 3 co-locaters, a generic radio frequency (RF) study on those to make sure they have co-location capabilities and the updated coverage map. Robert McConnell stated the coverage map is key. Robert Park questioned if they will know what the coverage map will be; such as if Verizon co-locates on the Independent Towers tower, how much percentage of their original service request will they get verses being their own tower. Chairman Ian Murray stated that is why he asked for request # 4 in the resolution; they don't have to do it for all five of the co-location spots, but just do the study on the bottom/lowest one and then you know where the best and worst case scenarios are. Robert Park said we'll get a percentage rather than the map and Chairman Ian Murray stated the Board can ask for that. Patrick Hanehan stated he thinks this wraps up all their concerns.

Chairman Ian Murray – aye, Robert Park – aye, Laurie Griffen – absent, Patrick Hanehan – aye, Paul Griffen – aye, Robert McConnell – aye, Jennifer Koval – aye, Alternate Joseph Lewandowski - aye. **Carried 7 - 0**

Approved

A motion was made by Robert Park and seconded by Robert McConnell, to adjourn the meeting at 7:50 p.m. Chairman Ian Murray – aye, Robert Park – aye, Laurie Griffen – absent, Patrick Hanehan –aye, Paul Griffen – aye, Robert McConnell –aye, Jennifer Koval – aye, Alternate Joseph Lewandowski – aye. **Carried 7 – 0**

Meeting Adjourned

The next meeting will be held October 28, 2009 at 7:30 PM.

Respectfully submitted,

Linda McCabe
Planning Clerk