

**Schuylerville/Victory
Board of Water Management
September 8, 2009**

The Schuylerville Victory Board of Water Management held a meeting on Tuesday September 8, 2009 at 7pm in the Village of Schuylerville.

Chairman Colvin led the meeting.

Present: Chairman Colvin, Commissioners Lloyd and Carey, and Alternate Pam Foehser.
Recording Secretary Buchanan, Mayor James Sullivan, Village of Victory Trustee Leslie Dennison.

Announcements:

The October meeting will be Tuesday, October 13, 2009 in the Village of Victory at 7pm.

Minutes:

August 11, 2009 meeting minutes were available prior to the meeting.

Chairman Colvin stated he did not have a chance to look them over and would like to table them until next month.

Wendy Lukas objected to some comments that were noted in the minutes.

Treasurer's Report:

TRANSFERS MONEY

There was a *resolution #2009.2010-4* presented to transfer \$20,000 to apply to the outstanding vouchers, payroll and for those miscellaneous expenses this month and prior to the next meeting for the water department. This is to authorize the transfer from the water savings account to the water checking account.

Commissioner Lloyd made a motion to approve and sign this resolution #2009.2010-4 to transfer \$20,000 from Savings to Checking, and it was seconded by Commissioner Carey, all ayes, motion passed.

Capital Project:

FAB Grant: Has been closed. A check was received on September 3, 2009 in the amount of \$149,287.

Black Drake Consulting (archaeological): Recent correspondence from Andy Black states that a copy of the final report is pending as he will get us a copy as soon as he can.

Proposal from Conover Electric: \$215.00 to wire up fan and light in the Fort Hardy Plant.

Commissioner Carey made a motion to accept the proposal from Conover Electric for \$215.00 and it was seconded by Commissioner Lloyd, all ok.

Foreman's Report:

Chief Water Operator, Mark A. Dennison reported the following in written form.

Water Leak Repairs/Installations:

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Aug 6 – 31 Pearl St. Water leaking from secondary service line in rear of property. Victory DPW located water shut off valve for curb box located in rear driveway of 31 Pearl Street. Valve was on with short stub of pipe that was leaking extending from valve. Valve was turned off.

Aug 6 – NYS Rt. 32 Horicon Ave. NYS DOT hit unmarked water service line while repairing sink hole on the base of Horicon Ave/NYS RT 32. Three service lines were connected to a 6" cast iron water main that ran from the west side of the road to the east and then capped. Two of the lines were shut off at the corporation valves while the third was still live, this line was severed during excavation. Schuylerville DPW repaired main with full circle wrap.

Aug 17th – 104 Broad St. Reported water line leak by Mayor Sherman on Aug.13th 2009. MJR Construction and DPW crews replaced lead service line with new ¾ K copper line from main to curb box. MJR Construction pushed line under road with minimal excavation.

Aug 18th – 221N Broad St. New ¾" K copper line installed from main to new curb box @ 221N.Broad Street by MJR Construction. Assistance by Schuylerville DPW, new ¾ K copper installed from curb box to residence by homeowner.

Sept. 2nd - 29 Gates Ave. Water leaking in front of 34 Gates Ave. Point of origin was a service line that served 29 Gates Ave. MJR Construction installed new 1" k copper line from main to building with new shut off now at property. New line installed under NYS RT 32 without excavation of highway. Assistance by water dept & Victory DPW, SCH DPW loaded material for backfill.

Sept.4th – 100 Burgoyne Rd. Investigate leak on Burgoyne Rd. Water Dept has been at this site on previous dates but has been unsuccessful in determining point of origin. Leak has appeared to have progressed in size, location has become more apparent and it appears that the leak could be from a service line that feeds 104 Burgoyne. We have failed to find the shut off or curb box for this residence to confirm. I have notified Call Before You Dig for utility location requests as this area will need to be excavated for further investigation and repair.

Vehicle Maintenance:

Water Service Truck broke down on Aug 6 during water repair at 31 Pearl St. Vehicle had to be towed to Ashcroft's garage for repair. Vehicle was in need of extensive work to make it road worthy as the brake, fuel lines etc. were in need of replacement. Overall the condition of this vehicle is in fair condition. Truck is still out of service as of 9-8-09.

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I would recommend that we sell this truck while it is still "road worthy" and purchase a utility trailer to store and transport equipment and materials to the job sites. This would reduce costs on insurance, vehicle maintenance and save a considerable amount of money on vehicle replacement. I would suggest a trailer approximately 16' in length with tandem axels and a ramp style rear door.

I have obtain prices and looked at various models at Versatile Trailer Sales. Ted Derby and I both agree that the model HLC8.5X16WT2 would meet our demands. Current GSA pricing for this model is \$5050.00. (See attached price sheet) Trailer would need additional brackets/hangers for equipment etc. and an electronic brake controller for the pick up truck.

