

**TOWN OF SARATOGA TOWN BOARD
MEETING DRAFT MINUTES
12 SPRING ST., SCHUYLERVILLE, NY
September 11, 2023
7:00 P.M.**

Supervisor Ian Murray opened the meeting with the Pledge of Allegiance at 7:00 p.m. Supervisor Ian Murray then asked for a Moment of Silence in honor of those killed and the devastation brought onto this country on September 11th, 2001.

Roll call: Town Clerk, Linda McCabe, called the roll: Supervisor Ian Murray- present, Councilmember Michael McLoughlin – present, Councilmember Ruth Drumm – present, Councilmember Gary Squires – present, Councilmember Maxine Lautenberg – absent.

Also present: Deputy Town Clerk Michelle Conover, Building Inspector/Zoning Officer Gil Albert, Highway Superintendent Don Ormsby, Bookkeeper Pat Temple and other interested persons. (Sign-in sheet is on file in the Town Clerk’s office)

Recognitions/Presentations/ Bid openings/Public Hearings – Supervisor Ian Murray stated that Barbara Lasher, of the Schuylerville Garden Club, was present to speak to the Board; he then introduced her to everyone.

Barbara Lasher addressed the Board, presented Supervisor Ian Murray with a Certificate of Appreciation and a purple Appreciation Ribbon and thanked the Board for allowing the Club use of the Town Hall for their annual garden shows.

Supervisor Ian Murray stated the Saratoga Rowing Association seeks a mass gathering permit to hold the Head of the Fish rowing regatta in October. He asked the Board if they had any questions or comments before opening the public hearing; there were none.

Public Hearing on the **Mass Gathering Permit for Saratoga Rowing Association’s Head of the Fish Regatta** - Proof of notice in the *Saratogian* on September 1, 2023 having been provided, **Supervisor Ian Murray opened the Public Hearing at 7:06 p.m.**, asking those wishing to speak to please state their name and address for the record and direct their questions/comments to the Board. Seeing as no one wished to speak, Supervisor Ian Murray closed the public hearing at 7:07 p.m.

Approval of Minutes: A motion was made by Councilmember Michael McLoughlin and seconded by Councilmember Gary Squires, **to accept the minutes of the August 1, 2023 Special Meeting and the August 14, 2023 Regular Meeting.** Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - absent.

Carried 4 – 0

Town Clerk’s report for August 2023: Fees paid to the NYS Dept. of Agriculture and Markets for the Animal Population Control Program \$58.00. Fees paid to New York D.E.C. for hunting and fishing licenses \$23.62. Fees paid to the New York State Health Department for Marriage licenses \$90.00. Dog license fees to Supervisor Ian Murray

were \$260.00. Clerk fees to Supervisor Ian Murray were \$138.03. Total State and Local Revenues received were \$569.65.

Zoning Officer's report for August 2023: 12 Building Permits, 36 Building Inspections, 12 Certificates of Occupancy, 0 Junkyard Permits, 12 Complaints, 0 Fire Inspections, 0 Order to Remedy, 4 misc., 8 Building Permit Renewals and 1 Property Maintenance Inspections. A check for \$2,415.00 was given to Supervisor Ian Murray.

Dog Control officer's report for August 2023: The following report was read by Supervisor Ian Murray: Ed Cross, Dog Control Officer answered 15 complaints, took 0 dogs to the shelter, 0 bite case, traveled 40 miles, issued 4 warnings and 4 summons' were issued.

Supervisor Ian Murray stated the State did their annual inspection and found Ed Cross has done an outstanding job, hats off to him!

Town Court report for August 2023: Closed Traffic Tickets - 25, Closed Criminal/Penal Law cases – 6, Closed Civil Cases – 2, Closed Encon/DEC – 2, Closed DWI's – 0, Closed Town & Dog cases – 1. The following checks were submitted to Supervisor Ian Murray for fines & fees: \$292.00 from Justice Charles Sherman and \$2,075.00 from Justice John McCarron.

