

**Schuylerville/Victory Board of Water Management
Special Meeting – Budget meeting
March 22, 2011**

Present: Commissioners Blake, & Lloyd, Alternate Miers, Alternate Michael Marchin, Secretary/Treasurer Buchanan.

Chairperson Blake opened the meeting to discuss the 2011-2012 budget.

There was a discussion on the AUD proposals and it was determined to get in contact with the firms one last time for information on the proposals and discuss this at the April meeting.

Special Items and Water Administration:

There was a discussion on paying off the Victory Loan thru USDA in the amount of \$20,248.01. This was a capital improvement loan for the Victory plant in the 70's. This loan is due to be paid off in 2014. After a discussion it was determined to save money on interest, pay this loan off this year by March 31, 2011. This loan would be paid off with fund balance, which is part of the remainder of capital money we transferred in from the capital project. **Alternate Miers made a motion to approve the payoff of this loan to USDA in the amount of \$20,248.01 and it was seconded by Alternate Michael Marchin, all ayes, motion passed.**

The attorney fee's were discussed and it was proposed that the board discuss the lowering of the monthly retainer with the current attorney. It was further discussed to put this out to bid, if the current attorney was unable to provide the services that we need for the money we propose to spend for this next fiscal year.

Source of Supply, Power and Pumping:

There was discussion on a pay increase for the employees, 2 and 3% were discussed. After a discussion that included the difference in costs and the moral of the department, **Alternate Michael Marchin made a motion to approve a 3% increase in salary for the employees of the Water Board and it was seconded by Commissioner Lloyd, all ayes, motion passed.**

There was a discussion on unneeded parts being returned for the most recent repairs done at the Schuylerville Plant.

Purification:

There was a discussion on the costs of chemicals and filters. It was determined by the board to put these chemicals and filters out to bid, so we can see if we could get a better price. It was also determined that the increase in this appropriation was due to the fact, filters were moved from supply and power to this appropriation to keep better inventory on these costs.

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Transmission and Distribution:

There was a discussion on the costs and the equipment that was requested by the CWO. The sawsall was included along with the vibratory rammer for soil compaction. There was a discussion on the computer that was also requested by the CWO. It was determined to have our computer support dial in and see what is being requested and compare to what we have, along with the capability of the lap top.

Other:

There was a discussion on moving some money out of the savings account and putting it into a separate savings account for the purpose of capital projects. This account would require two signatures and be discussed at a later time to breakdown what a good plan for this money would be.

Alternate Michael Marchin made a motion to move \$500,000 from the operating savings account to a capital project savings account and it was seconded by Commissioner Lloyd, all ayes, motion passed.

The Treasurer explained that the new software is on track and should be up and running by June 1, 2011. Training and backup was also discussed for this new software.

There was a discussion on a unit change for a multi unit. It was determined to continue to contact the Schuylerville Code Enforcement Officer for this review of the building, before a decision was made. Alternate Jim Miers stated he would speak to the Code Officer and get back to the board.

It was stated that the **public hearing** for this tentative budget will be **Tuesday, April 12, 2011 at 6pm**. A copy of this tentative budget will go to both villages first thing in the morning.

Alternate Marchin made a motion to adjourn the meeting and it was seconded by Commissioner Lloyd, all ayes, motion passed.

Respectfully submitted

Brenda S. Buchanan,
Recording Secretary