

**DRAFT MINUTES
MEETING OF THE TOWN BOARD
OF THE TOWN OF SARATOGA, 12 SPRING ST.,
SCHUYLERVILLE, NY**

**June 8, 2015
7:00 P.M.**

Supervisor Thomas Wood opened the meeting with the Pledge of Allegiance at 7:00 p.m.

Roll call: Ruth Drumm, Town Clerk, called the roll. Supervisor Thomas Wood- present, Councilman Fred Drumm - present, Councilman Michael McLoughlin – present, Councilman Charles Hanahan- present, Councilman James Jennings – present
Also present: Attorney for the Town Bill Reynolds, Zoning Officer Gil Albert, Highway Superintendent Don Ormsby Jr., Thomas R. Drew Sr., and Dan Carpenter

Recognitions/Presentations/ Bid openings/ Public Hearings: None.

Approval of Minutes: A motion was made by Councilman Michael McLoughlin and seconded by Councilman Charles Hanahan to accept the minutes of the May 11th regular meeting as written.

Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanahan – aye, Councilman James Jennings – aye. Carried 5 – 0.

Town Clerk's report for May 2015: Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$71.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$283.44. Fees paid to the New York State Health Department for Marriage licenses \$45.00. Dog license fees to Supervisor Thomas Wood \$315.00. Clerk fees to Supervisor Thomas Wood \$112.56. Total State and Local Revenues received were \$827.00.

Zoning Officer's report for May 2015: 8 Building Permits, 0 Building Permit Renewals, 14 Building Inspections, 0 Certificates of Occupancy, 0 Fire inspections, 0 Complaints, 2 Orders to Remedy, 0 Property Maintenance Inspections, and 2 misc. appointments. A check for \$1,380.00 was given to Supervisor Thomas Wood.

Dog Control officer's report for May 2015: The report was read by Supervisor Thomas Wood: answered 32 complaints, took 1 dog to the shelter, 0 bite cases, issued 26 warnings, 2 summonses were issued, and traveled 112 miles.

Town Court report for May 2015: The following were closed: 51 Vehicle & Traffic, 6 Criminal/Penal Law, 0 DEC/ENCON, 0 Dog cases, 0 DWI's, 0 Town & Village Ordinance, 2 Small Claims/Civil, 1 Eviction, 0 Bench trials, 2 (case transfers) Divestiture Form sent to County Court, 1 Defendants sentenced to probation, 0 hours of community service issued, 4 Orders of Protection issued, and \$5,103.00 in fees were paid to the NY State Comptroller.

Historian's report: No report.

Assessor's report: Victoria Hayner submitted the following for May 2015:
The Board of Assessment Review met on May 26th and 21 town residents attended to grieve their assessments. There were also 6 mail in grievances, presented for review by the Board. The current Board of Assessment Review is a great team and they seem to work well together.

After receiving the decisions by the Grievance Board, we will input that data for the assessment roll. The Final Roll for 2015 will be available July 1st. Our update project is complete and we continue to assess at 100% of full market value.

The 2016 Roll will be created after the decisions are received from the Board of Assessment review and sales will begin to be entered and verified once again.

The Assessor's Office will be open from June 1 – November 1st on Tuesday and Wednesday from 9:00 AM until 1:00 PM. The Assessor will be in the office those days and we will not use a clerk for that period of time.

Highway Superintendent's report for May 2015:

- ❖ Re-graded dirt roads
- ❖ Started roadside mowing with both machines
- ❖ Changed oil and filters in all dump trucks and large equipment
- ❖ In the process of brake inspections and repairs on trucks
- ❖ Addressing Town entrance signs and sign replacement
- ❖ Blacktop binder on Hanehan Rd from County 69 to Russell Rd
- ❖ True and Level from Russell Rd to almost Rte 4
- ❖ True and Level Russell Rd from Hanehan Rd to Casey Rd
- ❖ Sprayed weed killer around sign posts for weed control
- ❖ Mowed back bike trail and Tow path Rd for Schuylerville

Supervisor's report: SUPERVISOR'S REPORT May 2015:

GENERAL FUND – TOWNWIDE (A FUND)	
Balance on hand MAY 1	\$ 1,110,161.92
MAY Revenues	+ 100,518.31
MAY Disbursements	- <u>46,720.26</u>
Balance MAY 31	\$ 1,163,959.97

GENERAL FUND – OUTSIDE VILLAGE (B FUND)	
Balance on hand MAY 1	\$ 1,215,899.99
MAY Revenues	+ 2,745.00
MAY Disbursements	- <u>4,040.74</u>
Balance MAY 31	\$ 1,214,604.25

HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)	
Balance on hand MAY 1	\$ 923,746.92
MAY Revenues	+ 102,556.27