Historian's report for August 2023: No report

Highway Superintendent's report for August 2023

- ❖ Mowing and clearing tree limbs from ditches
- ❖ Addressing culvert on Neilson Rd. from beaver damage
- ❖ Stabilizing washouts on Wilbur and Farrell Rds.
- ❖ Straighten and changing road signs
- ❖ Ditching on Wooley Rd.
- ❖ Repair hydraulic leak on boom mower
- ❖ Change fluids, filters and inspected brakes on new gradall
- ❖ Pick-ups 4 and 3 - Oil and filter changes
- ❖ Truck 4 - changed oil and filters
- ❖ Truck 5 - new injectors, sensors and fuel pump replaced
- ❖ Shimming done on Casey Rd., prepping for fiber mat topping
- ❖ Haul blacktop for Stillwater, Wilton and Northumberland
- ❖ Charged AC unit in Schuylerville's loader
- ❖ Received used (new to highway dept.) gradall excavator

Supervisor's report for August 2023:

GENERAL FUND – TOWNWIDE (A FUND)

| | |
|--------------------------|-----------------|
| Balance on hand 8/1/2023 | \$1,244,329.90 |
| Revenues | + 44,130.24 |
| Disbursements | - (191,102.82) |
| Balance 8/31/2023 | \$ 1,097,357.32 |

GENERAL FUND – OUTSIDE VILLAGE (B FUND)

| | |
|--------------------------|----------------|
| Balance on hand 8/1/2023 | \$2,566,328.62 |
| Revenues | + 5,692.09 |

| | |
|-------------------|----------------------|
| Disbursements | <u>- (66,301.38)</u> |
| Balance 8/31/2023 | \$2,505,719.33 |

HIGHWAY FUND – OUTSIDE VILLAGE (DB FUND)

| | |
|--------------------------|-----------------------|
| Balance on hand 8/1/2023 | \$1,341,981.12 |
| Revenues | + 175,077.30 |
| Disbursements | <u>- (269,806.76)</u> |
| Balance 8/31/2023 | \$1,247,251.66 |

| | |
|---------------------------------------|---------------|
| SCHUYLER PARK CAPITAL 8/31/2023 | \$ 135,367.89 |
| YOUTH RECREATION & SERVICE 8/31/2023 | \$ 8,673.85 |
| HIGHWAY EQUIPMENT RESERVE 7/31/2023 | \$ 704.48 |
| BUILDING RESERVE 8/31/2023 | \$ 483,376.31 |
| SCENIC BY WAYS QRTRLY 8/31/2023 | \$ 312.17 |
| PARKS RESERVE 8/31/2023 | \$ 376,956.55 |
| TRUST & AGENCY 8/31/2023 | \$ ----- |
| CDBG Project 8/31/2023 | \$ ----- |
| GFNB Certificate of Deposit 8/31/2023 | \$ 775,925.35 |
| NYCLASS 8/31/2023 | \$ 735,156.40 |
| CDPHP & HRA 7/31/2023 | \$ 3,915.89 |

Public comments on agenda items: No one spoke.

Committee reports:

Landfill: No report.

Insurance: No report.

Youth: No report. Supervisor Ian Murray noted that the County will pay for lifeguard training classes and he will check to see if they'll pay for advanced lifeguard training classes as well. Hopefully swimming lessons will resume next year.

Senior Citizens: No report. Supervisor Ian Murray stated he went to the Quaker Springs Sunshiners' meeting today, as Pat Peck invited him to give a State of the Town report to their group.

Park Committee: No report.

Office of Emergency Management (OEM): No report.

WEMS, QSFD Reports: Don Ormsby stated Quaker Springs Fire Department had 90 calls to date.

Pat Temple told the Board she was honored as a Life Member of the Wilton Emergency Squad. Supervisor Ian Murray stated that's no small matter, so hats off to Pat!

Old business: Supervisor Ian Murray stated there was an incident at the Rt. 4 Boat Launch where a tractor trailer or other tall vehicle hit and crunched the new sign. He had Smith Signs look at it, as they created the sign, but due to the cost, it was decided to have

Tim Blanchard see if he could help it look better. Tim Blanchard put it between two boards to flatten it back out; it looks good from the road so it'll be left as is for now.

New business:

Supervisor Ian Murray noted the Board had received proposed Local Law #3, 2023 in their packets to read over at their leisure and a public hearing and resolution will take place at next month's meeting.

On a motion by Councilmember Ruth Drumm, seconded by Councilmember Gary Squires, the following **Resolution #23-61 – Mass Gathering permit 2023 for the Head of the Fish Rowing Regatta**, was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg – absent.
Carried 4 – 0.

