

**TOWN OF SARATOGA TOWN BOARD  
SPECIAL YEAR-END AUDIT MEETING MINUTES  
12 SPRING ST.  
SCHUYLERVILLE, NY**

**Thursday, December 28, 2023  
11:00 a.m.**

Supervisor Ian Murray opened the meeting at 11:04 a.m. with the flag salute.

**Roll call:** Town Clerk Linda McCabe, called the roll: Supervisor Ian Murray – present, Councilmember Michael McLoughlin – present Councilmember Ruth Drumm - absent. Councilmember Gary Squires – present, Councilmember Maxine Lautenberg – present.

**Also present:** Sean Dion, Bookkeeper Pat Temple and Highway Superintendent Don Ormsby.

**Recognitions/Presentations/ Bid openings/ Public Hearings:** None

**Old Business:** None

**New business:**

On a motion by Councilmember Michael McLoughlin, seconded by Councilmember Gary Squires, the following **Resolution #23-72 – Fund Transfers, was adopted by vote:** Supervisor Ian Murray - aye, Councilman Michael McLoughlin – aye, Maxine Lautenberg – aye, Councilman Gary Squires – aye, Councilwoman Ruth Drumm – absent.

**Carried 4 – 0**

**RESOLVED**, that the Town Board of the Town of Saratoga authorizes the transfer of the following funds:

- ❖ \$1,500.00 from A1110.11 Justice Personnel Services to A1110.1 Justice Personnel Services to cover through year end.
- ❖ \$1,000.00 from A1110.11 Justice Personnel Services to A1110.4 Justice Contractual to cover expenses through year end.
- ❖ \$12,000.00 from A1990.4 Contingency to A1220.1 Supervisor Personnel Services to cover expenses through year end.
- ❖ \$500.00 from A1990.4 Contingency to A1355.4 Assessor Contractual to cover payroll through year end.
- ❖ \$6,000.00 from A1990.4 Contingency to A6772.4 Programs for the Aging Contractual to cover expenses the quarterly nutrition agreement.
- ❖ \$5,000.00 from A1990.4 Contingency to A7110.01Parks Personnel Services to cover payroll through year end.
- ❖ \$10,000.00 from A3650.4 Demolition of Unsafe Buildings to A7110.4 Parks Contractual

to reclassify Parks Contractual for signs and surveys on trails.

- ❖ \$2,000.00 from A3989.4 Other Public Safety to A7110.4 Parks Contractual to reclassify Parks Contractual for signs and surveys on trails.
- ❖ \$2,500.00 from B1990.4 Contingency to B9010.8 State Retirement to cover retirement through year end.
- ❖ \$1,000.00 from B1990.4 Contingency to B3620.4 Safety Inspection Contractual to cover expenses for mileage and gas through year end.
- ❖ \$10,000.00 from DB5142.1 Snow Removal Personnel Services to DB5110.1 General Repairs Personnel Services to cover payroll through year end.
- ❖ \$4,000.00 from DB5110.4 General Repairs Contractual to DB5110.1 General Repairs Personnel Services to cover payroll through year end.
- ❖ \$15,000.00 from DB5142.1 Snow Removal Personnel Services to DB5110.1 General Repairs Personnel Services to cover payroll through year end.
- ❖ \$50,000.00 from DB5142.1 Snow Removal Personnel Services to DB5130.4 Machinery Contractual to cover expenses through year end.
- ❖ \$1,500.00 from DB5142.4 Snow Removal Personnel Services to DB5130.2 Machinery Equipment to cover expenses through year end.
- ❖ \$5,100.00 from DB5142.4 Snow Removal Personnel Services to DB9010.8 State Retirement to cover increase in State Retirement.
- ❖ \$5,500.00 from DB5142.4 Snow Removal Personnel Services to DB9060.8 Medical Insurance to cover expenses through year end.

On a motion by Councilmember Michael McLoughlin, seconded by Councilmember Maxine Lautenberg, the following **Resolution #23-73 - Approving the Payment of Bills - Abstract 13G, was adopted by vote:** Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Gary Squires – aye, Councilmember Maxine Lautenberg – aye, Councilmember Ruth Drumm – absent.

**Carried 4 - 0**

**RESOLVED**, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in **Abstract 13G of 2023 in the following amounts:**

<b>General Fund DB</b>	<b>No. 876 – 885</b>	<b>\$ 25,116.90</b>
<b>General Fund A</b>	<b>No. 867-869, 874, 886-891, 914</b>	<b>\$ 21,029.31</b>
<b>General Fund B</b>	<b>No. 902 – 911</b>	<b>\$ 9,599.78</b>
<b>Schuyler Park H</b>	<b>No. 912 – 913</b>	<b>\$ 11,079.20</b>
	<b>Grand Total</b>	<b>\$ 66,825.19</b>

**Communications:** None.

**Upcoming Meetings:**

- ❖ Regular Town Board Meeting (Organizational Meeting) – January 8, 2024, at 7:00 p.m.

**A motion to adjourn the meeting at 11:21 a.m.**, was made by Councilmember Gary Squires and seconded by Councilmember Maxine Lautenberg. Supervisor Ian Murray – aye, Councilman Michael McLoughlin – aye, Councilman Gary Squires – aye, Maxine Lautenberg – aye, Councilwoman Ruth Drumm – absent.

**Carried 4 – 0**

Respectfully submitted,

Linda A. McCabe  
Town Clerk