

**TOWN OF SARATOGA TOWN BOARD
DRAFT MEETING MINUTES
12 SPRING ST., SCHUYLERVILLE, NY
December 11, 2023
7:00 P.M.**

Supervisor Ian Murray opened the meeting with the Pledge of Allegiance at 7:00 p.m.

Roll call: Town Clerk, Linda McCabe, called the roll: Supervisor Ian Murray- present, Councilmember Michael McLoughlin – present, Councilmember Ruth Drumm – present, Councilmember Gary Squires – present, Councilmember Maxine Lautenberg – present.

Also present: Deputy Town Clerk Michelle Conover, Building Inspector/Zoning Officer Gil Albert and other interested persons. (Sign-in sheet is on file in the Town Clerk's office)

Recognitions/Presentations/ Bid openings/Public Hearings – No presentations.

Approval of Minutes: A motion was made by Councilmember Gary Squires and seconded by Councilmember Ruth Drumm, **to accept the minutes of the November 9, 2023 Regular Meeting.** Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.
Carried 5 – 0

Town Clerk's report for November 2023: Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$39.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$228.63. Fees paid to the New York State Health Department for Marriage licenses \$22.50. Dog license fees to Supervisor Ian Murray were \$185.00. Clerk fees to Supervisor Ian Murray were \$220.87. Total State and Local Revenues received were \$696.00.

Zoning Officer's report for November 2023: 22 Building Permits, 22 Building Inspections, 9 Certificates of Occupancy, 0 Junkyard Permits, 1 Complaint, 0 Fire Inspections, 2 Orders to Remedy, 7 misc., 4 Building Permit Renewals and 0 Property Maintenance Inspections. A check for \$4,889.75 was given to Supervisor Ian Murray.

Dog Control officer's report for November 2023: The following report was read by Supervisor Ian Murray: Ed Cross, Dog Control Officer answered 16 complaints, took 0 dogs to the shelter, 3 bite case, traveled 40 miles, issued 13 warning and 0 summons was issued.

Town Court report for November 2023: No report.

Highway Superintendent's report for November 2023: No report.

Supervisor's report for November 2023:

GENERAL FUND – TOWNWIDE (A FUND)

Balance on hand 11/1/2023 \$1,639,338.59

Revenues	+ 266,606.90
Disbursements	- (127,880.63)
Balance 11/30/2023	\$ 1,778,064.86

GENERAL FUND – OUTSIDE VILLAGE (B FUND)

Balance on hand 11/1/2023	\$2,412,004.49
Revenues	+ 2,758.62
Disbursements	- (89,707.98)
Balance 11/30/2023	\$2,325,055.13

HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)

Balance on hand 11/1/2023	\$1,128,905.40
Revenues	+ 24,204.30
Disbursements	- (73,683.63)
Balance 11/30/2023	\$1,079,426.07

SCHUYLER PARK CAPITAL 11/30/2023	\$ 133,910.45
YOUTH RECREATION & SERVICE 11/30/2023	\$ 8,673.85
HIGHWAY EQUIPMENT RESERVE 11/30/2023	\$ 80,707.34
BUILDING RESERVE 11/30/2023	\$ 483,450.27
SCENIC BY WAYS QRTRLY 11/30/2023	\$ 312.21
PARKS RESERVE 11/30/2023	\$ 376,956.55
TRUST & AGENCY 11/30/2023	\$ -----
CDBG Project 11/30/2023	\$ -----
GFNB Certificate of Deposit 11/30/2023	\$ 775,925.35
NYCLASS 11/30/2023	\$ 744,862.56
CDPHP & HRA 11/30/2023	\$ 6,059.31

November 2023 Mortgage Tax received - \$20,488.00

Public comments on agenda items: No one spoke.

Committee reports:

Landfill: No report. Supervisor Ian Murray noted he received a letter from Phoenix Lab stating there will be a 6% increase overall for 2024.

Insurance: No report.

Youth: No report.

Office of Emergency Management (OEM): No report.

Senior Citizens: Councilmember Maxine Lautenberg submitted a summary of the October, November and December meetings of the Olde Saratoga Seniors group, supplied by Deb Casey. They had 48 members in attendance for their October 18th luncheon meeting. They had 39 members in attendance at their November 1st Veterans Day Recognition luncheon meeting, with Don Young providing entertainment. 63 members attended the November 15th luncheon meeting, with guest speaker Patrick Harrington of

the Saratoga Department of the Aging, informing them of various programs available to them. They have 18 members signed up for the upcoming Library Gala Fund Raiser and some members funded the cost to decorate a memory tree for seniors that have passed. They took a collection to donate money to the SCS for students in need for the holidays.

