

**Schuylerville/Victory Board of Water Management**  
**Regular Board meeting**  
**April 12, 2011**

The Schuylerville/Victory Board of Water Management held a meeting on Tuesday, April 12, 2011 at 7pm in the Village of Victory.

Present: Commissioners Blake & Lloyd, Alternates Miers and Marchin, along with Secretary/Treasurer Buchanan

Chairperson Blake opened the meeting after the pledge

**Board Announcements:**

The meeting for May will be Tuesday, May 10<sup>th</sup> in Schuylerville at 7pm. Cross connection control meeting at 6pm, May 10<sup>th</sup>, 2011.

**Minutes:**

**Alternate Commissioner Jim Miers made a motion to approve the March 8, 2011 meeting minutes along with the Cross Connection Control meeting minutes and March 22, 2011 budget meeting minutes and it was seconded by Alternate Commissioner Michael Marchin, all ayes, motion passed.**

There was a note of an error in the name of a business at 19 Broad St. Schuylerville in the March 8, 2011 meeting minutes on page 3, which read Bove Commercial Realty and it should have read Cave Realty.

**Treasurer report:**

Balances were read

**Operating:**

There was a discussion about a budget recommendation change. This would be to include a new appropriation to separate out workmen's compensation and disability. Currently we have J9040.8 for both. It was recommended to change and add J9055.8 for disability and keep J9040.8 for workmen's compensation. This change was to include the amount of \$150.00 to be put in J9055.8. There was also a discussion on increasing the J9040.8 to \$2,050.00 to include an increase for this coming year. After these two changes it was suggested to increase the fund balance that is being brought in from \$127,514.00 to \$128,114.00 to off set this \$600.00 change to the budget. **Alternate Marchin made a motion to approve the new appropriation J9055.8 with the \$150.00, the increase to J9040.8 to be \$2,050.00 and to bring in the fund balance in the amount of \$128,114.00 and it was seconded by Commissioner Lloyd, all ayes, motion passed.**

**S/V BOWM**  
**April 12, 2011**  
**Page two**

**Desk top computer:** There was a discussion of needing a new desk top computer as the current computer that is for billing has crashed. After getting some information from our IT guy, I have included a quote on a new computer from Dell at state contract pricing. **Alternate Miers made a motion to approve the purchase of the new desk top computer from Dell in the amount of \$473.00 and it was seconded by Alternate Marchin, all ayes, motion passed.**

**Lap Top:** It was noted that the secretaries lap top had to have some work done to it, as it also crashed. This computer was able to be restored and it is back and up and running.

**Survey's:** the totals were updated.

**Resolutions:**

There was a *resolution #2010.2011-20* presented to transfer \$35,000 to apply to the outstanding vouchers, payroll and for those miscellaneous expenses this month and prior to the next meeting for the water department. This is to authorize the transfer from the water savings account to the water checking account. **Alternate Commissioner Jim Miers made a motion to approve and sign this resolution #2010.2011-20 to transfer \$35,000 from Savings to Checking, and it was seconded by Commissioner Bill Lloyd, all ayes, motion passed.**

There was a resolution #2010.2011-21 presented to authorize the treasurer to open a capital saving account, which the board approved on March 8, 2011. This resolution was prepared after the request from the Bank manager to open the account per the board's written approval. **Commissioner Lloyd made a motion to approve this resolution #2010.2011-21 in the amount of \$500,000.00, authorizing the treasurer to open a capital savings account and it was seconded by Alternate Marchin, all ayes, motion passed.**

There was resolution #2010.2011-22 presented to make an amendment which is required to transfer money from the budget between appropriations for those cost associated with Supply & Power, Contractual, and Administration, Contractual and Emp. Benefits, Workmen's Comp. From J9030.8 Emp. Benefits, Social Security in the amount of \$5,000.00, from J8340.4 Distribution, Contractual \$5,000 to J8320.4 Supply & Power, Contractual in the amount of \$10,000.00. Also from J1910.4 Special Items, Unallocated Ins. \$5,000.00 to J8310.4 Administration, Contractual \$4,869.00 and J9040.8 Emp. Benefits, workmen's Comp in the amount of \$131.00. **Alternate Miers made a motion to approve resolution #2010.2011-22, and it was seconded by alternate Commissioner Marchin, all ayes, motion passed.**

**S/V BOWM**  
**April 12, 2011**  
**Page three**

There was a resolution #2010.2011-23 presented to transfer money from the fund balance to the fiscal budget for those costs associated with Debt Service, Budget Notes. The board approved the payoff of the Victory USDA loan on March 22, 2011 in the amount of \$20,248.01 and 2.77 each day additional interest for mailing, which is paid by Victory and reimbursed from the Water Department. From revenue, fund surplus in the amount of \$20,269.93 to J9750.6 Debt Service, Budget Notes, principal \$20,000.00 and to J9750.7 Debt Service, Budget Notes, Interest in the amount of \$269.93. **Alternate Marchin made a motion to approve resolution #2010.2011-23 in the amount of \$20,269.93, and it was seconded by Alternate Miers, all ayes, motion passed.**

After a short discussion on the budget for the fiscal year 2011-2012, **Alternate Miers made a motion to accept the tentative budget as the final budget for the fiscal year 2011-2012 with the additional changes that were discussed previous by the Treasurer and it was seconded by Alternate Marchin, all ayes, motion passed.** This budget will be also passed by resolution at the May meeting being all changes have been approved and to give the Treasurer time to prepare the resolution with the proper numbers included.