WHEREAS, the Town Board of the Town of Saratoga has received and reviewed the application for a Mass Gathering Permit by the Saratoga Rowing Association for the following:

Saratoga Rowing Association
543 Union Avenue
Saratoga Springs, NY 12866
Contact: Kristi Wagner, Regatta Director

Rowing Regatta to be held Saturday, October 28th and Sunday, October 29th at Fish Creek, Saratoga Lake, with approximately 6,000+ people attending over the two day event; and

WHEREAS, the required information has been submitted, as required by Local Law #2 of 2006, and

WHEREAS, the Town Board of the Town of Saratoga has held a public hearing on September 11, 2023 for input by interested persons, and

WHEREAS, the event is desirable for the town, therefore be it,

RESOLVED, by the Town Board of the Town of Saratoga that the permits be granted conditional upon the Town of Saratoga receiving a Certificate of Insurance for the above event naming the Town of Saratoga as additional insured in the amount of \$2 million, at least 5 business days prior to the event; that the event is found to be in compliance with the NYS Department of Health regulations of Chapter 1, Title 10, Part 18 by the NYS DOH when required; and that the review of the information required by Local Law #2 of 2006, Section 3 is found to be adequate.

On a motion by Councilmember Michael McLoughlin, seconded by Councilmember Gary Squires, the following **Resolution #23-62 – Authorizing Fund Transfers**, was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg – absent.

Carried 4 - 0

RESOLVED, that the Town Board of the Town of Saratoga authorizes the transfer of the following funds:

- ❖ \$10,000.00 from A1990.4 Contingency to A1910.4 Unallocated Insurance Contractual, to increase insurance for property.
- ❖ \$10,000.00 from A1990.4 Contingency to A7110.1 Parks Personnel Services to

- cover increased payroll for trails
- ❖ \$2,000.00 from A1990.4 Contingency to A7110.4 Parks Contractual to cover parks expenses
- ❖ \$500.00 from A1990.4 Contingency to A1355.5 Assessor Contractual to cover assessor expenses
- ❖ \$1,000.00 from A1990.4 Contingency to A1410.4 Town Clerk Contractual to cover Town Clerk expenses.

Privilege of the floor: No one spoke.

Communications: Pat Temple gave a brief report on the Old Saratoga Seniors’ picnic at the Rod & Gun Club; they had 60 in attendance and a good time was had by all, even in the extreme heat.

The next Regular Town Board meeting – Wednesday, October 11, 2023 at 7:00 p.m.

Audit the Bills: On a motion by Councilmember Michael McLoughlin, seconded by Councilmember Ruth Drumm, the following **Resolution #23-63 - Approving the Payment of Bills in Abstract 9G of 2023**, was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg – absent.

Carried 4 – 0.

RESOLVED, by the Town Board of the Town of Saratoga to authorize payment of the bills listed in **Abstract 9G of 2023 in the following amounts:**

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|------------------------|-------------------------------------|------------------------|
| General Fund DB | No. 572, 593 - 606 | \$225,035.46 |
| General Fund A | No. 573, 588, 592, 615 - 636 | \$ 93,609.87 |
| General Fund B | No. 575, 607 - 613 | \$ 7,907.48 |
| Schuyler Park H | No. 591 | \$ <u>56.59</u> |
| | Grand Total | \$ 325,809.40 |

A motion was made by Councilmember Gary Squires, seconded by Councilmember Ruth Drumm, **to enter into Executive Session at 7:24 p.m., to discuss matters relating to proposed, pending or current litigation and to discuss matters leading to the appointment, employment, promotion, discipline, suspension, dismissal or removal of a particular person or corporation.** Motion was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - absent.

Carried 4 – 0

A motion was made by Councilmember Michael McLoughlin, seconded by Councilmember Gary Squires, **to exit Executive Session at 8:39 p.m., with no Board action taken.** Motion was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - absent.

Carried 4 – 0

A motion was made by Councilmember Ruth Drumm, seconded by Supervisor Ian Murray, **to adjourn the meeting at 8:40 p.m.** Motion was adopted by vote: Supervisor Ian Murray - aye, Councilmember Michael McLoughlin – aye, Councilmember Ruth Drumm – aye, Councilmember Gary Squires - aye, Councilmember Maxine Lautenberg - absent.

Carried 4 – 0

Meeting Adjourned

Respectfully Submitted,

Linda A. McCabe
Town Clerk