MAY Disbursements	- 39,990.07	
Balance MAY 31	\$ 986,313.12	
SCHUYLER PARK CAPITAL PROJECT MAY 31		\$ 186,157.74
YOUTH RECREATION & SERVICE MAY 31		\$ 1,766.25
HIGHWAY EQUIPMENT RESERVE MAY 31		\$ 72,938.96
BUILDING RESERVE MAY 31		\$ 154,586.77
SCENIC BY WAYS GRANT MAY 31		\$ 310.85
PARK RESERVE MAY 31		\$ 51,956.55

- ❖ **Sales Tax Received** – May 2015 - \$102,451
- ❖ **Mortgage Tax** – April 2015 - \$14,269, Payment for Oct. 1, 2014 through March 31, 2015 -\$83,911.98
- ❖ **Tenant Updates** - Supervisor Thomas Wood reported that the tenant wing has only three vacant offices left. They are in Suite 203 rooms 3E, 5W and 8W. After board discussion it was decided that Supervisor Thomas Wood should contact Roohan Realty for their services in finding tenants for the remaining offices.
- ❖ **Dormitory Authority of the State of New York (DASNY) has approved the Salt Shed Grant for \$100,000** through the State and Municipal Facilities Program "SAM". Highway Superintendent Don Ormsby will meet with representatives from the villages to discuss the plans and details of the shared services salt shed that will be built at the town highway garage site.

Public comments on agenda items:

Village of Schuylerville Trustee Dan Carpenter addressed the board with some concerns regarding the loading of the salt at the new salt shed. It was suggested by Attorney Bill Reynolds that a shared services agreement specific to the salt shed should be drafted that could provide details for its use and help alleviate concerns. Highway Superintendent Don Ormsby will meet with village representatives.

Committee reports:

Landfill : No report.

Insurance: No report.

Youth: **Councilman Michael McLoughlin** stated that the town has contracted with the Christ the King Spiritual Life Center, Town of Easton, to run the swim program. The program will run from July 6th through August 6th. So far, 10 students have signed up. Completed forms can be dropped off at Curtis Lumber by June 26th, Attn: Big Mike. Any questions email mcloughlinmichael@msn.com or call 932-2219.

Senior Citizens: Councilman James Jennings reported that the Old Saratoga Seniors met for a regular meeting May 6th with 45 members attending the luncheon. Nominations of officers took place with election of officers at the May 20th meeting. Planning was done for the Birthday Party of the Club to be held at Clark's Steakhouse in Schuylerville at noon on June 3rd.

The Old Saratoga Seniors met for a regular meeting May 20th with 46 members attending the sandwich luncheon and ice cream social. The Hill Country Cloggers entertained. The Birthday lunch will be held at Clark's at noon on June 3rd. Future trips are planned for Old Forge for June 29th; September 21st and 22nd the Essex Steam Train, Essex, Ct.; and on November 23rd the Hilton Garden Christmas Show. There are no further meetings during the summer months.

Park Committee: No report.

Office of Emergency Management: No report.

Our May meeting was held on June 1 because of Memorial Day. Although sparsely attended we agreed Nash Alexander will acquire the NIMS forms and begin filling in names. Those names will be notified and hopefully attend the June 29 meeting at 7pm. We plan to complete a table top exercise within two months. This is very important.

I visited with Judy Dean to discuss the flooding scenario. She and Phil have a plan with the renters which consists of, when the water reaches a certain level they evacuate the premises. She asked me to develop a form she can handout to all renters seasonal and permanent asking them to register their land lines and cell phones with the county in case of an emergency they can be contacted.

June 29, the same day as our next meeting at 7pm, I will be attending the four hour County Emergency Operations Workshops at the County Office of Emergency Services. I will have a report at the next meeting.

The Never be Forgotten flag at the Volunteer Recognition Park was replaced before Memorial Day. Geraniums were planted at the base of the piece of metal from the Trade Towers.

GSES, QSFD, SLPID/SLA Reports:

GENERAL SCHUYLER EMERGENCY SQUAD: No report.

QUAKER SPRINGS FIRE DEPARTMENT: Chief Donald Ormsby Jr. reported that they have responded to 36 calls year-to-date.

Old business: None.

New business:

On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #15-57 - Approving Lease-Ben Fruchter, Suite 203, Rm 7W** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

WHEREAS, the Town has excess space in the Town Hall at 12 Spring Street, Schuylerville, NY which is unneeded for Town purposes, and which has been leased previously; and

WHEREAS, the Town Board desires to lease such excess space for fair and adequate consideration; it is hereby

RESOLVED, that Suite 203, Room 7W, north wing, second floor of the Town Hall Building be leased for one year to Ben Fruchter, 310 Hunter Road, Greenwich, NY commencing June 9, 2015 at a monthly rental amount of \$82.00 and other terms to be set forth under a form of lease agreement presently in use for other business tenants in the Town Hall; and it is further

RESOLVED, that the Town Supervisor is authorized to enter into said lease agreement to carry out this resolution, subject to approval of the Town Attorney as to form.