Pat Temple noted, in the Clerk's office, that there were 54 in attendance for the December 6th luncheon meeting and to date, they have 54 members signed up to attend their holiday luncheon at Panza's on December 14th.

Park Committee: No report.

WEMS, QSFD Reports: No report.

Old business: Supervisor Ian Murray stated that Saratoga County officials announced its Department of Aging and Youth Services are offering its Gather and Dine program at the Saratoga Senior Center, 209 West Ave., Suite 1, Saratoga Springs, beginning today, December 11, 2023. Lunches are served at noon Monday through Friday. Those interested can make reservations by signing up at the Saratoga Senior Center or by calling the Saratoga County Department of Aging and Youth Services at #518-363-4020. Reservations are required and there are no 'to go' meals available.

He then stated the Saratoga County Department of Aging and Youth Services announced a sponsorship opportunity for free American Red Cross Lifeguard Training. There will be 20 slots available for students aged 15 to 17 years old, to obtain lifeguard certification and become employable lifeguards for the 2024 summer season. He asked Councilmember Michael McLoughlin to talk to the high school guidance counselors and to take applications to them for interested students as soon as possible.

Supervisor Ian Murray updated the Board concerning the union negotiations with the highway department and is now awaiting the new contract. Once received, the contract will go to our Town attorney for review.

Supervisor Ian Murray then stated at the last meeting he spoke with the Board about the Champlain Canal Region Gateway Visitor's Center asking for contributions to help them with initial funding for their grant. He said the Board agreed with him that this is yet another great way to support our community; resolution to follow.

New business:

On a motion by Councilmember Ruth Drumm, seconded by Councilmember Maxine Lautenberg, the following **Resolution #23-69 – Authorization to Contribute \$10,000 to the Champlain Canal Region Gateway Visitor's Center aka the Schuylerville Gateway Visitor's Center**, was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg – aye.

Carried 5 – 0.

WHEREAS, the Champlain Canal Region Gateway Visitor's Center has requested help from the Town of Saratoga, along with other surrounding municipalities, to contribute the initial funding for their \$150,000.00 Reimbursable Grant; now, therefore, be it

RESOLVED, that the Town Board of the Town of Saratoga, approves and authorizes the request for help with the needed upfront funding, in the amount of \$10,000.00 from A7150.4 – Special Recreational Facilities. (\$5,000 - A7150.4, plus

\$5,000 from Contingency, transferred into A7150.4 – Special Recreational Facilities for a total sum of \$10,000).

On a motion by Councilmember Ruth Drumm, seconded by Councilmember Maxine Lautenberg, the following **Resolution #23-70 – Fund Transfer** was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg – aye.

Carried 5 – 0.

RESOLVED, that the Town Board of the Town of Saratoga authorizes the transfer of the following funds:

- ❖ \$5,000.00 from A1990.4 Contingency to A7150.4 Special Recreational Facilities to cover Champlain Canal Region Gateway Visitor’s Center contribution.

Privilege of the floor: No one spoke.

Communications:

The next Town Board Year End Audit meeting – Thursday, December 28, 2023 at 11 a.m.
The next regular Town Board meeting – Monday, January 8, 2024 at 7 p.m.

Audit the Bills: On a motion by Councilmember Gary Squires, seconded by Councilmember Maxine Lautenberg, the following **Resolution #23-71 - Approving the Payment of Bills in Abstract 12G of 2023**, was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg – aye.

Carried 5 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in **Abstract 12G of 2023 in the following amounts:**

General Fund DB	No. 784, 842 - 865	\$142,329.18
General Fund A	No. 779 -784, 802 – 804, 820 - 841	\$ 67,483.63
General Fund B	No. 783, 805 - 816	\$ 16,129.00
Schuyler Park H	No. 803, 817 - 819	\$ 28,550.76
CDG Grant	No. 795 - 801	<u>\$ 18,010.00</u>
	Grand Total	\$ 272,502.57

A motion was made by Councilmember Gary Squires, seconded by Councilmember Michael McLoughlin, **to adjourn the meeting at 7:24 p.m.** Motion was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - aye.

Carried 5 – 0

Meeting Adjourned

Respectfully Submitted,

Linda A. McCabe
Town Clerk