Chairman Colvin stated that this Trailer would be hooked up to the pick up truck already owned by the water department. Water pumps can be stored on the trailer. The current water truck was discussed. Mayor Sullivan agreed it would be a savings on the insurance and he thinks it is a good idea. Commissioner Carey asked about who would do the electrical work for the break, which will be required. The quote that was received did not include the break work. **Commissioner Carey made a motion to approve the purchase of the trailer from Versatile trailer Sales at a cost of \$5,050.00 and it was seconded by Commissioner Lloyd, all ayes, motion passed.** There was a discussion on the old truck being sold to off set price.

Ford F-250 directional & brake lights failed to operate. Truck sent to Carmody Ford for repair of a defective relay. No Charge for repairs.

Distribution System Maintenance:

NYS OGS had to test pressure and flow for the group home on Spring St. on the date of 9-8-09. This was done on short notice as they need to test every facility ASAP. Unfortunately, the water dept. did not have sufficient time to warn the residents in the area of discolored water.

Sept 14th thru 25th, all hydrants will be flushed in the Village of Schuylerville and outside areas of the village.

Water Treatment Plants:

Remote monitoring of the Victory Plant is now in operation at the Schuylerville Treatment Plant.

All Chemical Rooms at both plants have been modified to automatically turn on the ventilation system when room light switches have been turned on. (Per NYS DOH recommendations).

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Please see quote/PO request for installation of Hach Turbidimeters and hardware etc. for both Reverse Osmosis machines per NYS DOH recommendations. Each filtration device/system shall be equipped with continuous monitoring capabilities for turbidity.

After a discussion on the turbidimeters **Commissioner Lloyd made a motion to approve the purchase from Hach for the amount of \$12,846.50 and it was seconded by Alternate Foehser, all ayes, motion passed.**

Request permission to add an additional cell phone for Operator Derby. He has been using his personal phone for alarm transmissions etc. and he will not be renewing his contract for his personal phone. There was a

discussion on the cost of the phone and the additional charge per month for the additional phone. Chairman Colvin stated that this was to be tabled to get more information for the next meeting.

Old Business:

Security Camera: no update

Personnel manual: no update

Water storage tank: no update

Generator Maintenance agreement: no update

Trench box: no update

Chairman Colvin stated that the unit in question last month for the Pantry/Town Hall needed to be discussed. Chairman Colvin stated that he looked into all the churches in the area pay water, along with other non for profit units. Commissioner Carey stated he talked with Roger Sherman and explained to him that the unit was charged to the town not the pantry.

Attorney Dixon stated that you really don't have a choice, the town is not exempt for water charges.

Chairman Colvin made a motion to charge the Town 1 unit for the garage water use and it was seconded by Commissioner Carey, all ayes, motion passed.

New Business:

Chairman Colvin stated he received a letter from Jim and Barb Carey requesting \$180.00 for paving of repair done on his driveway. They recently fixed a water leak, which disturbed their driveway. They had the paving of the driveway in mind before this leak occurred. **Commission Lloyd made a motion to reimburse \$180.00 to Jim and Barb Carey and it was seconded by Chairman Colvin, Lloyd-ayes, Colvin-ayes, Foehser-ayes, Care-abstain, motion passed. 3-0-1.**

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Public Comment:

Wendy Lukas asked why the old truck would not be put out to bid. She asked Commissioner Lloyd if he had heard back from the Professor on the water plant. Commissioner Lloyd stated he did not. She asked if Mayor Sullivan provided the Financial dashboard to the board as of yet. Mayor Sullivan stated he had it tonight to present. Ms. Lukas asked if there has been any work from the town and the Victory Plant issues. Chairman Colvin stated that they have not heard from them and that issue had been resolved. She asked about Ted Derby retiring in February and if the board planned on replacing him. Chairman Colvin stated he had not heard anything about retirement. She also asked if the personnel manual had gotten to the attorney as of yet. Chairman Colvin responded no.

Mayor Jim Sullivan presented the board with the Financial Dashboard information, which he explained to be a EPA program. You can go in and take a look on the computer. This can help with future plans.

Chairman Colvin stated that he spoke with a salesman that would like to come in next month to speak about meters. He also stated that he got a quote to do some work at the Old pump house. The repairs would be for the roof, windows, chimney, and brick work for \$3,175.00 total. Chairman Colvin stated that they are getting quotes on the furnace also.

Executive Session:

none

Adjourn

Commissioner Lloyd made a motion to adjourn the meeting and it was seconded by Commissioner Carey, all ayes, motion passed.

Respectfully Submitted,

Brenda S. Buchanan
Recording Secretary