**Chief Water Operator's Report:**

See attached

Clear wells 2005 in operation need of cleaning, they need to be drained and then cleaned. They are considered confined space, which needs a program before you can do the actual cleaning. Mr. Dennison stated that they are getting the program that is required in May. He stated they would be cleaned sometime this summer. He explained this is probably a 3 day process for each clear well. After they are cleaned they need to send a Bacterial sample to the lab, to be sure it meets DOH regs. After one has been cleared for operation they will then put it back on line and then clean the second one, this will take about a week for each well.

Chairperson Blake asked about the generator repair and asked if it will eliminate problem about power surges. CWO Dennison stated it could help, but will not eliminate the problem all together. Commissioner Lloyd spoke with Bill Conover and Tim Jackson from National Grid. Mr. Jackson put a meter on the service line and there were no power surges. Conover recommends a surge protector before the meter. CWO Dennison stated that the generator repair was for a voltage regulator and this had nothing to do with the power surge problems they are having. He stated it is unknown exactly why this happens, it could be due to accidents and weather related issues.

Jim Miers asked about the capping of the hydrant on corner of Menan and if there were any concerns from the fire department. CWO Dennison stated that they previously installed a hydrant down on Menan a little, no issues with the fire department.

There was a discussion on the parts that should be returned: CWO Dennison stated that this was a bulb, which is fragile and the life expectancy is only 1 year and we are coming up on that time frame.

**S/V BOWM**  
**April 12, 2011**  
**Page four**

There was some discussion on having the computer IT guy look at the system at the victory plant for a computer vs using the laptop and it will be considered after that time.

**Old Business:**

**Rate reduction request:** Cave Realty-Broad/Burgoyne: There was a report from the Schuylerville Code Enforcement officer to wait on any changes until the code issues are resolved with him. It was stated that he would contact the water board as soon as all were resolved. It was all agreed to wait for the report from Gil Albert.

**Water Storage Tank:** Chairperson Blake explained that she and Commissioner Lloyd met with Joe Finan with the park service. He stated he would like to talk with the engineer. They explained to him that we would like an elevated tank and he said he would like to work with us, he said he would help look for funding for us also.

**Aud proposals:** There was discussion on getting a formal proposal from Dick Dinolfo for his services to provide complete aud's, in the amount of \$1,850.00 each year, starting with fiscal year 2004-2005.

**Alternate Miers made a motion to approve a formal proposal from Dick Dinolfo, if he was still able to provide his service in the amount of \$1,850.00 each year and it was seconded by Alternate Marchin, all ayes, motion passed.**

**Letter to go out to attorney:** it was determined to speak with the attorney in executive session.

**Cross connection control:** Chairperson Blake stated that Dan Eisenhower wanted to come and talk to board about cross connection control and what they do for the board. She would like to invite him to come to our May meeting for him to give a brief presentation. It was agreed and Chairperson Blake stated she would call him.

**New Business:**

**Public comment:**

Roger Sherman: what is tank made of. Would recommend putting in a drain.  
Concreat with lined with a membrane. Its been almost 5 years. No clost effective to do so.

Wendy Lukas- aud's what was \$1850. It was per year.

What was victory loan old loan for victory improvement back in 70's

Jim; water meter survey- do you intend to look into meters.

Storage tank- dead line passed. We are on hold to updated numbers.  
Intend to look for any other grant opportunities. Maybe a sub-committee for grants. Open to all possibility. Will you have time to look into look into grants.  
Mike we need aud's then sub committee then we wait until next year.

Dave was here last meeting and glad to hear we are talking about metes. Committee can get you the information. His feeling we need to look into things now.

Jim-board makes decision on committee. Look at other communities and see what other are doing.

Jim Miers aud is a step forward and

Micahel Marchin: Put on agenda for next month to discuss sub-committee for meters.

Roger Sherman: you will get more surveys back and get more numbers.

Update survey for the numbers on the websites.

Tom Drew: should stand up and tell your name.

Roger Sherman: resolution passed last night. County has invited town to join the sewer system. Town did pass a resolution to join the system.

Pete healy if majority of people don't want meters. Gail we need to discuss. Where would you come up with the rate. Gail jim miers actual cost would need to be established the rate.

New system for reverse 911 system. Seminar jim went to. This can be used. Dan Miller will do the training. Give contact information for the town and get everyone trained. Let everyone know. Get out in next water bill. Cell phone with no landline. Go to website and register and update main contact number. Hyperverse reach system. Survey, people response orientend. Correspondence with water users. Only as good an if people update their information.

Goin to executive session jim and seconded by Michael marchin for attorney contract.  
Back from executive session motion miers and seconded by mike

No action taken

Adjourn motion bill and seconded by mike

DRAFT