On a motion by Councilman Michael McLoughlin and seconded by Councilman James Jennings the following **Resolution #15-58 - NYS Rt. 29- Lakes to Locks Passage Scenic Byway Designation** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

WHEREAS, Lakes to Locks Passage, The Great Northeast Journey All-American Road scenic byway links the towns, villages, hamlets and cities along the interconnected waterway of Lake Champlain, Lake George, Champlain Canal and Hudson River; and

WHEREAS, the waters of Lake Champlain, Lake George, the Champlain Canal and Hudson River provide a beautiful backdrop to the scenic, recreational and natural resources along the corridor; and

WHEREAS, the cultural and economic history of the Town of Saratoga and City of Saratoga Springs should be showcased to travelers along Lakes to Locks Passage in Saratoga County; and

WHEREAS, The Town of Saratoga recognizes that tourism is an important industry to the County and believes that the designated route for Lakes to Locks Passage should direct the traveler through the Town of Saratoga and City of Saratoga Springs to increase visitor's desire to stop and visit; and

WHEREAS, the overall economies of the communities along the Lakes to Locks Passage will benefit from the boost in tourism that would result from the travel route with a "Saratoga Spur;" and

NOW, THEREFORE BE IT RESOLVED, that the Town of Saratoga encourages the State of New York Department of Transportation to modify the designation of Lakes to Locks Passage State Scenic Byway to add the "Saratoga Spur." The "spur" will extend from the Byway's intersection of US RT 4 and NYS RT 29 in the Village of Schuylerville, west along NYS RT 29 to the intersection with US RT 9 in downtown Saratoga Springs; and

BE IT FURTHER RESOLVED, that this resolution be distributed to:

New York Representative in Congress

New York State Senator

New York State Assembly

NYS Department of Transportation -- Mark Woods

Executive Director Lakes to Locks, Inc. -- Janet Kennedy

On a motion by Councilman James Jennings and seconded by Councilman Charles Hanehan the following **#15-59 - Fund Increases - DB 5130.4 Machinery and DB2680.4 Insurance Recoveries** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye. Carried 5 – 0.

RESOLVED, by the Town Board of the Town of Saratoga that Account# DB5130.4 Machinery and Account #DB2680.4 Insurance Recoveries be increased by \$17,722.43 which was paid by Adirondack Insurance to cover the repairs to truck # 3.

Communications:

- ❖ **Sundae on the Farm** - Sunday, June 21st from Noon to 4:00 p.m. at Smith Bros. Farm and Orchard Bakeshop located at 4561 Jockey Street, Ballston Spa located in the Town of Charlton.
- ❖ Invitation to the Board to participate in the **2015 Turning Point Parade on Sunday, August 2, 2015 at 1:00 p.m.**
- ❖ **Stafford's Bridge Repair** started June 3rd and now has one lane open.

Privilege of the floor: Thomas R. Drew Sr. and Dan Carpenter addressed the board.

Upcoming meetings:

- ❖ **Agenda meeting – Tuesday, July 9, 2015 at 7:00 p.m.**
- ❖ **Regular town board meeting – Monday, July 13, 2015 at 7:00 p.m.**

Audit the Bills: On a motion by Councilman Fred Drumm and seconded by Councilman Charles Hanehan the following **Resolution #15-60 Approving the payment of bills in Abstract 6G** was adopted by vote: Supervisor Thomas Wood - aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan – aye, Councilman James Jennings – aye Carried 5 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in Abstract 6G (06/8/2015) in the following amounts:

General Fund A	Voucher No. 186 through 217	\$ 18,393.20
General Fund B	Voucher No. 29 through 34	\$ 1,663.75
Schuyler Park H	Voucher No. 13 through 18	\$ 14,559.85
Highway DB	Voucher No. 92 through 112	\$201,474.96
Youth	Voucher No. 1	\$ 300.00
CDBG	Voucher No. 7 through 9	\$ 39,500.00
	Grand Total	\$275,891.76

A motion to adjourn at 8:28 p.m. was made by Councilman Fred Drumm and seconded by Councilman James Jennings. Supervisor Thomas Wood – aye, Councilman Fred Drumm – aye, Councilman Michael McLoughlin – aye, Councilman Charles Hanehan - aye, Councilman James Jennings – aye Carried 5 – 0.

Respectfully Submitted,

Ruth L. Drumm
Town Clerk